

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Annette Koeble
Chuck Menzies
Jim Neilson

HAMBURG TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Hamburg Township Hall Board Room
Tuesday, July 2, 2019
2:30 p.m.
AGENDA

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Correspondence
6. Consent Agenda
7. Approval of the Agenda
8. Unfinished Business:
 - A.
9. Current Business:
 - A. Section 115 Trust Contribution
 - B. Ordinance 89B
 - C. Ordinance 94A
 - D. Fire Department RMS Change
 - E. Township Investment Policy
 - F. Edgelake Burton Road Maintenance SAD
 - G. HERO Damage Deposit
 - H. HCSC Fall 2019 Park Use
 - I. Livingston Christian High School Soccer Park Use
 - J. Payment Approval – C & E Construction – Invoice #2363 - \$6090.00
 - K. Payment Approval – C & E Construction – Invoice #2364 - \$8767.50
 - L. Payment Approval – DuBois-Cooper – Invoice #224750 - \$5907.00
 - M. Payment Approval – Bob Myers Excavating – Invoice #2019-151 - \$6060.00
 - N. Payment Approval – Bob Myers Excavating – Invoice #2019-156 - \$6030.00
10. Call to the Public
11. Public Information
 - A. Shore land Management
 - B. 2019 Township Clean Up Day
12. Board Comment
13. Adjournment

Pledge to the Flag



No Correspondence

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**HAMBURG TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING**

Hamburg Township Hall Board Room

Tuesday July 2, 2019

2:30 p.m.

CONSENT AGENDA

1. Approval of the Minutes
 - A. Township Board Regular Meeting Minutes 7pm – June 18, 2019
2. Bills/Vendor Payable List (A&B&C)
3. Department/Committee Reports
 - A. HPYFA Fall 2019 – Park Use Application
 - B. Huron Valley Disc Golf Tournament – Park Use Application
 - C. Pinckney High School X Country Field Use

FAX 810-231-4295
PHONE 810-231-1000



P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139

HAMBURG TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Hamburg Township Hall Board Room
Tuesday, June 18, 2019
7:00 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 7:00 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Neilson, Dolan, Hohl, Koeble, Menzies, Hahn, Negri

Absent: None

Also Present: Patricia Hughes, Deputy Clerk; Richard Duffany, Police Chief; Nick Miller, Fire Chief

4. Call to the Public

A Call was made with No Response.

5. Correspondence

None.

6. Approval of the Consent Agenda

Motion by Menzies, second by Neilson, to approve the Consent Agenda as presented.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

7. Approval of the Agenda

Motion by Dolan, second by Negri, to approve the Agenda with the addition of BB. Cookson Elections Invoice.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

8. Unfinished Business

None.

9. Current Business

A. Public Safety Committee Bylaw Changes

Motion by Menzies, second by Koeble, to approve the changes to the Bylaws for the Public Safety Committee.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y

MOTION CARRIED

B. Fire Department Promotions

Motion by Hohl, second by Koeble, to approve the Promotion of both David Girard and Salvatore Vultaggio from Sergeants to the rank of Lieutenant at the pay rate of \$19.52 per hour as outlined in the memo with a \$20 monthly phone stipend effective immediately.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Lieutenant badges presented to both David Girard and Salvatore Vultaggio by Chief Miller.

C. Fire Department SOP #100-11

Motion by Negri, second by Neilson, to approve Hamburg Township Fire Department Standard Operating Procedure #100-11 as presented in the packet.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

D. Gallagher Lake Fireworks Application

Motion by Dolan, second by Hohl, to approve the Fireworks Application from The Blast, LLC for Gallagher Lake Fireworks with the Event Date of July 13, 2019 and a rain date of July 14 contingent upon the Fire Marshal's Stipulations being met.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

E. Police Boat Motor Sale

Motion by Negri, second by Koeble, to approve the sale of the 75hp Mercury 4-stroke outboard motor via the State of Michigan's MI Bid auction system as presented in the memo.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

F. Police Patrol Rifle Program

Motion by Negri, second by Menzies, to authorize the Clerk and Supervisor to Sign the Memorandum of Understanding between the Township and the Hamburg Township Police Officers Association/Police Officers Labor Counsel.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Motion by Negri, second by Hahn, to authorize the Memorandum Understanding between the Township and The Hamburg Township Command Officers Association/Police Officers Labor Counsel to be signed by both the Clerk and the Supervisor.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Motion by Negri, second by Koeble, to approve the purchase of up to 18 rifles as outlined in the memo from Daniel Defense, Inc. at a cost of \$1,227.00 per rifle plus applicable sales tax.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Motion by Negri, second by Hahn, to approve the purchase of applicable accessories for each patrol rifle including applicable sales tax as outlined in the memo.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

G. FOIA Coordinators & Policy Changes

Motion by Dolan, second by Menzies, to appoint Danielle Price to Public Safety FOIA Coordinator and Patricia Hughes to General Township FOIA Coordinator.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Motion by Dolan, second by Negri, to adopt the updated Policies for Hamburg Township FOIA Procedures, Hamburg Township FOIA Summary, Police Department Policy #100-3, and Fire Department Policy #100-12.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

H. 2019/2020 Budget Approval

Motion by Hahn, second by Neilson, to approve the Fiscal Year Budget for 2019/2020 as presented in the packet.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y
MOTION CARRIED

I. Clerks Department Hiring

Motion by Dolan, second by Hahn, to approve the Hiring upon completion of all pre-hiring requirements and with the compensation plan as presented in Personnel Committee Meeting.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

J. 2019/2020 Township Board Meeting Dates

Motion by Hahn, second by Neilson, to approve the Regular Meeting Dates for the Hamburg Board of Trustees for the 2019/2020 Fiscal Year as corrected.

Voice Vote: AYES: 7, ABSENT: 0 MOTION CARRIED

K. Shadow Woods SAD

Motion by Hahn, second by Dolan, to approve the Resolution to proceed with the Project and Directing Preparation of the Plans and Cost Estimates as presented in the Packet.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y
MOTION CARRIED

Motion by Hohl, second by Hahn, to approve the Resolution to Approve the Project, Scheduling the First Hearing for Tuesday July 16th at 5:30 p.m. and Directing the Issuance of the Statutory Notices.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y
MOTION CARRIED

L. Tamarack N. SAD

Motion by Hohl, second by Negri, to approve the Resolution to proceed with the Project and Directing Preparation of the Plans and Cost Estimates as presented in the Packet.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y
MOTION CARRIED

Motion by Hohl, second by Negri, to approve the Resolution to Approve the Project, Scheduling the First Hearing for Tuesday July 16th at 6:00 p.m. and Directing the Issuance of the Statutory Notices.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y
MOTION CARRIED

M. Tara Glen SAD

Motion by Negri, second by Neilson, to approve the Resolution to proceed with the Project and Directing Preparation of the Plans and Cost Estimates as presented in the Packet.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y
MOTION CARRIED

Motion by Hohl, second by Hahn, to approve the Resolution to Approve the Project, Scheduling the First Hearing for Tuesday July 16th at 6:30 p.m. and Directing the Issuance of the Statutory Notices.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y
MOTION CARRIED

N. Towering Pines SAD

Motion by Hohl, second by Menzies, to approve the Resolution to proceed with the Project and Directing Preparation of the Plans and Cost Estimates as presented in the Packet.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y
MOTION CARRIED

Motion by Hohl, second by Negri, to approve the Resolution to Approve the Project, Scheduling the First Hearing for Tuesday July 16th, at 5:00 p.m. and Directing the Issuance of the Statutory Notices.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y
MOTION CARRIED

O. Private Road SAD

Motion by Dolan, second by Hahn, to approve the private road SAD Program as outlined in the packet from Supervisor Hohl with requests for written clarification for the use of public funds to support such a program.

Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED

P. Building Closure July 5th

Motion by Dolan, second by Neilson, to approve the Closure of the Non- essential Township Buildings for Friday, July 5th.

Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED

Q. Zoning Department Hiring

Motion by Dolan, second by Hahn, to approve the Hiring of Valerie Chalk as temporary part-time for the data entry position at the rate of \$12.00 per hour, for up to 16 hours per week, and for up to 4 months.

Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED

R. Township Banking

Motion by Negri, second by Koeble, to approve Flagstar as the Townships Bank.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y
MOTION CARRIED

S. Finance Control Book – April 2019

Motion by Negri, second by Koeble, to receive, file and publish the Finance Control Book from April 2019.

Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED

T. Planning & ZBA Appointments

Motion by Dolan, second by Menzies, to approve the appointment of Michael Diepenhorst as an alternate member of the ZBA and Bill Rill as a permanent member of the ZBA and reaffirm all appointments listed in the memo for ZBA and Planning Commission.

Roll Call Vote: Dolan: Y, Neilson: Y, Menzies: Y, Hohl: Y, Koeble: Y, Negri: Y, Hahn: Y
MOTION CARRIED

U. Public Restroom Project

Motion by Negri, second by Hohl, to approve proceeding with the restroom project and approve the plans that have been presented with an RFP to be brought back to the Board.

Voice Vote: AYES: 7, ABSENT: 0
MOTION CARRIED

V. DPW Truck Purchase

Motion by Hohl, second by Dolan, to approve the purchase of a Ford F-150 for the DPW from Pauli Ford with the funds coming from the 2019-2020 fiscal year and to approve the auction of the 2008 truck on MI Bid.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

W. LETS BUS Agreement

Motion by Hohl, second by Hahn, to adopt the intergovernmental agreement for Transportation Services between Livingston County and Hamburg Township with one amendment that we will pay for the service on a monthly basis.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

X. Payment Approval – Pauli Ford – Invoice # - \$24,913.00

Motion by Hohl, second by Menzies, to approve the payment of \$24,913.00 for Pauli Ford Deal #1241 dated 6/7/2019.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Y. Payment Approval – MTA – Invoice # - \$6,557.80

Motion by Dolan, second by Negri, to approve the payment of MTA Dues in the amount of \$6,557.80.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Z. Payment Approval – HP Electric, LLC – Invoice #1938 - \$7,200.00

Motion by Negri, second by Dolan, to approve the payment of Invoice #1938 to HP Electric, LLC in the amount of \$7,200.00.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

AA. Payment Approval – Kril Enterprises – Invoice #1176 - \$54,324.00

Motion by Negri, second by Hahn, to approve the payment of Invoice #1176 for Kril Enterprises in the amount of \$54,324.00.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

BB. Payment Approval – Cookson - Invoice #1224 - \$1,760.00

Motion by Dolan, second by Menzies, to approve the payment of Cookson's Invoice #1224 in the amount of \$1,760.00 for 16 Election signs.

Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

10. Public Information

Michigan Environmental Report.

11. Call to the Public

A call was made with no response.

12. Board Comments

Hohl stated that the Bond Rating is up, reserves are strong, we have great residents and staff going into the last meeting of the FY 2018/19.

13. Adjourn Meeting

Motion by Menzies, second by Negri, to adjourn meeting.
Voice Vote: AYES: 7, ABSENT: 0

MOTION CARRIED

Meeting adjourned at 8:21 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk

06/20/2019 11:12 AM
 User: KarenJ
 DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
 INVOICE ENTRY DATES 06/17/2019 - 06/19/2019
 JOURNALIZED

Page: 1/5

GL Number	GL Desc	PAID - CHECK TYPE: PAPER CHECK Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-073.001	HEALTH INSURANCE - LIBRARY	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	2,345.48	18800
101-000.000-073.002	DISABILITY - LIBRARY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	126.61	18798
101-000.000-073.003	RETIREMENT - LIBRARY	JOHN HANCOCK	PAY DATE 6/13/19	918.88	18829
101-000.000-073.004	LIFE INSURANCE - LIBRARY	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	27.00	18798
Total For Dept 000.000				3,417.97	
Dept 101.000 Township Board					
101-101.000-900.000	LEGAL NOTICES/ADVERTISING	MICHIGAN.COM	ADS - MAY	180.00	18825
Total For Dept 101.000 Township Board				180.00	
Dept 171.000 Township Supervisor					
101-171.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	36.53	18798
101-171.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	329.69	18829
101-171.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	6.75	18798
101-171.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	1,172.74	18800
Total For Dept 171.000 Township Supervisor				1,545.71	
Dept 191.000 Elections					
101-191.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	34.98	18798
101-191.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	165.90	18829
101-191.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	8.43	18798
101-191.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	1,334.61	18800
101-191.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	ELECTION SUPPLIES - BLACK TONER CARTR	307.98	18808
101-191.000-962.000	SUNDRY	COOKSON EMBROIDERY	16 NEW PRECINCT SIGNS FOR POLLING LOC	1,760.00	18813
Total For Dept 191.000 Elections				3,611.90	
Dept 201.000 ACCOUNTING					
101-201.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	97.05	18798
101-201.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	935.29	18829
101-201.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	20.25	18798
101-201.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	1,390.25	18800
Total For Dept 201.000 ACCOUNTING				2,442.84	
Dept 209.000 Assessing					
101-209.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	125.14	18798
101-209.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	1,174.19	18829
101-209.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	27.00	18798
101-209.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	2,365.86	18800
Total For Dept 209.000 Assessing				3,692.19	
Dept 215.000 CLERK'S OFFICE					
101-215.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	66.57	18798
101-215.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	751.21	18829
101-215.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	13.85	18798
101-215.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	2,758.22	18800
101-215.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	AMAZON.COM - CLERK SUPPLIES	19.36	18808
101-215.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	CHASE CARD SERVICES	MAMC CMMC CERTIFICATION	140.00	18808
Total For Dept 215.000 CLERK'S OFFICE				3,749.21	
Dept 245.000 TECHNICAL/UTILITIES SERVICES					
101-245.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	76.21	18798
101-245.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	599.40	18829
101-245.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	14.84	18798

PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 245.000 TECHNICAL/UTILITIES SERVICES					
101-245.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	2,527.14	18800
		Total For Dept 245.000 TECHNICAL/UTILITIES SERVICES		3,217.59	
Dept 253.000 Treasurer					
101-253.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	33.53	18798
101-253.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	395.69	18829
101-253.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	6.75	18798
101-253.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	3,558.98	18800
101-253.000-864.000	WORKSHOPS/SEMINARS	CHASE CARD SERVICES	HOTEL FOR MMTI ADVANCE TRAINING MT PL	248.85	18808
		Total For Dept 253.000 Treasurer		4,243.80	
Dept 258.000 COMPUTER/CABLE					
101-258.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	ORDER FROM AMAZON. COMPUTER SUPPLIES	143.40	18808
		Total For Dept 258.000 COMPUTER/CABLE		143.40	
Dept 265.000 Township Buildings					
101-265.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	25.75	18798
101-265.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	230.67	18829
101-265.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	6.75	18798
101-265.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	586.37	18800
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR BLDG	16.50	18795
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - BLDGS. & G	83.18	18808
101-265.000-801.000	CONTRACTUAL SERVICES	ASSURED PEST CONTROL	PEST CONTROL - TWP - JUNE	53.00	18799
		Total For Dept 265.000 Township Buildings		1,002.22	
Dept 410.000 Zoning					
101-410.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	22.74	18798
101-410.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	237.06	18829
101-410.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	6.75	18798
101-410.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	1,390.25	18800
101-410.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - ZONING DEP	16.99	18808
101-410.000-939.000	VEHICLE MAINTENANCE	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - ZONING DEP	59.99	18808
101-410.000-962.000	SUNDRY	CHASE CARD SERVICES	CRAIGSLIST AD FOR PART TIME ZONING PO	20.00	18808
101-410.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	CHASE CARD SERVICES	ORDER FROM AMAZON. NEW SCANNER FOR PL	336.99	18808
		Total For Dept 410.000 Zoning		2,090.77	
Dept 412.000 Zoning Board of Appeals					
101-412.000-900.000	LEGAL NOTICES/ADVERTISING	MICHIGAN.COM	ADS - MAY	210.00	18825
		Total For Dept 412.000 Zoning Board of Appeals		210.00	
		Total For Fund 101 General Fund		29,547.60	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	164.49	18798
206-000.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	1,280.91	18829
206-000.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	33.74	18798
206-000.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	6,033.59	18800
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	AMAZON ORDER, SMOKE DETECTORS & PACKI	15.00	18808
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	PETER'S HARDWARE - HAMBURG TWP. MISC.	5.92	18808
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	STAPLES CREDIT PLAN	COPY PAPER FOR FIRE STATIONS 11 & 12	63.98	18855
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	CHASE CARD SERVICES	AMAZON.COM ORDER	415.32	18808
206-000.000-853.000	PHONE/COMM/INTERNET	CHASE CARD SERVICES	YOUTUBE TV MONTHLY CHARGE - MAY	49.99	18808

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-853.000	PHONE/COMM/INTERNET	CHASE CARD SERVICES	YOUTUBE TV MONTHLY CHARGE STATION 11	49.99	18808
206-000.000-921.000	ELECTRIC	CONSUMERS ENERGY	1000 1698 7719 - F.D.#11 - 4/12 - 5/1	359.78	18812
206-000.000-932.003	MAINTENANCE FIRE HALL	ASSURED PEST CONTROL	PEST CONTROL - F.D. #11 - JUNE	60.00	18799
206-000.000-932.003	MAINTENANCE FIRE HALL	ASSURED PEST CONTROL	PEST CONTROL - F.D. #12 - JUNE	65.00	18799
206-000.000-932.003	MAINTENANCE FIRE HALL	CHASE CARD SERVICES	AMAZON.COM ORDER	29.55	18808
206-000.000-932.003	MAINTENANCE FIRE HALL	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - FIRE DEPT	38.11	18808
206-000.000-939.000	VEHICLE MAINTENANCE	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - FIRE DEPT	66.06	18808
206-000.000-965.000	TRAINING	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - FIRE DEPT	76.57	18808
206-000.000-966.500	FIRE PREVENTION	CHASE CARD SERVICES	AMAZON ORDER, SMOKE DETECTORS & PACKI	470.88	18808
206-000.000-975.000	SPECIAL PROJECTS	CHASE CARD SERVICES	AMAZON.COM ORDER	487.08	18808
206-000.000-975.000	SPECIAL PROJECTS	CHASE CARD SERVICES	FIREFIGHTER FLAGS (GETTYSBURGFLAG.COM	121.45	18808
Total For Dept 000.000				9,887.41	
Total For Fund 206 Fire Fund				9,887.41	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	611.82	18798
207-000.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	992.15	18829
207-000.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	114.76	18798
207-000.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	21,836.52	18800
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	ORDER FROM AMAZON. COMPUTER SUPPLIES	142.18	18808
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - POLICE DE	13.74	18808
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CRH OHIO LTD	BOTTLED WATER - FEBRUARY	44.00	18814
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CRH OHIO LTD	BOTTLED WATER - MARCH	44.00	18814
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CRH OHIO LTD	BOTTLED WATER - APRIL	44.00	18814
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CRH OHIO LTD	BOTTLED WATER - MAY	44.00	18814
207-000.000-801.000	CONTRACTUAL SERVICES	ADVANCED DISPOSAL	BLANKET P.O. FOR GARBAGE REMOVAL - 5/	39.89	18796
207-000.000-801.000	CONTRACTUAL SERVICES	ADVANCED DISPOSAL	MONTHLY CHARGES IN EXCESS OF BLANKET	63.96	18796
207-000.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	INTERNET SERVICES - P.D. - 6/1-6/30/1	116.29	18807
207-000.000-932.002	MAINTENANCE POLICE BUILDING	ASSURED PEST CONTROL	PEST CONTROL - P.D. - JUNE	38.00	18799
207-000.000-939.000	VEHICLE MAINTENANCE	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - POLICE DE	4.02	18808
207-000.000-965.000	TRAINING	CHASE CARD SERVICES	2-ROOMS 06/03/19 TO 06/07/19 KALAHAR	546.80	18808
Total For Dept 000.000				24,696.13	
Total For Fund 207 Police Fund				24,696.13	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 000.000					
208-000.000-276.200	SENIOR CENTER ACTIVITY FUND	CHASE CARD SERVICES	KROGER MAY POTLUCK SUPPLIES	30.57	18808
208-000.000-276.200	SENIOR CENTER ACTIVITY FUND	CHASE CARD SERVICES	MAY POTLUCK SUPPLIES AT GORDON FOODS	67.50	18808
Total For Dept 000.000				98.07	
Dept 750.000 Recreation Board					
208-750.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	17.24	18798
208-750.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	154.27	18829
208-750.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	4.72	18798
208-750.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	1,245.64	18800
208-750.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - PARKS & RE	3.58	18808
208-750.000-932.005	MAINTENANCE PARK BUILDINGS	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - PARKS & RE	14.38	18808
Total For Dept 750.000 Recreation Board				1,439.83	
Dept 805.000 SENIOR CENTER					

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INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES

INVOICE ENTRY DATES 06/17/2019 - 06/19/2019

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PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 805.000 SENIOR CENTER					
208-805.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	24.19	18798
208-805.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	208.00	18829
208-805.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	6.75	18798
208-805.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	2,365.86	18800
208-805.000-932.001	MAINTENANCE COMM CENTER	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - SENIOR CEN	50.35	18808
208-805.000-962.000	SUNDRY	CHASE CARD SERVICES	CREDIT - SALES TAX	(3.02)	18808
Total For Dept 805.000 SENIOR CENTER				2,652.13	
Total For Fund 208 SENIORS, PARKS, LL TRAIL				4,190.03	
Fund 590 SEWER FUND					
Dept 001.000					
590-001.000-719.000	LONG/SHORT TERM DISABILITY	AMERICAN UNITED LIFE INS	7/1/19 - 7/31/19	234.58	18798
590-001.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/13/19	1,981.98	18829
590-001.000-721.000	LIFE INSURANCE	AMERICAN UNITED LIFE INS	7/1/19-7/31/19	52.66	18798
590-001.000-722.000	HEALTH/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD O	7/1/19 THROUGH 7/31/19	7,937.31	18800
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	ORDER FROM AMAZON. NEW OFFICE PRINTER	89.98	18808
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	AMAZON.COM - MOSQUITO/INSECT REPELLEN	65.90	18808
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - SEWER MISC	359.28	18808
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - DPW MISC.	14.95	18808
590-001.000-932.010	SEWER MAINTENANCE GARAGE	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - SEWER MISC	19.99	18808
Total For Dept 001.000				10,756.63	
Dept 002.000					
590-002.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	TONER CARTRIDGES FOR WWTP	139.98	18808
590-002.000-726.000	SUPPLIES & SMALL EQUIPMENT	CHASE CARD SERVICES	PETER'S HARDWARE HAMBURG - SEWER MISC	124.49	18808
Total For Dept 002.000				264.47	
Total For Fund 590 SEWER FUND				11,021.10	

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INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	29,547.60
Fund 206 Fire Fund	9,887.41
Fund 207 Police Fund	24,696.13
Fund 208 SENIORS, PARK	4,190.03
Fund 590 SEWER FUND	11,021.10

Total For All Funds:	79,342.27
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OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-073.003	RETIREMENT - LIBRARY	JOHN HANCOCK	PAY DATE 6/27/19	898.08	
101-000.000-279.410	CHILSON COMMONS	ROSATI, SCHULTZ, JOPPICH	GENERAL MATTERS THROUGH 5/31/19	221.00	
101-000.000-279.410	CHILSON COMMONS	ROSATI, SCHULTZ, JOPPICH	PLANNING & ZONING MATTERS THROUGH 5/3	350.00	
101-000.000-279.746	HAMPTON MANOR OF HAMBURG	PROCESS RESULTS, INC.	HAMB TWP MANOR SITE PLAN REVIES - 5/1	975.00	
101-000.000-279.746	HAMPTON MANOR OF HAMBURG	ROSATI, SCHULTZ, JOPPICH	GENERAL MATTERS THROUGH 5/31/19	2,057.00	
Total For Dept 000.000				4,501.08	
Dept 101.000 Township Board					
101-101.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	358.40	
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	TAMARA MAY, GUARDIAN OF STOBIN STODDAR	15.00	
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	GENERAL MATTERS THROUGH 5/31/19	2,375.00	
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	LABOR & EMPLOYMENT LW THROUGH 5/31/19	720.00	
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	MARY ANN LAMKIN VS HAMB TWP BD OF TRU	129.25	
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	ROBERT MCLENON & SV DORONINA VS HAMG	527.00	
101-101.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	LYNDA CHANEY VS HAMB TWP THROUGH 5/31	119.00	
Total For Dept 101.000 Township Board				4,243.65	
Dept 171.000 Township Supervisor					
101-171.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	329.69	
Total For Dept 171.000 Township Supervisor				329.69	
Dept 191.000 Elections					
101-191.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	165.90	
Total For Dept 191.000 Elections				165.90	
Dept 201.000 ACCOUNTING					
101-201.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	935.29	
Total For Dept 201.000 ACCOUNTING				935.29	
Dept 209.000 Assessing					
101-209.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	1,174.19	
101-209.000-726.000	SUPPLIES & SMALL EQUIPMENT	PETTY CASH - GENERAL FUN	REIMBURSEMENT - 12/7/18 - 6/21/19	10.06	
Total For Dept 209.000 Assessing				1,184.25	
Dept 215.000 CLERK'S OFFICE					
101-215.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	764.21	
Total For Dept 215.000 CLERK'S OFFICE				764.21	
Dept 245.000 TECHNICAL/UTILITIES SERVICES					
101-245.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	599.40	
Total For Dept 245.000 TECHNICAL/UTILITIES SERVICES				599.40	
Dept 253.000 Treasurer					
101-253.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	395.69	
101-253.000-726.000	SUPPLIES & SMALL EQUIPMENT	PETTY CASH - GENERAL FUN	REIMBURSEMENT - 12/7/18 - 6/21/19	84.78	
101-253.000-864.000	WORKSHOPS/SEMINARS	TRICIA WIGGLE-BAZZY	REIMBURSEMENT TO FLIGHT TO OKC	295.30	
101-253.000-962.000	SUNDRY	OCCUPATIONAL HEALTH CENT	PRE HIRE PHYSICAL MELISSA PETROFF	138.50	
Total For Dept 253.000 Treasurer				914.27	
Dept 258.000 COMPUTER/CABLE					
101-258.000-729.000	SOFTWARE MAINTENANCE	APPLIED IMAGING	ANNUAL DOCUWARE MAINTENANCE	1,935.00	
101-258.000-729.000	SOFTWARE MAINTENANCE	CDW GOVERNMENT, INC.	15 LICENSES OF OFFICE 2019 STANDARD -	4,832.70	
Total For Dept 258.000 COMPUTER/CABLE				6,767.70	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 265.000 Township Buildings					
101-265.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	230.67	
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR BLDG	7.00	
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	WATER COOLER RENTALS FOR DPW & TWP. H	7.00	
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR BLDG	11.00	
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BOTTLED WATER FOR TOWNSHIP HALL	16.50	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR DPW/SEWER AND BLDGS. & G	88.66	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR DPW/SEWER AND BLDGS. & G	88.66	
101-265.000-923.500	DIESEL FUEL	CORRIGAN OIL CO.	DIESEL FUEL - PARKS & REC. AND BUILDI	238.90	
101-265.000-932.000	MAINTENANCE TWP HALL	TRI-COUNTY SUPPLY, INC.	CLEANING SUPPLIES FOR TOWNSHIP HALL	80.81	
101-265.000-939.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	BLANKET P.O. - BLDGS. & GROUNDS EQUIP	39.06	
101-265.000-939.000	VEHICLE MAINTENANCE	INSTAHITCH	CLASS 3 HITCH FOR NEW BLDGS. & GROUND	259.00	
Total For Dept 265.000 Township Buildings				1,067.26	
Dept 276.000 CEMETERY					
101-276.000-962.000	SUNDRY	COLDSPRING	BRONZE PLAQUE DEWOLF #Q297253	98.00	
Total For Dept 276.000 CEMETERY				98.00	
Dept 299.000 Other Expenses					
101-299.000-722.500	HEALTH CARE REIMBURSEMENT	UNITED STATES TREASURY	QUARTERLY FED EXISE TAX	109.94	
101-299.000-726.000	SUPPLIES & SMALL EQUIPMENT	PETTY CASH - GENERAL FUN	REIMBURSEMENT - 12/7/18 - 6/21/19	24.70	
101-299.000-806.000	FOIA EXPENSES	BIG PDQ	FOIA COPIES - BUILDING PLANS FOR 7708	5.14	
101-299.000-975.000	SPECIAL PROJECTS	CHLORIDE SOLUTIONS, LLC	DUST CONTROL -6/11/19	2,863.83	
101-299.000-975.000	SPECIAL PROJECTS	CHLORIDE SOLUTIONS, LLC	DUST CONTROL 6/3 & 6/4/19	5,686.91	
101-299.000-975.000	SPECIAL PROJECTS	CHLORIDE SOLUTIONS, LLC	DUST CONTROL 5/28 & 5/31/19	7,186.34	
101-299.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	PETTY CASH - GENERAL FUN	REIMBURSEMENT - 12/7/18 - 6/21/19	37.35	
Total For Dept 299.000 Other Expenses				15,914.21	
Dept 400.000 Planning Commission					
101-400.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	DISTRICT COURT PROSECUTIONS THROUGH 5	971.60	
Total For Dept 400.000 Planning Commission				971.60	
Dept 410.000 Zoning					
101-410.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	253.89	
101-410.000-821.000	ENG/CONSULTANT/PROFESS FEES	PROCESS RESULTS, INC.	HAMB TWP-CRS 5 YR CYCLE VERIFICATION	675.00	
101-410.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	DISTRICT COURT PROSECUTIONS THROUGH 5	971.60	
101-410.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	PLANNING & ZONING MATTERS THROUGH 5/3	105.00	
101-410.000-939.000	VEHICLE MAINTENANCE	PETTY CASH - GENERAL FUN	REIMBURSEMENT - 12/7/18 - 6/21/19	8.00	
Total For Dept 410.000 Zoning				2,013.49	
Total For Fund 101 General Fund				40,470.00	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	1,170.57	
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	TRI-COUNTY SUPPLY, INC.	CLEANING SUPPLIES STATIONS	396.05	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	IN EXCESS OF BLANKET 20180898 GL 206.	22.77	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	IN EXCESS OF BLANKET 20180898 GL 206.	864.01	
206-000.000-758.000	UNIFORMS/ACCESSORIES	PHOENIX SAFETY OUTFITTER	EVENT UNIFORM POLOS BY ELBECO	1,824.36	
206-000.000-759.000	TURN OUT GEAR	DETROIT SHIELDS, LLC	SHIELDS	70.00	
206-000.000-759.000	TURN OUT GEAR	PHOENIX SAFETY OUTFITTER	EXTRA LONG TURNOUT GEAR SUSPENDERS	142.95	
206-000.000-921.000	ELECTRIC	CONSUMERS ENERGY	1000 1698 7719 - F.D. #11 -5/14-6/13/	150.65	
206-000.000-932.003	MAINTENANCE FIRE HALL	HOME DEPOT CREDIT SERVIC	CEILING TILE REPLACEMENT FOR STATIONS	245.20	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKE LAND ACE HARDWARE, I	IN EXCESS OF BLANKET PO 20180903 GL 2	71.97	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	9.80	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	IN EXCESS OF BLANKET PO 20180903 GL 2	1.78	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	IN EXCESS OF BLANKET PO 20180903	11.48	
206-000.000-932.003	MAINTENANCE FIRE HALL	STEVE MUSCAT	REIMBURSEMENT - 10/22/18 - 4/15/19	93.06	
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	LAKELAND ACE HARDWARE, I	EQUIPMENT MAINTENANCE	6.59	
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	LAKELAND ACE HARDWARE, I	EQUIPMENT MAINTENANCE	15.18	
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	MID AMERICAN AEL, LLC	ENGINE 11 EQUIPMENT MAINTENANCE	25.90	
206-000.000-933.000	EQUIPMENT MAINT/REPAIR	WATERWAY OF MICHIGAN, LL	HOSE / LADDER / HARD SUCTION / ANNUAL	4,944.40	
206-000.000-965.000	TRAINING	STEVE MUSCAT	REIMBURSEMENT - 10/22/18 - 4/15/19	163.15	
		Total For Dept 000.000		10,229.87	
		Total For Fund 206 Fire Fund		10,229.87	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	992.15	
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	BIG PDQ	BLANKET P.O. FOR PRINTING SUPPLIES	51.40	
207-000.000-758.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORMS HARPE	293.96	
207-000.000-758.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORMS PAUL	79.99	
207-000.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	DISTRICT COURT PROSECUTIONS THROUGH 5	210.00	
207-000.000-826.000	LEGAL FEES	ROSATI, SCHULTZ, JOPPICH	GENERAL MATTERS THROUGH 5/31/19	1,610.00	
207-000.000-939.000	VEHICLE MAINTENANCE	CRUISERS, INC.	BLANKET P.O. FOR VEHICLE MAINTENANCE	138.90	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	OIL CHANGE TAURUS (AMOUNT IN EXCESS	29.95	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	VEH REPAIRS (AMOUNT IN EXCESS OF BLA	217.50	
207-000.000-965.000	TRAINING	DARIUSZ NISENBAUM	REIMBURSEMENT - ADVISOR & POST FEE	150.00	
207-000.000-965.000	TRAINING	DARIUSZ NISENBAUM	MMRMA TRAINING - FOOD	30.00	
207-000.000-965.000	TRAINING	MATTHEW DUHAIME	REIMBURSEMENT -SWAT TRAINING-FOOD & T	94.29	
207-000.000-965.000	TRAINING	STEPHEN LOCKE	REIMBURSEMENT - TRAINING- FOOD	104.20	
		Total For Dept 000.000		4,002.34	
		Total For Fund 207 Police Fund		4,002.34	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 000.000					
208-000.000-283.300	SENIOR CENTER TRIP DEPOSITS	BIANCO TOURS	HOLLY HOTEL TRIP - JUNE 19, 2019	1,820.00	
		Total For Dept 000.000		1,820.00	
Dept 750.000 Recreation Board					
208-750.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	154.27	
208-750.000-821.000	ENG/CONSULTANT/PROFESS FEES	MCKENNA ASSOCIATES, INC.	GRANT SUMMIT PROJECT - PARKS & TRAILS	483.00	
208-750.000-923.500	DIESEL FUEL	CORRIGAN OIL CO.	DIESEL FUEL - PARKS & REC. AND BUILDI	238.90	
208-750.000-932.005	MAINTENANCE PARK BUILDINGS	SITEONE LANDSCAPE SUPPLY	REPLACEMENT RAIN BIRD FALCON 6504FC S	366.02	
208-750.000-932.015	RESERVE FOR PARKS MAINTENANCE	BOB MYERS EXCAVATING INC	ROAD/PARKING LOT GRADING FOR & GRAVEL	1,880.00	
208-750.000-941.000	PORTABLE TOILETS	D & J SEPTIC SERVICES, I	BLANKET P.O. - DISC GOLF CONTRACT - A	70.00	
208-750.000-941.000	PORTABLE TOILETS	D & J SEPTIC SERVICES, I	BLANKET P.O. - MANLY BENNETT PARK CON	930.00	
		Total For Dept 750.000 Recreation Board		4,122.19	
Dept 800.000 LAKELAND TRAIL					
208-800.000-941.000	PORTABLE TOILETS	D & J SEPTIC SERVICES, I	BLANKET P.O. - LAKELANDS TRAIL CONTRA	330.00	
208-800.000-941.000	PORTABLE TOILETS	D & J SEPTIC SERVICES, I	BLANKET P.O. - LAKELANDS TRAIL CONTRA	210.00	
		Total For Dept 800.000 LAKELAND TRAIL		540.00	
Dept 805.000 SENIOR CENTER					

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 805.000 SENIOR CENTER					
208-805.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	208.00	
208-805.000-932.001	MAINTENANCE COMM CENTER	REESE'S COMMERCIAL CLEAN	BLANKET P.O. - BI-WEEKLY CLEANING OF	281.00	
208-805.000-932.001	MAINTENANCE COMM CENTER	REESE'S COMMERCIAL CLEAN	BLANKET P.O. - BI-WEEKLY CLEANING OF	281.00	
Total For Dept 805.000 SENIOR CENTER				770.00	
Total For Fund 208 SENIORS, PARKS, LL TRAIL				7,252.19	
Fund 479 Rustic/Lake Pointe Road SAD					
Dept 000.000					
479-000.000-802.000	ROAD IMPROVEMENT	BOB MYERS EXCAVATING INC	RUSTIC RD & LK POINTE DR GRADED RDS 6	2,055.00	
Total For Dept 000.000				2,055.00	
Total For Fund 479 Rustic/Lake Pointe Road SAD				2,055.00	
Fund 480 Scott Drive ROAD SAD					
Dept 000.000					
480-000.000-802.000	ROAD IMPROVEMENT	BOB MYERS EXCAVATING INC	SCOTT DR GRADE RD ON 6/3/19	185.00	
Total For Dept 000.000				185.00	
Total For Fund 480 Scott Drive ROAD SAD				185.00	
Fund 487 Riverside/Century/Lagoon SAD					
Dept 000.000					
487-000.000-802.000	ROAD IMPROVEMENT	BOB MYERS EXCAVATING INC	RIVERSIDE, CENTURY, LAGOON & RADIAL D	6,030.00	
Total For Dept 000.000				6,030.00	
Total For Fund 487 Riverside/Century/Lagoon SAD				6,030.00	
Fund 489 Island Shore/Schlenker SAD					
Dept 000.000					
489-000.000-802.000	ROAD IMPROVEMENT	BOB MYERS EXCAVATING INC	ISLAND SHORE DR & SCHLENKER RD GRADE	550.00	
Total For Dept 000.000				550.00	
Total For Fund 489 Island Shore/Schlenker SAD				550.00	
Fund 493 KINGSTON DRIVE MAINTENANCE SAD					
Dept 000.000					
493-000.000-802.000	ROAD IMPROVEMENT	BOB MYERS EXCAVATING INC	KINGSTON DR GRADE RD 6/4/19 & 215 YAR	6,060.00	
493-000.000-802.000	ROAD IMPROVEMENT	DUST CONTROL LLC	KINGSTON DR - CCMB 6/4/19	1,000.00	
Total For Dept 000.000				7,060.00	
Total For Fund 493 KINGSTON DRIVE MAINTENANCE SAD				7,060.00	
Fund 494 Winans Drive SAD					
Dept 000.000					
494-000.000-802.000	ROAD IMPROVEMENT	BOB MYERS EXCAVATING INC	WINANS DR - GRADED RD 6/3/19	285.00	
Total For Dept 000.000				285.00	
Total For Fund 494 Winans Drive SAD				285.00	
Fund 498 SHAN-GRI-LA AQUATIC WEED CONTROL					
Dept 000.000					
498-000.000-803.000	AQUATIC WEED CONTROL	BLUE WATER AQUATICS	SEASON COST FOR CONTROL OF EWWDS AND	3,730.00	
Total For Dept 000.000				3,730.00	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund 498 SHAN-GRI-LA AQUATIC WEED CONTROL

Total For Fund 498 SHAN-GRI-LA AQUATIC WEED CONTROL				3,730.00	
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Fund 590 SEWER FUND
Dept 000.000

590-000.000-198.850	REGENCY VILLAGE(1516400001/1521	PROCESS RESULTS, INC.	HAMB TWP-REGENCY VILLAGE SANITARY CS	1,888.28	
590-000.000-198.852	CEDARBENDR(1532300015)	PROCESS RESULTS, INC.	HAMBURG-GOFF SEWER EXT -4/1-5/31/19	1,398.38	
590-000.000-198.879	2664 INDIAN TRAIL DR (15-31-404	C & E CONSTRUCTION CO.,	2664 INDIAN TRAIL -GRINDER PUMP	6,090.00	
590-000.000-198.887	VACANT-VILLAGE CENTER DR	PROCESS RESULTS, INC.	HAMB TWP-HAMPTON MANOR SANITARY CS-5/	792.11	
590-000.000-198.887	VACANT-VILLAGE CENTER DR	PROCESS RESULTS, INC.	HAMB MANOR PART 41 REVIEW 4/1-4/30/19	1,500.00	
590-000.000-198.891	11083 RIVENDELL CT(#15-32-103-0	C & E CONSTRUCTION CO.,	11083 RIVENDELL CT GRINDER PUMP	8,767.50	
Total For Dept 000.000				20,436.27	

Dept 001.000

590-001.000-720.000	RETIREMENT	JOHN HANCOCK	PAY DATE 6/27/19	2,052.59	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	WATER COOLER RENTALS FOR DPW & TWP. H	7.00	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BOTTLED WATER FOR DPW/SEWER STAFF	33.00	
590-001.000-751.000	VEHICLE FUEL	PETTY CASH - GENERAL FUN	REIMBURSEMENT - 12/7/18 - 6/21/19	20.00	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR DPW/SEWER AND BLDGS. & G	144.57	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR DPW/SEWER AND BLDGS. & G	144.57	
590-001.000-758.000	UNIFORMS/ACCESSORIES	KING KLEANERS	DPW UNIFORM COAT CLEANING	14.95	
590-001.000-758.000	UNIFORMS/ACCESSORIES	RED WING BUSINESS ADVANT	STEEL TOE WORK BOOTS FOR JON SHARP	170.99	
590-001.000-850.000	PUMP & MAIN REPAIR/MAINTENANCE	BOB MYERS EXCAVATING INC	EMERGENCY REPLACEMENT OF BROKEN CURB	520.00	
590-001.000-850.000	PUMP & MAIN REPAIR/MAINTENANCE	ECS ENVIRONMENTAL SOLUTI	450 LBS OF REPLACEMENT CARBON FOR ODO	2,045.00	
590-001.000-850.000	PUMP & MAIN REPAIR/MAINTENANCE	KENNEDY INDUSTRIES, INC.	SERVICE CALL AT ORE LAKE PUMP STATION	603.00	
590-001.000-850.000	PUMP & MAIN REPAIR/MAINTENANCE	KENNEDY INDUSTRIES, INC.	SERVICE CALL AT ORE LAKE PUMP STATION	400.50	
590-001.000-850.000	PUMP & MAIN REPAIR/MAINTENANCE	MICHIGAN PIPE & VALVE, I	REPAIRS TO KRESS ROAD PUMP STATION	61.90	
590-001.000-850.100	GRINDER PUMP PARTS	DUBOIS-COOPER & ASSOCIAT	GRINDER PARTS	4,780.00	
590-001.000-850.100	GRINDER PUMP PARTS	DUBOIS-COOPER & ASSOCIAT	GRINDER PARTS	5,907.00	
590-001.000-932.010	SEWER MAINTENANCE GARAGE	TRI-COUNTY SUPPLY, INC.	BLANKET P.O. - SEWER/DPW CLEANING SUP	133.30	
590-001.000-932.010	SEWER MAINTENANCE GARAGE	TRI-COUNTY SUPPLY, INC.	MISC. SUPPLIES FOR DPW	17.37	
590-001.000-933.000	EQUIPMENT MAINT/REPAIR	BOULLION SALES, INC.	EQUIP. MAINTENANCE DPW (SEWER) ZERO	100.23	
590-001.000-939.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	BLANKET P.O. - DPW EQUIP. & VEHICLE M	44.66	
590-001.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	FILING/RECORDING FEES - GRINDER PUMP	30.00	
590-001.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	FILING/RECORDING FEES - GRINDER PUMP	30.00	
590-001.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	FILING/RECORDING FEES - GRINDER PUMP	30.00	
Total For Dept 001.000				17,290.63	

Dept 002.000

590-002.000-933.000	EQUIPMENT MAINT/REPAIR	#774494 - CUMMINS BRIDGE	ANNUAL GENERATOR MAINTENANCE FOR WAST	899.61	
590-002.000-933.000	EQUIPMENT MAINT/REPAIR	ADVANCE AUTO PARTS	BATTERIES FOR THE WWTP GENERATOR	385.88	
Total For Dept 002.000				1,285.49	

Dept 003.000

590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - NORFOLK HOMES	60.00	
Total For Dept 003.000				60.00	

Total For Fund 590 SEWER FUND				39,072.39	
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Fund 701 Trust & Agency Fund

Dept 000.000

701-000.000-231.200	DUE TO CHARITY CHARITABLE DEDUC	DART TEAM	CONTRIBUTIONS JUNE 2019	307.00	
701-000.000-283.000	PERFORMANCE BONDS PAYABLE	NORFOLK DEVELOPMENT	BOND REFUND-5319 MARSHLAND CT	1,600.00	
701-000.000-283.100	KEY DEPOSITS PAYABLE	ALYSSA TANGNEY	KEY DEPOSIT REFUND - 7/1/18-6/30/19	100.00	
701-000.000-283.100	KEY DEPOSITS PAYABLE	GIRL SCOUTS TROOP 40661A	KEY DEPOSIT REFUND -7/1/18-6/30/19	100.00	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-283.100	KEY DEPOSITS PAYABLE	HAMBURG ENHANCED RECREAT	KEY DEPOSIT REFUND - 7/1/18-6/30/19	100.00	
701-000.000-283.100	KEY DEPOSITS PAYABLE	HAMBURG FLYERS RC CLUB	KEY DEPOSIT REFUND - 7/1/18-6/30/19	100.00	
701-000.000-283.100	KEY DEPOSITS PAYABLE	HIAWATHA BEACH INC.	KEY DEPOSIT REFUND - 7/1/18-6/30/19	100.00	
701-000.000-283.100	KEY DEPOSITS PAYABLE	JAMES D. CLARK II	KEY DEPOSIT REFUND - 7/1/18-6/30/19	100.00	
701-000.000-283.100	KEY DEPOSITS PAYABLE	KATHY ANGUISH	KEY DEPOSIT REFUND - 7/1/18-6/30/19	100.00	
701-000.000-283.100	KEY DEPOSITS PAYABLE	MICHAEL & DEBRA KRAFT	KEY DEPOSIT REFUND - 7/1/18 - 6/30/19	100.00	
701-000.000-283.100	KEY DEPOSITS PAYABLE	PORTAGE, BASE & WHITEWOO	KEY DEPOSIT REFUND -7/1/18-6/30/19	100.00	
701-000.000-283.100	KEY DEPOSITS PAYABLE	RUSH LAKE PROPERTY OWNER	KEY DEPOSIT - REFUND (7/1/18-6/30/19	100.00	
701-000.000-283.100	KEY DEPOSITS PAYABLE	SUSAN M. PRYNN	KEY DEPOSIT REFUND - 7/1/18-6/30/19	100.00	
Total For Dept 000.000				3,007.00	
Total For Fund 701 Trust & Agency Fund				3,007.00	

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Fund Totals:

Fund 101 General Fund	40,470.00
Fund 206 Fire Fund	10,229.87
Fund 207 Police Fund	4,002.34
Fund 208 SENIORS, PARK	7,252.19
Fund 479 Rustic/Lake P	2,055.00
Fund 480 Scott Drive R	185.00
Fund 487 Riverside/Cen	6,030.00
Fund 489 Island Shore/	550.00
Fund 493 KINGSTON DRIV	7,060.00
Fund 494 Winans Drive	285.00
Fund 498 SHAN-GRI-LA A	3,730.00
Fund 590 SEWER FUND	39,072.39
Fund 701 Trust & Agenc	3,007.00

Total For All Funds:	123,928.79
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**EXCERPT FROM
PARKS AND RECREATION COMMITTEE
MEETING MINUTES**

To the attention of: Hamburg Township Board of Trustees

Re: Draft Parks & Recreation Minutes

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Parks & Recreation Committee:

Date of Meeting: June 25, 2019

Board Members Present: Koeble, Muck, Auxier

Board Members Absent: Dolan

Board Members Vacant: 1

Non-Voting Members Present: Henneman

Non-Voting Members Absent: Duffany, Miller, Hogrebe, Williamson

Text of Motion:

Motion by Auxier, supported by Koeble, to recommend approval of the Hamburg Pirate Youth Football Association park use application, dated May 6, 2019, for season starting August 1, 2019 and ending October 31, 2019 with the requirement that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be provided all requested documents to their satisfaction, and that use be subject to East Park Blackout dates.

VOICE VOTE: Ayes: 5

MOTION CARRIED

I, DEBRA HENNEMAN, Hamburg Township recording secretary to the Parks & Recreation Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular Meeting of the Parks & Recreation Committee.

Date: June 27, 2019

DEBRA HENNEMAN
HAMBURG TOWNSHIP PARKS & RECREATION COORDINATOR



**Hamburg Township
Parks & Recreation**

**Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us**

Memorandum

Date: June 13, 2019

To: Parks and Recreation Committee

From: Deby Henneman, Parks Coordinator

Re: Hamburg Pirate Youth Football Association – Use of Manly Bennett Park – East
Fields: **Football Practice areas**

We are in receipt of a Park Use Application from the Hamburg Pirate Youth Football Association dated May 6, 2019 for use of Football practice areas located in Manly Bennett Park East for their fall season beginning August 1, 2019 and ending October 21, 2019.

The club has requested use of all Football practice areas including the Varsity field with the goal posts. They anticipate their number of participants of 185, and recent data reflects an average number of at least that amount.

Should approval of the application be recommended as submitted, it should be done so with the contingency that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be provided all requested documents to their satisfaction, that use of the concession stand (if requested) be limited to pre-packaged foods and beverages only, and that use of the fields will not be allowed during East Park blackout dates.



**Hamburg Township
Parks & Recreation**

Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us

Blackout dates for 2019 Playing Season

(Includes Tentative and Pending – Hi-lite has event both sides)

No other uses allowed on Blackout Dates unless approved by Township

East Park

May 11, 2019	PHBSA Opening Day event - Approved
May 18 & 19, 2019	PHBSA Baseball Tournament – Approved
June 1 & 2, 2019	PHBSA Baseball Tournament - Approved
June 8 – 18, 2019	HERO – Family Fun Fest w/set-up – Approved
July 13, 2019 - 2pm-6pm	Manly Family Picnic (50 people) - Approved
August 10, 2019	Flyer's Airshow – Pending (Rain date 8/17/19)
August 24 & 25, 2019	MI Alliance – Powerade Tournament – Approved
August 24-Sept 3, 2019	Vietnam Moving Wall Event – Approved

West Park

May 4 & 5, 2019	Smartwater Invitational - Approved
May 10, 11, 12, 2019	MI Jaguars Invitational Tournament - Approved
June 14-18, 2019	HERO – Family Fun Fest- Fireworks– Approved
June 22, 2019	Loomis Family Picnic (50 people) - Approved
August 24 & 25, 2019	MI Alliance – Powerade Tournament – Approved
August 24-Sept 3, 2019	Vietnam Moving Wall Event – Approved

Lakelands Trail

April 30, 2019 (M. Trailhead)	A Walk in the Woods Trail Walk – Library Event
June 29, 2019 (M. Trailhead)	Jogging for Jakey 5K - Fundraiser

Merrill Field Disc Golf Course

April 30, 2019 (M. Trailhead)	A Walk in the Woods Trail Walk – Library Event
June 29, 2019 (M. Trailhead)	Jogging for Jakey 5K – Fundraiser

Volleyball Court Rentals

Monday Evenings until 10/15 Kevin McClafferty (4-12 participants)

Applicant Information:

Name of Event: Hamburg Pirate Youth Football Association 2019

Type of Event: regular season football practice

Applicant Name: Hamburg Pirate Youth Football HPYFA Park Use Category:

Date(s) of Event: August 1 - Oct 31 2019 Time(s) of Event:

Applicant Address: PO Box 741 Suite or Apt. #:

Applicant City: Hamburg Applicant State: MI Applicant Zip: 48139

Contact Person: Tina Raymond Contact Title: Treasurer

Contact Phone: 517.581.8534 Contact Cell:

Contact Email: registerhpyfa@gmail.com *All Co-applicants must also sign all applications and waivers*

Event Co-applicant, if any: Alecia Sweeney Co-applicant Phone: 248.765.3419

Co-applicant relationship to Applicant: President of HPYFA

Insurance Information:

Insurance Carrier: Ki K Insurance Policy Number: 6BRP6000000430000

General Liability Limit: Expiration Date: 9/12/19

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy

Event Description: (any information that doesn't pertain to the event please indicate "not applicable" or "N/A")

Details of Event including number of days needed for the event, setup and teardown:

Estimated Number of Participants: 185 ~~sons~~ Estimated Number of Spectators/Guests: 30

Estimated percentage of Hamburg Resident participation: 50% Estimated percentage of non-resident: 50%

Details of the Township site required for Proposed Event, please include site plan drawing of layout for any Special Events: No use allowed during East Park Blackout Dates, including August 24th - September 3rd (PowerAde & moving wall)

Will there be camping and trailer facilities? If so, are overnight stays anticipated?:

no

Number of Volunteers:

30

Are Volunteers trained?:

yes

Please attach copy of Volunteer Handbook if applicable

Will tents be used?:

no

All tent locations must be pre-approved

If so, indicate locations:

Will admission be charged?:

no

If so, how much?:

Parking fee charged?:

no

If so, how much?:

Valet service available?:

no

If so, how much?:

If music is played or performed, will there be a separate fee?:

If so, how much?:

Have all participants, vendors and volunteers, including those from other Organizations, signed hold harmless agreements to protect Hamburg Township, its Residents, Staff and Officials from any and all Liability that may arise due to this proposed event? Please provide blank copy of any forms used reflecting Hold Harmless language prior to event.

☐ Yes

☐ No

Will there be Fireworks or any other pyrotechnic display? If so, describe:

no

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy

Will there be any animals present? If so, describe:
(Pets are not allowed in parkland during events)

Domestic Animal Control Ordinance #87 and the Park Facility Use Policy

no

Will there be Amusement rides or games? If so, describe:

no

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy

Will there be a need for vehicles to be used on Township grounds? If so, describe:

no

Personal vehicles used on Township grounds require proof of Auto Liability based on the description of use and areas needing to be accessed by the vehicle during the event

Will Food/Beverages be served? If so, list types of food and name of person(s) serving:

no

For anything other than pre-packaged foods, Health Department Permits and verification of Products Liability coverage must be provided

Will there be a need for Private Security or Emergency Responders? If so, describe:

no

Specific services required from the Township, if any:

none

Organized Sports and/or Sporting Events: *This section not applicable to non-sports related events.*

Please indicate type of sports event: ☒ Regular Season (Games/Practices) ☐ Sports Tournament ☐ Other Sports Event

If Tournament
or other event,
please describe:

All Regular Season sports participants **MUST** complete the Hamburg Township Sports Group Medical Waiver and Authorization and provide these forms to the Township.

Initials

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All Tournament participants, including those from other Organizations, shall sign Hold Harmless clauses to protect Hamburg Township, its Residents, Staff and Officials from any and all Liability that may arise due to this proposed event. **Please provide executed tournament log reflecting Hold Harmless language after the event.**

Initials

TR

All Sports Group Medical Waiver and Authorizations and Hold Harmless forms must be supplied to the Township at time of registration.

Participant Information:

Please indicate total number of HAMBURG TOWNSHIP participants in your organization:

75

Please indicate total number of NON-RESIDENT participants in your organization:

75

Please indicate, or attach a
copy of the fee structure for
participation in this sports
season/tournament/event:

\$250 pay to participate per child grade 3-6
\$150 for grades 1-2

Contact Information:

Upon Park Approval, the applicant will provide a roster of all participants including their names, ages and residency information

Please indicate on premise contact for before, during and after the event:

Alecia Sweeney

Event Contact Phone:

Event Contact Cell Phone:

248.765.3419

Please indicate person in charge of concessions, if any:

Concessions Contact Phone:

none

Concessions Contact Cell Phone:

Types of Foods/Beverages
that will be served (Pre-
packaged only):

Please indicate the process
by which you complete
Background Checks:

Automated background checks run through
Bonzi website

Background Checks may be required as outlined in Hamburg Township Park Facility Use Policy, as referenced in Section 4.4 and outlined in Appendix A.

Other Information:

Please provide
any other
information
regarding your
event that you
may find
helpful:

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or answer questions. If the Park Use application is received less than 60 days prior to the requested event date, the Parks & Recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board

The Undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and /or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant, that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant

Initials:

TR

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance with the Michigan Sports Concussion Law, Acts 342 & 343, Public Acts of 2012, as referenced in Section 4.4 of the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the about statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township Parkland facilities

Initials:

TR

Confirmation of Individual Participation: (Sports Groups): The applicant hereby swears and attests that they have obtained original signatures and initials on the Hamburg Township Sports Group Medical Waiver and Authorization for all participants that will be utilizing the Hamburg Township Park Facilities for sport related activities. Furthermore, these forms waive, release and discharge from any and all liability for death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter accrue, including traveling to and from practice, game or any event, the following entities: Hamburg Township, its elected and appointed officials, employees and volunteers, representatives and agents, and others working or acting on behalf of Hamburg Township. Furthermore, the applicant will submit all original forms to the Hamburg Township Parks and Recreation Department and attest that they are in compliance with the Michigan Sports Concussion Law, Acts 342 & 343, Public Acts of 2012, as referenced in Section 4.4 of the Park Facility Use Policy and outlined in Appendix A

Initials:

TR

Applicant's Signature: <u>Tina Raymond</u>	Date: <u>5.6.19</u>
Co-Applicant's Signature: <u>Aling Sweeney</u>	Date: <u></u>
Parks Coordinator: <u>[Signature]</u>	Date: <u>6-13-19</u>

For office use only

Comments: Park - TB

Application has been (Check One) ☐ Approved ☐ Denied

Hamburg Township Clerk:



**EXCERPT FROM
PARKS AND RECREATION COMMITTEE
MEETING MINUTES**

To the attention of: Hamburg Township Board of Trustees

Re: **Draft Parks & Recreation Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Parks & Recreation Committee:

Date of Meeting: June 25, 2019

Board Members Present: Koeble, Muck, Auxier

Board Members Absent: Dolan

Board Members Vacant: 1

Non-Voting Members Present: Henneman

Non-Voting Members Absent: Duffany, Miller, Hogrebe, Williamson

Text of Motion:

Motion by Auxier, supported by Koeble, to recommend approval of the Huron Valley Disc Golf PDGA Disc Golf Tournament application, dated June 20, 2019, for event on August 4, 2019 from 8 am to 4 pm, contingent on a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be provided all requested documents to their satisfaction, and that group be charged \$2 per participant.

VOICE VOTE: Ayes: 5

MOTION CARRIED

I, DEBRA HENNEMAN, Hamburg Township recording secretary to the Parks & Recreation Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular Meeting of the Parks & Recreation Committee.

Date: June 27, 2019

DEBRA HENNEMAN
HAMBURG TOWNSHIP PARKS & RECREATION COORDINATOR



Memorandum

Date: June 20, 2019

To: Township Board of Trustees

From: Deby Henneman, Parks Coordinator

Re: Huron Valley Disc Park Use – Tournament August 4, 2019 – 8 a.m.-4 p.m.

We are in receipt of a Park Use Application from Huron Valley Disc Golf for limited use of the Disc Golf Course, Parking lot and grassy area in Manly Bennett Park West for a Disc Golf Tournament scheduled for August 4, 2019. A true “blackout” is not necessary as this use will allow access to the course for casual players during the event.

All league play should be considered similar to individual use, and is subject to a \$2.00 pay per play fee which the club will collect and pay directly to the Township. The event will not require Public Safety, as it anticipates less than 75 participants. Tournament/Event use will require documents to the satisfaction of the Clerk as outlined in the Park Use Policy.

Should this application be recommended for approval, it should be done so based on the application from Huron Valley Disc Golf dated 6/20/19 as provided in the packet, contingent upon the applicant providing a Certificate of Insurance naming Hamburg Township as Additional Insured, and that the Clerk Department be provided all requested documents to their satisfaction.



Hamburg Township Manly Bennett Park
Park Use Application and
Release of Liability & Indemnification Agreement
(Application must be submitted 60 days before required use)

Submit by Email

Print Form

10405 Merrill Road
Hamburg, MI 48139
(810) 231-1000 X-218 Office
(810) 231-4295 Fax

Applicant Information:

Name of Event:	Hamburg Open		
Type of Event:	PDGA Disc Golf tournament		
Applicant Name:	Douglas McIntosh - Huron Valley Disc Golf	Park Use Category:	Disc Golf
Date(s) of Event:	8-4-19	Time(s) of Event:	8am - 4pm
Applicant Address:	6140 Kinyon Dr	Suite or Apt. #:	
Applicant City:	Brighton	Applicant State:	MI
		Applicant Zip:	48116
Contact Person:	Douglas McIntosh	Contact Title:	
Contact Phone:	586-530-7863	Contact Cell:	
Contact Email:	huronvalleydiscgolf@gmail.com	All Co-applicants must also sign all applications and waivers	
Event Co-applicant, if any:		Co-applicant Phone:	
Co-applicant relationship to Applicant:			

Insurance Information:

Insurance Carrier:	To be supplied	Policy Number:	
General Liability Limit:		Expiration Date:	

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy

Event Description: *(any information that doesn't pertain to the event please indicate "not applicable" or "N/A")*

Details of Event including number of days needed for the event, setup and teardown:	The PDGA can provide me with insurance if that is needed		
Estimated Number of Participants:	30-70	Estimated Number of Spectators/Guests:	
Estimated percentage of Hamburg Resident participation:		Estimated percentage of non-resident:	
Details of the Township site required for Proposed Event, please include site plan drawing of layout for any Special Events:			

Will there be camping and trailer facilities? If so, are overnight stays anticipated?:

Number of Volunteers: Are Volunteers trained?: Please attach copy of Volunteer Handbook if applicable

Will tents be used?: All tent locations must be pre-approved

If so, indicate locations:

Will admission be charged?: If so, how much?:

Parking fee charged?: If so, how much?:

Valet service available?: If so, how much?:

If music is played or performed, will there be a separate fee?: If so, how much?:

Have all participants, vendors and volunteers, including those from other Organizations, signed hold harmless agreements to protect Hamburg Township, its Residents, Staff and Officials from any and all Liability that may arise due to this proposed event? *Please provide blank copy of any forms used reflecting Hold Harmless language prior to event.* ☐ Yes ☐ No

Will there be Fireworks or any other pyrotechnic display? If so, describe:

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy

Will there be any animals present? If so, describe:
(Pets are not allowed in parkland during events)
Domestic Animal Control Ordinance #87 and the Park Facility Use Policy

Will there be Amusement rides or games? If so, describe:

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy

Will there be a need for vehicles to be used on Township grounds? If so, describe:

Personal vehicles used on Township grounds require proof of Auto Liability based on the description of use and areas needing to be accessed by the vehicle during the event

Will Food/Beverages be served? If so, list types of food and name of person(s) serving:

For anything other than pre-packaged foods, Health Department Permits and verification of Products Liability coverage must be provided

Will there be a need for Private Security or Emergency Responders? If so, describe:

Specific services required from the Township, if any:

Organized Sports and/or Sporting Events: *This section not applicable to non-sports related events.*

Please indicate type of sports event: ☐ Regular Season (Games/Practices) ☒ Sports Tournament ☐ Other Sports Event

If Tournament
or other event,
please describe:

PDGA Disc Golf tournament
2 rounds of 18 holes
8am - 4pm

All Regular Season sports participants **MUST** complete the Hamburg Township Sports Group Medical Waiver and Authorization and provide these forms to the Township.

Initials

All Tournament participants, including those from other Organizations, shall sign Hold Harmless clauses to protect Hamburg Township, its Residents, Staff and Officials from any and all Liability that may arise due to this proposed event. ***Please provide executed tournament log reflecting Hold Harmless language after the event.***

Initials

All Sports Group Medical Waiver and Authorizations and Hold Harmless forms must be supplied to the Township at time of registration.

Participant Information:

Please indicate total number of HAMBURG TOWNSHIP participants in your organization:

Please indicate total number of NON-RESIDENT participants in your organization:

Please indicate, or attach a
copy of the fee structure for
participation in this sports
season/tournament/event:

Upon Park Approval, the applicant will provide a roster of all participants including their names, ages and residency information

Please indicate on premise contact for before, during and after the event:

Event Contact Phone:

Event Contact Cell Phone:

Please indicate person in charge of concessions, if any:

Concessions Contact Phone:

Concessions Contact Cell Phone:

Types of Foods/Beverages
that will be served (Pre-
packaged only):

Please indicate the process
by which you complete
Background Checks:

Background Checks may be required as outlined in Hamburg Township Park Facility Use Policy, as referenced in Section 4.4 and outlined in Appendix A.

Other Information:

Please provide
any other
information
regarding your
event that you
may find
helpful:

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or answer questions. If the Park Use application is received less than 60 days prior to the requested event date, the Parks & Recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board

The Undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and /or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant, that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant

Initials:

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance with the Michigan Sports Concussion Law, Acts 342 & 343, Public Acts of 2012, as referenced in Section 4.4 of the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the about statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township Parkland facilities

Initials:

Confirmation of Individual Participation: (Sports Groups): The applicant hereby swears and attests that they have obtained original signatures and initials on the Hamburg Township Sports Group Medical Waiver and Authorization for all participants that will be utilizing the Hamburg Township Park Facilities for sport related activities. Furthermore, these forms waive, release and discharge from any and all liability for death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter accrue, including traveling to and from practice, game or any event, the following entities: Hamburg Township, its elected and appointed officials, employees and volunteers, representatives and agents, and others working or acting on behalf of Hamburg Township. Furthermore, the applicant will submit all original forms to the Hamburg Township Parks and Recreation Department and attest that they are in compliance with the Michigan Sports Concussion Law, Acts 342 & 343, Public Acts of 2012, as referenced in Section 4.4 of the Park Facility Use Policy and outlined in Appendix A

Initials:

Applicant's Signature:

Date:

6-20-19

Co-Applicant's Signature:

Date:

Parks Coordinator:

Date:

6-20-19

For office use only

Comments:

Prizes/Bags for participants
Parks -
TB -

Application has been (Check One)

☐

Approved

☐

Denied

Hamburg Township Clerk:



**EXCERPT FROM
PARKS AND RECREATION COMMITTEE
MEETING MINUTES**

To the attention of: Hamburg Township Board of Trustees

Re: **Draft Parks & Recreation Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Parks & Recreation Committee:

Date of Meeting: June 25, 2019

Board Members Present: Koeble, Muck, Auxier

Board Members Absent: Dolan

Board Members Vacant: 1

Non-Voting Members Present: Henneman

Non-Voting Members Absent: Duffany, Miller, Hogrebe, Williamson

Text of Motion:

Motion by Auxier, supported by Koeble, to recommend support of the conceptual plan for the PHS Cross Country course, to be used as a "Home" track for cross country meets and practices, subject to review and approval by the Parks Coordinator and Township Park Planner, with the understanding that the course will not interfere with the Park Master Design plan, that maintenance of the course will be provided by PHS and their events will not conflict with other user groups or Blackout Dates.

VOICE VOTE: Ayes: 5

MOTION CARRIED


I, DEBRA HENNEMAN, Hamburg Township recording secretary to the Parks & Recreation Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular Meeting of the Parks & Recreation Committee.


Date: June 27, 2019

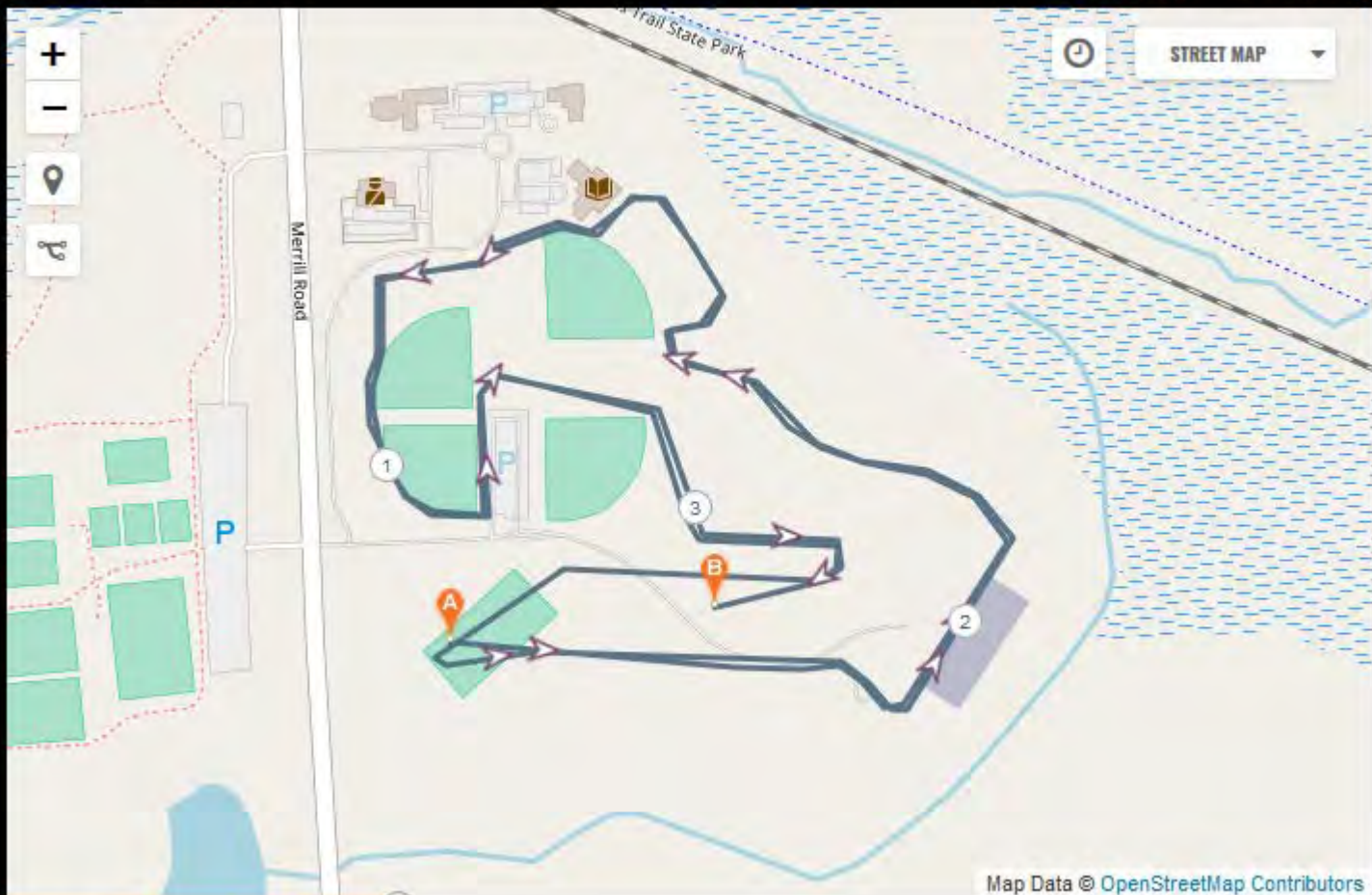
DEBRA HENNEMAN
HAMBURG TOWNSHIP PARKS & RECREATION COORDINATOR

Pinckney XC 5k Course



Pinckney XC 5k Course


 DISPLAY

 MENU



Map Data © OpenStreetMap Contributors

  0.908 / 3.187 km miles

 pleataroute.com



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TO: Mike Dolan, Clerk

FROM: Thelma Kubitskey, Director of Accounting

DATE: July 2, 2019

SUBJECT: 2019 Contribution to the Section 115 Health Care Trust

February 5, 2019, the Township Board approved transferring the Section 115 Health Care Trust to MERS of Michigan from Constellation Trust Company.

The 2019 annual payment for the Section 115 Health Care Trust is based on 15 qualified police department personnel at the rate of \$5,500 per employee. MERS does not provide an invoice, therefore this memo will be the formal request for the 2019 annual payment to MERS Division #301520, in the amount of \$82,500.

Please let me know if you have any questions.

Hamburg Township
Ordinance 89-B
Substance Abuse Ordinance

An Ordinance to regulate activities that promote the unlawful use, possession and distribution of controlled substances and drug paraphernalia; and to provide for the penalties for the violation hereof.

Section 1.0 Title

This Ordinance shall be known and cited as the Hamburg Township Substance Abuse Ordinance.

Section 2.0 Purpose

The purpose of this Ordinance is to promote the public health, safety, comfort, and general welfare of the community through the proper regulation of activities that are associated with and that foster the unlawful possession, use and distribution of controlled substances.

Section 3.0 Definitions

“Act” means the Michigan Public Health Code, Public Act No. 368 of 1978 (MCL 333.1101 et. seq.), as amended.

“Controlled Substance” means any drug, substance or immediate precursor as defined or enumerated in the Michigan Public Health Code, Public Act No. 368 of 1978 (MCL 333.1101 et seq.), as amended.

“Deliver or Delivery” means the actual, constructive or attempted transfer from one (1) person to another of a controlled substance or drug paraphernalia.

“Drug” shall mean the same as a controlled substance as defined in this Ordinance.

“Drug Paraphernalia” means any equipment, product, material, or combination of equipment, products or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling or otherwise introducing into the human body a controlled substance, including, but not limited to, all of the following:

1. An isomerization device used, intended for use, or designed for use in increasing the potency of any species of plant which plant is a controlled substance.
2. Testing equipment used, intended for use, or designed for use in identifying or in analyzing the strength, effectiveness or purity of a controlled substance.

3. A diluent or adulterant, including, but not limited to, quinine hydrochloride, mannitol, mannite, dextrose and lactose, used, intended for use, or designed for use with a controlled substance.
4. Kits used, intended for use, or designed for use in manufacturing, compounding, converting, producing, processing, or preparing controlled substances.
5. A device commonly known as cocaine kit used, intended for use, or designed for use in ingesting, inhaling or otherwise introducing controlled substances into the human body, and which consists of at least a razor blade and a mirror.
6. A device commonly known as a bullet, that is used, intended for use, or designed for use in delivering a measured amount of controlled substances to the user's body.
7. A device commonly known as a snorter, that is used, intended for use, or designed for use in introducing a small amount of controlled substance to the user's body.
8. Scales and balances used, intended for use, or designed for use in weighing or measuring controlled substances.
9. Separation gins and sifters used, intended for use, or designed for use in removing twigs and seeds from, or in otherwise cleaning or refining marijuana or any other controlled substance.
10. Capsules, balloons, envelopes, and other containers used, intended for use, or designed for use in packaging controlled substances.
11. Containers and other objects used, intended for use, or designed for use in storing or concealing controlled substances.
12. A spoon, with or without chain attached, that is used, intended for use, or designed for use in ingesting, inhaling or otherwise introducing controlled substances into the human body.
13. Hypodermic syringes, needles, and other objects used, intended for use, or designed for use in injecting controlled substances into the human body in violation of the Act.
14. Metal, wooden, acrylic, glass, stone, plastic, or ceramic pipes with or without screens, permanent screens, hashish heads, or punctured metal bowls used, intended for use, or designed for use in ingesting, inhaling, or otherwise introducing marijuana, cocaine, hashish, or other controlled substances into the human body.
15. Water pipes.

16. Roach clips (meaning objects used to hold burning materials, such as a marijuana cigarette that has become too small or too short to be held in the hand).
17. Miniature straws, cocaine spoons, and cocaine vials.
18. A device for ingesting marijuana commonly known as a bong.

Except with respect to persons under 21, "Drug paraphernalia" does not include:

- (a) Any marijuana accessories as defined in "Michigan Regulation and Taxation of Marijuana Act."
- (b) Testing equipment used, intended for use, or designed for use in identifying or in analyzing the strength, effectiveness, or purity of controlled substances.

"Michigan Medical Marijuana Act" means Initiated Law 1 of 2008 (MCL 333.26441 et seq.), as amended.

"Michigan Regulation and Taxation of Marijuana Act" means Initiated Law 1 of 2018 (MCL 333.27951 et seq.), as amended.

Section 4.0 Drug Paraphernalia

- a. No person shall possess, deliver, dispense, give away, furnish, or supply any drug paraphernalia as specifically defined in this Ordinance, or any other instrument, implement, device or contrivance which is primarily adapted or designed for the administration or use of any controlled substance.
- b. The prohibition contained in this section shall not apply to any of the following:
 1. Manufacturers, wholesalers, licensed medical technicians, technologists, nurses, hospitals, research teaching institutions, clinical laboratories, medical doctors, osteopathic physicians, dentists, veterinarians, pharmacists or embalmers in the normal lawful course of their respective businesses or professions.
 2. Common carriers or warehouses or their employees engaged in the lawful transportation of such paraphernalia.
 3. Police officers, firefighters, emergency medical service employees and licensed emergency medical technicians during the lawful performance of their duties.
 4. Persons suffering from diabetes, asthma, or any other medical condition requiring self-injection or self-administration of a controlled substance.

5. Persons possessing a valid medical marijuana registry identification card or a person who is a registered primary caregiver pursuant to the Michigan Medical Marijuana Act.
 6. Persons 21 years or older possessing marijuana accessories pursuant to the Michigan Regulation and Taxation of Marijuana Act.
- c. Any duly authorized police officer having lawful jurisdiction to enforce this Ordinance shall be empowered to confiscate and legally dispose of any drug paraphernalia when a violation of this Ordinance occurs.

Section 5.0 Loitering Where Drug Kept, Stored or Used

No person shall knowingly loiter about, frequent or be present in any building, house, apartment, trailer, tent, garage, store, barn, automobile, boat, boathouse or any other vehicle or structure of any description whatsoever where controlled substances or drug paraphernalia are being used, possessed, manufactured, delivered, kept or stored unlawfully.

Section 6.0 Transportation of Controlled Substances

- a. All persons lawfully obtaining a controlled substance under the Act pursuant to a prescription issued by a duly licensed medical doctor, osteopathic physician, dentist, veterinarian or other person authorized to prescribe such controlled substance shall keep said controlled substance in the original package or container in which they received it when possessing or transporting the controlled substance outside of their place of residence.
- b. All persons lawfully in possession of medical marijuana pursuant to the Michigan Medical Marijuana Act shall transport said marijuana in full compliance with the Michigan Medical Marijuana Act.

Section 7.0 Severability

The sections of this Ordinance shall be deemed to be severable and should any section, clause or provision of this Ordinance be declared by any court of competent jurisdiction to be invalid or unenforceable, the same will not affect the validity of this Ordinance as a whole or any part thereof, other than the part declared to be invalid.

Section 8.0 Penalties

- a. Any person who shall violate any of the provisions of this ordinance shall be responsible for a municipal civil infraction. The fines and penalties as set forth in Section 6.0 entitled "Sanctions for Violations" of the Hamburg Township Municipal Civil Infraction Ordinance, as it may be amended from time to time, are incorporated herein by reference.

- b. For purposes of assessing fines and penalties only, a violation under this section shall be classified as a Class D municipal civil infraction.

Section 9.0 Repeal

This Ordinance shall, upon its effective date, specifically repeal all provisions contained within Hamburg Township Ordinance No. 89-A. All other ordinances and parts of ordinances in conflict or inconsistent with the provisions of this ordinance are also hereby repealed.

Section 10.0 Effective Date

Pursuant to MCL 41.184 sec 4(1), this ordinance will take effect 30 days after its publication.

CERTIFICATION

I, Michael Dolan, duly appointed Clerk of Hamburg Township, Livingston County, Michigan; do hereby certify that the foregoing Hamburg Township Ordinance No. 89-B was adopted at a regular meeting of the Hamburg Township Board held on _____ at which the following members were present:

Original signed by:

Michael Dolan
Hamburg Township Clerk

**Hamburg Township
Ordinance 94-A
Breach of Peace Ordinance**

An ordinance to maintain and preserve the peace and good order of the Township of Hamburg; to prescribe the conduct which constitutes a breach of said peace and order; and to provide for the penalties for the violation hereof.

Section 1.0. Title

This Ordinance shall be known and cited as the Hamburg Township Breach of Peace Ordinance.

Section 2.0. Purpose

The purpose of this Ordinance is to promote the public health, safety, comfort and general welfare of the community through the proper regulation of noise and conduct which unreasonably interferes with another person's use and enjoyment of private real property, interferes with another person's use or enjoyment of public facilities or disturbs the peace, tranquility and good order of the Township of Hamburg.

Section 3.0. Definitions

APA standard 87-1 means 2001 APA standard 87-1, standard for construction and approval for transportation of fireworks, novelties, and theatrical pyrotechnics, published by the American pyrotechnics association of Bethesda, Maryland.

Consumer firework means fireworks devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States consumer product safety commission under 16 CFR parts 1500 and 1507, and that are listed in APA standard 87-1, 3.1.2, 3.1.3, or 3.5. Consumer fireworks do not include low-impact fireworks.

Low-impact firework means ground and handheld sparkling devices as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.

Plainly Audible means any sound that can be clearly detected by a person using his or her unaided hearing faculties.

Property line means either (a) the boundary line that separates one parcel of real property from another; (b) the boundary line that separates one parcel of real property from a body of water; or (c) the vertical and horizontal boundaries of a dwelling unit that is part of a multi-dwelling unit building;

Public facilities means public parks and Township buildings as defined herein.

Public park means any property owned, leased or operated by Hamburg Township or the State of Michigan which is used by the public for recreational purposes.

Residential disturbance means a gathering of more than one (1) person at a residential property between the hours of 10:00 p.m. and 7:00 a.m., at which noise associated with the gathering, including human voices, is frequent, repetitive or continuous and is plainly audible at a distance of one-hundred (100) feet or more beyond the property line or plainly audible within another person's residential dwelling.

Residential dwelling means any building or structure or part of a structure used by one or more persons for habitation and includes, but not limited to, houses, condominiums, apartments, boarding rooms, and mobile homes.

Residential Street means any street or roadway, whether public or private, which is located within any of the Hamburg Township Zoning Districts, as established by the Hamburg Township Zoning Ordinance, where the property adjoining the street or roadway is authorized to be used for dwelling purposes.

Sports Official means any person authorized to act in a sporting or other competitive event as a judge, referee or umpire of such event.

Township means Hamburg Township, Livingston County, Michigan.

Township Building means any building, structure or other facility owned or operated by Hamburg Township and used for a public purpose.

Township employee means any full-time employee, part-time employee, temporary employee, seasonal employee or on-call employee of Hamburg Township. It also shall mean any unpaid volunteer or intern performing work for Hamburg Township as authorized by the Township Board.

Section 4.0. General Prohibition

Any person who shall create or assist in creating or maintaining any unnecessary or unreasonable noise, disturbance, trouble or improper diversion which unreasonably interferes with another person's use and enjoyment of private real property, interferes with another person's use or enjoyment of public facilities or disturbs the peace, tranquility and good order of the Township of Hamburg shall be in violation of this Ordinance.

Section 5.0. Specific Prohibitions

The following specific acts and noises are hereby declared to be an unnecessary or unreasonable interference with the peace and good order of the Township of Hamburg and/or its residents and are hereby deemed a Breach of the Peace in violation of this Ordinance:

- a. No person shall operate any power lawn equipment including, but not limited to, lawn mowers, leaf blowers, power edgers, power sheers/trimmers or power saws within five-hundred (500) feet of a residential dwelling between the hours of 10:00 p.m. and 7:00 a.m.

- b. No person shall engage in any type of construction, repair, remodeling, drilling, woodcutting or excavating within five-hundred (500) feet of a residential dwelling between the hours of 10:00 p.m. and 7:00 a.m.
- c. No person shall use or operate or permit to be used or operated any radio, television, phonograph, musical instrument, speaker, amplifier or other machine or device for the producing, reproducing or amplification of sound with louder volume than is necessary for convenient hearing for the person or persons who are voluntary listeners thereto. It shall be prima facie evidence of a violation of this Ordinance if sound emanating from such machine or device is:
 - 1. Plainly audible beyond the property line of the location where the machine or device is being used between the hours of 10:00 p.m. and 7:00 a.m.
 - 2. Plainly audible at a distance of one-hundred (100) feet beyond the property line of where the machine or device is being used or is plainly audible within a residential dwelling between the hours of 7:00 a.m. and 10:00 p.m.
 - 3. Plainly Audible at a distance of fifty (50) feet from such machine or device if operated from a motor vehicle on a public street or parking lot open to the public.
 - 4. Plainly Audible at a distance of one-hundred (100) feet from such machine or device when operated in a public park or other place open to the public.
- d. Pursuant to Public Act 256 of 2011, as amended, (specifically, MCL 28.457), a/k/a the Michigan Fireworks Safety Act, no person shall ignite, discharge, or use any consumer fireworks anywhere in the Township:
 - 1. Before 11:00 a.m. or after 11:45 p.m. June 29th through July 5th, inclusive;
 - 2. Before 11:00 a.m. or after 11:45 p.m. on the Saturday and Sunday immediately preceding Labor Day;
 - 3. Before 11:00 a.m. on December 31st or after 1:00 a.m. on January 1st;
 - 4. Before 11:00 a.m. or after 10:00 p.m. on any other day of the year not specifically cited in this Ordinance.
- e. No person shall yell, shout, whistle, sing or otherwise communicate in a volume louder than that which is used in the course of normal human conversation:
 - 1. On a residential street between the hours of 10:00 p.m. and 7:00 a.m.
 - 2. In a Township building if it interferes with the public's use of said building or interferes with the ability of a Township employee to effectively carry out the business of the Township.
 - 3. In a public park if would cause a reasonable person to feel intimidated, threatened or harassed.

4. In or near any commercial, retail or other place of business open to the general public if it interferes with or disrupts the operation of said business.
- f. No person shall engage or participate in a residential disturbance, as that term is defined herein. The person exercising dominion or control over the residential property where said disturbance is occurring shall be held responsible for violation of this section.
- g. A person shall not operate a motor vehicle with unnecessary noise and shall not start, move or turn a motor vehicle or apply the brakes or the power on a motor vehicle or in any manner operate the vehicle so as to cause the tires to squeal or the tires or vehicle to make any noise not usually connected with the operation of the motor vehicle, except in case of an emergency.
- h. No person shall sound any horn or signaling device on any vehicle, motorcycle or vessel anywhere in the Township, except as a danger warning or in compliance with state law.
- i. No person shall unnecessarily jostle, shove, push or crowd another person in a place open to the general public.
- j. No person shall be in a state of intoxication, either by the consumption of alcohol, drugs or combination of both, in a public place and either:
 1. Endanger the safety of another person or of property; or
 2. Act in a manner that causes a public disturbance or alarm. The summoning of the police by a member of the public due to the actions of the intoxicated person is deemed prima facie evidence that a public disturbance or alarm was created by the intoxicated person.
- k. No person shall engage in any fight or other physical altercation with any other person in a place open to the public. A law enforcement officer having jurisdiction to enforce this Ordinance may initiate prosecution under this Ordinance whether or not any person involved in the fight or physical altercation pursues a criminal complaint against the other person(s) involved.
- l. No person shall engage in any conduct which shall interfere with or interrupt an organized athletic or recreational event being held at any Township athletic field or park which has been authorized by the Township Board; nor shall any person act in a manner which would cause a participant, coach, sports official or spectator of such event to reasonably feel intimidated, threatened or harassed.
- m. Nothing in this section shall be construed as to prevent a law enforcement officer from taking enforcement action against any person engaged in conduct not specifically prohibited by this section if such conduct is in violation of section 4 of this Ordinance.

Section 6.0. Exemptions

The following activities are exempted from the prohibitions and limitation of this Ordinance:

- a. Emergency work necessary to restore property to a safe condition following a fire, accident or natural disaster.
- b. Emergency work necessary to restore public utilities or to protect persons or property from imminent danger.
- c. Sound made to alert persons to the existence of an emergency, danger or attempted crime.
- d. Activities of police, fire or emergency medical service personnel engaged in the lawful performance of their duties.
- e. Activities or operations of Township personnel or of other governmental units or agencies engaged in official government business.
- f. Parades, concerts, festivals or other similar activities approved by the Township Board, subject to any limitations on sound or conduct contained in the Township Board's approval.
- g. The use of speakers, amplifiers or other machines or devices for the producing, reproducing or amplification of sound in connection with any otherwise lawful religious or political activity held in any public place within the Township.
- h. The use of sound producing instruments or equipment, musical instruments, speakers, amplifiers or other machines or devices for the producing, reproducing or amplification of sound in connection with an organized athletic or recreational event on any Township athletic field or park which has been authorized by the Township Board.

Section 7.0. Enforcement

- a. A law enforcement officer having jurisdiction to enforce this Ordinance is hereby authorized to the extent permitted by state and federal law to stop, detain, pursue and obtain identification from any person for which the officer has probable cause is in violation of this Ordinance.
- b. Any person notified, warned or cited for a violation of this Ordinance by a law enforcement officer having jurisdiction to enforce this Ordinance shall immediately cease the noise or conduct which resulted in the warning or citation.
- c. Any person who fails to immediately cease the noise or conduct in violation of this Ordinance upon receiving a warning, order or citation from a law enforcement officer shall be subject to custodial arrest in accordance with appropriate state statutes.

Section 8.0 Penalties

- a. Any person who shall violate any of the provisions of this Ordinance shall be responsible for a municipal civil infraction. The fines and penalties as set forth in Section 6.0 entitled "Sanctions for Violations" of the Hamburg Township Municipal Civil Infraction Ordinance, as it may be amended from time to time, are incorporated herein by reference.
- b. For purposes of assessing fines and penalties only, a violation under this Ordinance shall be classified as a Class C municipal civil infraction.

Section 9.0. Severability

The sections of this Ordinance shall be deemed to be severable and should any section, clause or provision of this Ordinance be declared by any court of competent jurisdiction to be invalid or unenforceable, the same will not affect the validity of this Ordinance as a whole or any part thereof, other than the part declared to be invalid.

Section 10.0. Repeal

This Ordinance shall, upon its effective date, specifically repeal all provisions contained within Hamburg Township Ordinances No. 94. All other ordinances and parts of ordinances in conflict or inconsistent with the provisions of this ordinance are also hereby repealed.

Section 11.0. Effective Date

Pursuant to MCL 41.184 sec 4(1), this ordinance will take effect 30 days after its publication.

Certification

I, Michael Dolan, duly appointed Clerk of Hamburg Township, Livingston County, Michigan; do hereby certify that the foregoing Hamburg Township Ordinance No. 94-A was adopted at a regular meeting of the Hamburg Township Board held on July 2, 2019 at which the following members were present: Dolan, Hohl, Hahn, Menzies, Koeble, Neilson, Negri.

Original signed by:

Michael Dolan
Hamburg Township Clerk



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. Box 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

FIRE CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

Date: June 28, 2019
To: Hamburg Township Board
From: Fire Chief Nick Miller
Re: Record Management Software (RMS) for the Fire Department

Board Action:

A motion to approve the purchase of RMS services from Emergency Reporting (ER) for the purpose of record management for the Fire Department. The cost of the Software is a yearly fee of \$3,636.00 with a projected increase of 3% and a one-time set-up fee of \$3,259.00. Total year one cost will be \$6,895.00. The yearly cost will use line item 206.000.000.801 (Fire Fund – Contractual Services) and the set-up fee to come from 206.000.000.975 (Fire Fund – Special Projects).

Information:

The Fire Department has been using Firehouse Software for record management since the late 90's. It is managed by the county and the Fire Departments around the county remote into the county server to use. Over the years, Firehouse Software has been purchased by different companies and has recently become outdated. It no longer is able to do the state required reporting and has become out dated in many other ways. Fire Departments around the county started to use Alpine Software last October with a projected go live date of January 2019. After multiple months and many different attempts to resolve the failures, the county fire chiefs dropped services from Alpine and researched a new RMS Company. ER was the company that all departments in the County have chosen to move forward with.

Financial Impact:

The yearly cost for the software is budgeted for and the set-up fee will come from our special projects line item.

Thank you,

Nick Miller

Fire Chief

Order Form



Emergency Reporting
 2200 Rimland Dr., Suite 305
 Bellingham, WA 98226
www.emergencyreporting.com
 Phone: 866.773.7678
 Fax: 866.929.6157

ER Contact Details

Prepared by	Dale Fahrney	Phone	+1 9372501520
Email	dale@emergencyreporting.com	Fax	+1 9372501524

Customer Contact Details

Account Name	Hamburg Township Fire Department	Quote Number	00019844
Contact Name	Nick Miller	Created Date	6/27/2019
Phone	(810) 222-1100	Expiration Date	8/1/2019
Email	nmiller@hamburg.mi.us	Customer Type	New
Ship To	PO Box 157 Hamburg, MI 48139 US		
County	Livingston		
Department Type	Mostly Volunteer		

Order Summary

Product	Product Code	Quantity	Sales Price	Discount	Total Price	Line Item Description
Fire & EMS Package	CP-1	1.00	\$2,640.00	15.00	\$2,244.00	Annual Subscription Fee ~ Livingston County Deal ~
Fire & EMS Package Setup Fee	CP-S1	1.00	\$960.00		\$960.00	One Time Set Up Fee ~
Flat File Parser CAD Maintenance Fee	FFP-2	1.00	\$228.00		\$228.00	Annual Maintenance Fee ~
Flat File Parser CAD Setup Fee	FFP-S1	1.00	\$825.00		\$825.00	One Time Set Up Fee ~
Safety Analytics - Tier 1	SA-1	1.00	\$999.00	10.00	\$899.10	Annual Subscription Fee ~
Safety Analytics Setup - Tier 1	SAS-1	1.00	\$252.00		\$252.00	One Time Set Up Fee ~
Vision Plus with Google Maps	VP5	1.00	\$265.00		\$265.00	Annual Subscription Fee ~ Livingston County Deal ~
Vision Setup Fee	UV-S1	1.00	\$65.00		\$65.00	One Time Set Up Fee ~ Livingston County Deal ~
non-NFIRS Data Import Fee	DI-1	1.00	\$250.00		\$250.00	One Time Set Up ~ Livingston County Deal ~
Onsite Training - 3 Days	48-7	1.00	\$907.00		\$907.00	One Time Set Up Fee ~ Livingston County Deal ~

Summary

Bill To Name	Hamburg Township Fire Department	Year 1 Total
Bill To	PO Box 157 Hamburg, MI 48139 US	Yearly Subscription \$2,244.00 Fees
# Years	1	Annual CAD Link \$228.00 Maintenance Fees
Payment Schedule	Yearly	Annual Vision Fee \$265.00
Initial invoice will be issued upon receipt of the order form. If this		Annual Safety \$899.10

PLEASE FAX SIGNED ORDER TO 1-866-929-6157 OR SCAN / E-Mail to orders@emergencyreporting.com

represents a problem for the accounting department please contact your sales rep.

Analytics Fee	
One-Time Setup Fees	\$2,102.00
Annual Interface Fee	\$0.00
Data Import Fee	\$250.00
Training Fees	\$907.00
Year 1 Cost	\$6,895.10
Estimated Yearly	\$3,636.10
Total: Year 2+	

Data Import & Contact Information - *Required to Process Order

FDID:
4704

EMS ID:
471006

***Is the organization tax exempt?** yes ☐ no ☐
If "Yes", please email a copy to orders@emergencyreporting.com or fax a copy to 866-929-6157.

***Do you have NFIRS data to be imported?** yes ☐ no ☐
- This is included in your setup fee.

There is a \$500 charge (as a group) to import any of the non-NFIRS data listed below. If you wish to import any non-NFIRS data and the "import fee" is not a line item on this order form, please contact your sales rep to have the order form updated. Your order cannot be processed until this fee is added to the above products "line item" list. ER doesn't import training records at this time.

Other Imports (Check all that apply - imported for a fee)

- ☐ Equipment
- ☐ Occupancy
- ☐ Hydrants
- ☐ Flow Test
- ☐ Personnel
- ☐ Apparatus

The ER Support team will configure your account to export NFIRS data to the state fire marshal's office, provided the office receives NFIRS data. As a courtesy, ER will also send a copy of the email to your department. Please enter the department email to receive these email in the space provided above.

*Dept. NFIRS Email Recipient:

- Please check one. (*New Customer Accounts Only*)
For Occupancy Module configuration would you like your setup to be based on NFPA ☐ or ICC ☐?

*** This is for setting up Categories and Subcategories.**

*Account Setup Contact Name:

***Phone#:** _____

***e-mail:** _____

***CAD Link Setup Contact Name (Fire Dept Contact):**
(Only Required if putting CAD link in place to PSAP)

***Phone#:** _____

***e-mail:** _____

Notes / Comments

Special Order Livingston County Deal ~ County
Terms

Terms & Conditions

Emergency Reporting, a trade name of Backdraft OpCo, LLC ("COMPANY"), and the above named account ("AGENCY") are entering into an agreement as of the signature date.

Fire & EMS Solution Terms & Conditions

COMPANY shall perform the following services:

1. Collect emergency response data via a website accessible at <https://secure.emergencyreporting.com>.
2. Maintain collected data to standards set by FEMA's National Fire Incident Reporting System (NFIRS) and/or the National Emergency Medical Services Information System (NEMSIS), version 3.3.4 or 3.4.0 as supported by your state.
3. Provide EMS export services for states that are officially supported by COMPANY for EMS exports. Due to the number of states that have modified the NEMSIS standard, NEMSIS 3 is not a supported EMS Export type in many cases. State EMS reporting is not supported unless the state is specifically listed on our website.
4. Provide ongoing changes and bug fixes, at no additional charge, to remain in compliance with NFIRS & NEMSIS 3.

5. For supported states and exports (NFIRS, state specific EMS, or other export types) provide email or direct HTTPS download to the necessary recipients. If possible, COMPANY will configure direct submission to the state; if the state prohibits third party submissions, COMPANY will provide Agency with the applicable data for state reporting requirements.
6. Ensure appropriate security, privacy, and encryption of data transmitted to and from the website, in compliance with COMPANY's internal policies, federal HIPAA regulations and industry practices regarding security.
7. Provide access to the website by current browser technology as stated here:
<https://emergencyreporting.com/emergency-reporting-system-requirements/>
8. Provide data backup to guard against data loss in the event of catastrophic system failure.
9. Guarantee uptime of 99.9%, as calculated on an annual basis.

The Agency shall be responsible for the following:

1. Maintain an active user list of accounts that are authorized to access the website.
2. Pay all outstanding charges in a timely fashion. Non-timely payment may result in deactivation of service (deactivation will occur with warning to the AGENCY; AGENCY data will be accessible when charges are brought current).
3. Maintain active Internet Service Provider (ISP) services to access the website. ISP charges are not included in this agreement. ISP failures are not the responsibility of COMPANY.
4. Use supported web browsers as listed in the COMPANY website:
<https://emergencyreporting.com/emergency-reporting-system-requirements/>
5. The AGENCY agrees to abide by the Company TERMS OF SERVICE which can be found at:
<https://www.emergencyreporting.com/terms-of-service/>

Additional CAD Link Terms & Conditions

COMPANY shall perform the following services:

1. Web Service CAD Links - Receive CAD interface data to the following address:
<https://secure.emergencyreporting.com/WS/V1.0/Dispatch/CallCenter.php>. COMPANY reserves the right to reject or ignore invalid data.
2. For Flat File Parser (FFP) integration, COMPANY shall provide a cloud service that automates the parsing process and route CAD incident data to your specific account.
3. Provide ongoing changes and bug fixes, to keep the CAD Interface address specified above operational.
4. Supply mapping (alias) tools, submission tracking, and general processing tools to assist in the management of CAD supplied data to COMPANY standards.
5. Ensure appropriate security, privacy, and encryption of data transmitted to and from the website, in compliance with COMPANY's internal policies, federal HIPAA regulations and industry practices regarding security.

The Agency shall be responsible for the following:

1. Provide clean, valid data for processing, either via text, xml (for Flat File Parser Integrations) or web services (for web services direct installations)
2. For FFP Integrations, the Agency shall provide a computer to install a SFTP client that shall have access to CAD RMS export file directory where text or xml files are dropped with the following SFTP settings:
 1. SFTP
 2. Port 22
 3. Server <http://cadfiles.emergencyreporting.com>
 4. Username and Password setup on time of integration
3. If agency does not supply SFTP client, BDO shall provide client at an additional cost.
4. Agency shall provide technical staff to assist with integration, debugging, networking, and general troubleshooting of CAD link technology and infrastructure.
5. Additional charges from your CAD vendor may apply and should be discussed with that vendor.
6. Once your CAD link is deployed any changes to the format of the file and or changes of the CAD system that result in a rebuilding of the CAD link connection may result in change order fees.

Governing Law. The AGENCY agrees that the rights of user and COMPANY shall be governed by the Laws of the State of Washington, without regard to any conflicts of law, rules or provisions. Sole and exclusive jurisdiction for any action or proceeding arising out of or related to this agreement shall be in an appropriate State or Federal Court located in WA State.

Data Ownership. All data transmitted to the website remains the property of the AGENCY. Retransmission of this data to the necessary state reporting authorities is authorized. Modifying, deleting or other modifications of submitted incident data by COMPANY is prohibited. Scientific research that is based on broad data trends is authorized, but no AGENCY specific data is to be made visible to any third parties.

Statute of Limitation. The AGENCY agrees that any cause of action you may have against COMPANY must be commenced within (6) six months after the claim arises.

Pricing. The AGENCY agrees to the prices set forth in this agreement. COMPANY reserves the right to modify AGENCY pricing at the billing renewal date and will provide 30 day advance written notice of its intent to do so.

Termination. Either AGENCY or COMPANY can terminate service at any time upon 30 days written (or email) notice. Future service fees, if any, will be refunded to the AGENCY.

Billing Cycle Start Date. The AGENCY agrees that the billing cycle start date will become effective on the 1st of the following month in which the signed order form is received by COMPANY.

Copyright. The AGENCY recognizes that the COMPANY website is protected under U.S. copyright and trademark law, international conventions and other applicable law. The AGENCY agrees to not license, sell, publish, decompile, reverse engineer, or otherwise deconstruct any portion of COMPANY's technology.

COMPANY uses computer technology to collect data, and no such technology is 100% reliable at all times. System failures may occur without warning. Although all efforts will be made to prevent such failures, the AGENCY recognizes that these failures are outside the control of COMPANY, and agrees to hold COMPANY, its principals, employees, and agents harmless. If any court holds any portion of this Agreement to be unenforceable, then the remainder of this Agreement shall survive.

Order Agreement

Print Name _____

Title _____

Phone # _____

Email _____

Signature _____

Date _____

Select Billing Frequency:
If no billing cycle is selected, the account will automatically be billed yearly.

Monthly [] Yearly []

Billing Contact:
Invoices and billing related information will be sent electronically to this contact. If left blank ER will use the primary contact information listed at the top of this order form:

Name _____

Email _____

Would you like to receive a copy of your invoice via mail please check here: Mail []

Mailed invoices will be sent to the billing address list above.

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Annette Koeble
Chuck Menzies
Jim Neilson

MEMORANDUM

To: Township Board

From: Jason Negri, Treasurer

Date: June 28, 2019

RE: Township Investment Policy revisions

In May 2018, the Investment Committee met to revise the Township Investment Policy for the purpose of making minor changes to accommodate our revised Finance Control Book reporting. After the Board approved these changes, I submitted our Investment Policy to the Association of Professional Treasurers (APT) for their review and hopefully their certification of our policy. Their review indicated some additions were needed in order for our policy to be certified. Most notable were the recommendations that we add the following sections:

- Investment Procedures
- Authorized and suitable investments
- A section regarding Master Repurchase Agreements
- Due diligence statement regarding investment pools
- Statement regarding collateralization
- Statement regarding Internal Control and Review
- Glossary

The Investment Committee met last Friday June 28 to review these recommendations and make suggestions for the revision of our Policy. Please review the attached redline version and approve the additions I made so that we can re-submit our policy for APT certification.

INVESTMENT POLICY

Hamburg Township Livingston County, Michigan

INVESTMENT POLICY

(CREATED: November 5, 2009; REVISED: May 15, 2018; REVISED July 3, 2019)

1.0 Purpose

It is the policy of Hamburg Township to invest public funds in a manner, which will provide maximum security with the highest investment return while meeting the daily cash flow demands of the Township and conforming to all State statutes and local Ordinances governing the investment of funds.

2.0 Scope

This investment policy applies to all transactions involving the financial assets and related activity of the Township except for its employee pension funds and employee deferred compensation funds that are organized and administered separately. These funds are accounted for in the annual report and include the following funds:

- ☐ General Fund
- ☐ Enterprise Fund
- ☐ Capital Improvement Fund
- ☐ Trust and Agency Fund
- ☐ Road Fund
- ☐ Police Fund
- ☐ Fire Fund
- ☐ Park Land Purchase Fund
- ☐ Drug Enforcement Fund
- ☐ Special Assessment Funds
- ☐ Any new funds created by the Township Board, unless specifically exempted by the Township board

3.0 Investment Objectives

Funds of the Township will be invested in accordance with Michigan Public Act 20 of the Public Acts of 1943, as amended, and in accordance with the following objectives in order of priority.

- 3.1 Safety** – Safety of principal is the foremost objective of the investment program. The primary objective of the Hamburg Township investment activities is the preservation of capital in the overall portfolio and the protection of investment principal.
- 3.2 Diversification** – The investments shall be diversified or restricted by specific maturity dates, individual financial institution(s) or a specific class of securities as may be set forth by Board amendment to this policy and in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- 3.3 Liquidity** – The investment portfolio will remain sufficiently liquid to enable Hamburg Township to meet operating requirements that might be reasonably anticipated. Further, it is specifically intended that an investment strategy that ensures short term (two years or less) versus longer term be followed.
- 3.4 Return on Investment** – Subject to the foregoing constraints, Hamburg Township will strive to maximize the return on the investment portfolio. The portfolio shall be designed with the objective of obtaining a rate of return appropriate to existing budgetary and

INVESTMENT POLICY

economic cycles, taking into account the investment risk constraints and cash flow characteristics of the portfolio.

4.0 Investment Procedures

The Treasurer shall establish written administrative procedures for the operation of the Township's investment program as well as internal controls which shall include clear delegation of authority to personnel responsible for investment transactions. The procedure shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties or imprudent actions by employees and officers of the Township.

4.05.0 Delegation of Authority

Responsibility for the establishment of the Township's Investment Policy rests solely with the Township Board of Trustees.

Authority to manage the investment program related to implementation of the Township Investment Policy is derived from MCL 41.75, as amended. Management responsibility for the investment program is hereby delegated to the Township Treasurer (Investment Officer), who shall establish written procedures and internal controls for the operation of the investment program, consistent with this investment policy. No person may engage in investment transactions except as provided under the terms of this policy and the procedures established by the Investment Officer.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

An Investment Committee may meet on an as-needed basis, whose sole purpose shall be to advise the Treasurer on overall Banking, Depository and Investment strategy, Primary banking structure and relationship and specific investment selection and evaluation of the Township's Investment portfolio. The committee shall consist of the Director of Accounting, the Deputy Treasurer and two members of the Township's Board of Trustees.

5.06.0 Ethics and Conflict of Interest

Officers and employees, including any officials appointed to an Investment Committee by the Township Board, shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees, Investment Committee members, and investment officials shall disclose to the Township Board any material financial interest in financial institutions that conduct business with this Township and they shall disclose any large personal financial/investment positions that could be related to the performance of the Township's portfolio. Employees, Investment Committee members, and officials shall subordinate their personal investment transactions to those of the Township particularly with regard to the timing of purchases and sales.

6.07.0 Qualified Financial Dealers and Institutions

The Township shall maintain a listing of depositories and financial institutions, which are approved by the Township Board for depository and investment services by the Board of Trustees. In addition, the list will include approved security broker/dealers, who maintain an office in the State of Michigan or who are "primary" dealers or regional dealers that qualify under Security & Exchange Commission Rule 15C3-1. No public deposit shall be made except in a qualified public depository as established by State statute.

All financial Institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply to the Treasurer and the Board, at minimum, their quarterly and annual audited financial statements for the most recent fiscal year, certification of having read the Hamburg Township investment policy and the pertinent State statutes, proof of National Association of Security Dealers certification if appropriate and proof of State registration, where applicable. In addition, they must provide schedules of rates and fees for all transaction types and investment products.

Changes in the financial condition of "Approved Financial Institutions" shall be immediately brought to the attention of the Board of Trustees with an associated recommended action for the Board's consideration.

INVESTMENT POLICY

It shall be the responsibility of the Board, Investment Committee or the Treasurer to ensure compliance with these provisions.

7.08.0 Authorized and Suitable Instruments

All investments shall be made in strict accordance with Public Act 20 of the Public Acts of 1943, as amended, (see attachment “Investment of Surplus Funds of Political Subdivisions”) and Public Act 7 of the Public Acts of 1967, as amended (see attachment “Urban Cooperation Act of 1967”). The State of Michigan does not require collateralization of all public funds, but the Township will seek collateralization of its investments that exceed the FDIC insured amount, and require collateralization of any repurchase agreements (see below).

The following investment types are specifically authorized:

- Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- Certificates of deposit, savings accounts, or depository receipts of a financial institution, but only if the financial institution complies with MCL 129.91(2); certificates of deposit obtained through a financial institution as provided in MCL 129.91(5); or deposit accounts of a financial institution as provided in MCL 129.91(6).
- Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
- Repurchase agreements consisting of bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States. In such cases, a Master Purchase Agreement shall be entered into only with **primary dealers** reporting to the Federal Reserve Bank of New York (or with firms that have a primary dealer within their holding company structure), or with **approved depository banks** that have executed an approved Master Repurchase Agreement with the Township. The Treasurer shall maintain a copy of the Township’s approved Master Repurchase Agreement along with a list of the counterparties who have executed a Master Repurchase Agreement with the Township. All repurchase agreement investments must be collateralized.
- Bankers’ acceptances of United States banks.
- Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- Mutual funds registered under the investment company act of 1940, 15 USC 80a-1 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of any of the following:
 - (i) The purchase of securities on a when-issued or delayed delivery basis.
 - (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
 - (iii) The limited ability to borrow and pledge a like portion of the portfolio’s assets for temporary or emergency purposes.
- Obligations described herein if purchased through an interlocal agreement under the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- Investment pools organized under the Michigan Surplus Funds Investment Pool Act, 1982 PA 367, MCL 129.111 to 129.118.
- The investment pools organized under the Local Government Investment Pool Act, 1985 PA 121, MCL 129.141 to 129.150.

Prior to investing in any governmental-sponsored investment pools or money market mutual funds, the Treasurer must review the potential investments for fiscal soundness and reputation and compliance with this Policy.

Except as may be determined by Board Action, all deposits and investments shall be strictly segregated by Fund type. It is understood that there are times when deposits are transferred to our accounts from an external source in a comingled form with allocation instructions. These funds should be segregated as soon as possible upon receipt.

INVESTMENT POLICY

8.09.0 Competitive Selection of Investment Instruments

- 8.1 Before the Township invests any funds, competitive proposals from qualified financial institutions shall be sought. If a specific maturity date is required, whether for cash flow purposes or for conformance to maturity guidelines, proposals shall be requested for instruments that meet the maturity required. If no specific maturity is required, an analysis will be conducted to determine which maturates would be most advantageous.
- 8.2 Quotes will be requested from financial institutions for various options with regard to terms and instruments. The Township will accept the quotes, which provide the highest rate of return that is within the maturity term required and that comply with the parameters of the Investment Policy and particularly with regards to the safety of the investment.
- 8.3 Records indicating the quotes offered, the quotes accepted and brief explanation of the decision which was made regarding the investment, shall be kept for future review.

9.010.0 Short-Term versus Long-Term Portfolio

- 9.1 The Township shall attempt to match its investment maturities as closely as possible to its anticipated cash flow requirements. With the exception of Debt Service Funds, Capital Funds and Special Assessment Funds, it is strongly advised that all funds be invested in instruments whose maturities do not exceed two years at the time of purchase unless specifically agreed to by the Investment Committee and reported to the Board.
- 9.2 Debt Service Funds, Capital Funds, and Special Assessment Funds, may be invested in securities exceeding two years provided the maturity dates match anticipated need for the funds.

10.011.0 Investment Performance and Reporting

- 11.1 Information indicating a loss or prospective loss of capital on existing instruments and material deviations from projected investment strategies shall be reported immediately to the Board of Trustees.
- ~~10.411.2~~ All Township investments are benchmarked to both US Treasury Bills and market CD rates and are reviewed at least monthly for performance and new investment opportunities that comply with this Policy and compare favorably with existing investments.
- ~~10.211.3~~ A Comprehensive Financial Condition Report shall be developed cooperatively by the Treasurer, Director of Accounting, Chief Budget Officer and Assessor and presented to the Board of Trustees at its second Board meeting each month. The report will address each of the following in summary and in detail:
 - ~~10.2.111.3.1~~ Tab 1—Revenue & Expenditure Report; Cash Summary by Account
 - ~~10.2.211.3.2~~ Tab 2—Cash Flow Analysis; Debt Payment Schedule
 - ~~10.2.311.3.3~~ Tab 3—10-yr tax Collection Comparison; Property Tax Roll 10-year graph; Roll Distribution Chart
 - ~~10.2.411.3.4~~ Tab 4—Monthly Bank and Investment Report; Approved Financial Institutions List
 - ~~11.3.5~~ Tab 5—Five Year Forecast and Capital Reserve
- 11.4 The Township's investment operations will be reviewed as part of the annual audit.

11.012.0 Access to Financial Information

- ~~11.412.1~~ By resolution the Hamburg Board of Trustees has determined that the following Officers shall have the right to all financial and investment information (including on line "read only" access) from all depositories and financial institutions with whom the Township does business:
 - ~~11.1.112.1.1~~ Township Supervisor
 - ~~11.1.212.1.2~~ Township Clerk
 - ~~11.1.312.1.3~~ Township Treasurer and Deputy Treasurer
 - ~~11.1.412.1.4~~ Township Trustees (4)

Formatted: Font: Bold

INVESTMENT POLICY

- ~~11.1.5~~12.1.5 Township Director of Accounting
~~11.1.6~~12.1.6 Township Attorney
~~11.2~~12.2 Additionally by resolution the Hamburg Board of Trustees has determined that the following employees shall have the right to all financial and investment information (including on line "read only" access) from all depositories and financial institutions with whom the Township does business for Library Accounts:
~~11.2.1~~12.2.1 Director of the Library
~~11.2.2~~12.2.2 Library Accountant

~~12.0~~13.0 Safekeeping and Custody

- ~~12.1~~13.1 All security transactions including collateral for repurchase agreements and institution deposits entered into by the Township shall be on a cash (or delivery vs. payment) basis. Securities may be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts as determined by the Treasurer.
~~12.2~~13.2 A Trust Receipt from the contra-party and proof of SIPC and other insurance will be required when the transaction is covered by insurance. Non-negotiable, non-collateralized Certificates of Deposit, as in the law in the State of Michigan shall be evidenced by safekeeping receipt from the issuing bank.

~~13.0~~14.0 Prudence

- ~~13.1~~14.1 Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.

~~14.0~~15.0 Effective Date

- ~~14.1~~15.1 This policy shall become effective on November 6, 2009, the day following adoption by the Hamburg Township Board.

~~15.0~~16.0 Amendment

- ~~15.1~~16.1 This Investment Policy and its associated Investment Procedures may be amended from time to time by a majority vote of the Hamburg Township Board of Trustees.

16.0 Glossary

Bankers Acceptance (BA): A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

Broker: A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides.

Callable Bond: A bond issue in which all or part of its outstanding principal amount may be redeemed before maturity by the issuer under specified conditions.

Certificate of Deposit: A time deposit with a specific maturity evidenced by a certificate. Large denomination CDs are typically negotiable.

Collateral: Securities or property pledged by a borrower to secure payment.

Commercial Paper: An unsecured promissory note with a fixed maturity of no more than 270 days. Commercial paper is normally sold at a discount from face value.

Dealer: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his/her own account.

Debenture: A bond secured only by the general credit of the issuer.

Delivery Versus Payment: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt (also called free). Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

Discount Securities: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value.

Diversification: Dividing investment funds among a variety of securities offering independent returns.

Federal Deposit Insurance Corporation (FDIC): A federal agency that insures bank and savings bank deposits.

Federal Funds Rate: The rate of interest at which Fed funds are traded. The Federal Reserve currently pegs this rate through open-market operations.

Fed Wire: A computer system linking member banks and other financial institutions to the Fed, used for making inter-bank payments of Fed funds and for making deliveries of and payments for Treasury, agency and book-entry mortgage backed securities. Page 11

INVESTMENT POLICY

Investment Adviser's Act: Legislation passed by Congress in 1940 that requires all investment advisers to register with the Securities and Exchange Commission. The Act is designed to protect the public from fraud or misrepresentation by investment advisers.

Liquidity: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value.

Local Government Investment Pool: A pool of funds authorized under the laws of the State that receives deposits from one or more local units and pays returns based upon each local unit's share of investment in the pool.

Mark-to-market: The process whereby the book value or collateral value of a security is adjusted to reflect its current market value.

Market Value: Current market price of a security.

Master Repurchase Agreement: A written contract covering all future transactions between the parties to repurchase or reverse repurchase agreements that establish each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

Maturity: The date upon which the principal or stated value of an investment becomes due and payable.

Money Market Mutual Fund: A mutual fund that limits its investments to some or all types of money market instruments.

Net Asset Value: The market value of one share of an investment company, such as a mutual fund.

No Load Fund: A mutual fund that does not levy a sales charge on the purchase or sale of its shares.

NRSRO: Nationally Recognized Statistical Rating Organizations - organizations that issue credit ratings for securities.

Portfolio: Collection of securities held by an investor.

Primary Dealer: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker/dealers, banks, and a few unregulated firms. Page 12

INVESTMENT POLICY

Prudent Person Rule: Standard of investing which states that investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Rate of Return: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Ratings: An evaluation of an issuer of securities by Moody's, Standard & Poor's, Fitch, or other rating services of a security's credit worthiness.

Repurchase Agreements: A transaction whereby a holder of securities sells securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate the buyer. Dealers use repurchase agreements extensively to finance their positions.

Rule 2a-7 of the Investment Company Act of 1940: Applies to all money market mutual funds and mandates such funds to maintain certain standards, including a 13-month maturity limit a 90-day average maturity on investments and maintenance of a constant net asset value of one dollar (\$1.00).

Safekeeping: Holding of assets (e.g., securities) by a financial institution.

Treasury Bills: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Treasury Bills are issued with maturities ranging from a few days to 26 weeks.

Treasury Bonds: Long-term U.S. Treasury securities having initial maturities of more than ten years.

Treasury Notes: Intermediate term coupon bearing U.S. Treasury securities having initial maturities of from one to ten years.

Yield: The rate of annual income return on an investment, expressed as a percentage.

INVESTMENT POLICY

CERTIFICATION

I, hereby certify that I have received a copy of the Investment Policy of Hamburg Township. I have read and fully understand the State of Michigan Public Act 20 of Public Acts of 1943, as amended. I have personally read the Investment Policy, and agree to comply with the terms of the Investment Policy, and Public Act 20, regarding the investment of the Township funds. Any investment not conforming to your Investment Policy will be disclosed promptly. We also pledge to exercise due diligence in informing you of all foreseeable risks associated with financial transactions conducted with your Township.

By: _____

Date

Its: _____

Institution

Address

City/State/Zip

INVESTMENT POLICY – HAMBURG TOWNSHIP

BOARD APPROVAL DATE: November 5, 2009

REVISED: May 15, 2018

REVISED: July 3, 2019

(See Attachment Page – Approved Financial Institutions)

(See Attachment “Investment of Surplus Funds of Political Subdivisions—Act 20 of 1943”)

(See Attachment “Urban Cooperation Act of 1967”)

**HAMBURG TOWNSHIP BOARD OF TRUSTEES
MEETING AGENDA ITEMS**

Check List

Project Name: Edgelake/Burton Drive – Road Maintenance S.A.D. Renewal

New Agenda Item ☐ Yes ☒ No Old Agenda Item #: _____

Submit **hard copies** to Clerk by 5:00 p.m. on the Monday of the week prior to the scheduled meeting:

- ❖ Cover Letter to Board Summarizing Request √
- ❖ Back-Up Information
 - Minutes of Previous Board Action _____
 - Consultants' Reports _____
 - Any & All Supporting Documentation √

Place **digital copies** in the appropriate department folder on the V-drive by 5:00 p.m. on the Monday of the week prior to the scheduled meeting:

- ❖ Cover Letter to Board Summarizing Request √
- ❖ Back-Up Information
 - Minutes of Previous Board Action* _____
 - Consultants' Reports* _____
 - Any & All Supporting Documentation* √

***NOTE** IF ITEMS NEED TO BE SCANNED.

None.

Contact person requesting Board action, i.e. resident, developer, contractor, consultants, etc.

- ❖ Notify of scheduled meeting date 07/02/19
 - Date of Notification 06/03/19
 - Person(s) Contacted Homeowners
 - How Contact Made, i.e. phone, mail, e-mail, voice mail, etc. Petitions

Department: Utilities Department

Submitted By: Brittany K. Campbell

Date: June 6th, 2019



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

Township Board Cover Sheet

Edgelake/Burton Drive – Road Maintenance S.A.D.

Property Owner Petitions to Re-New S.A.D. & Resolution to Re-Establish District

Information Packet:

The current special assessment district for Edgelake and Burton Drive will expire on October 20, 2019. In order to continue the S.A.D. through Hamburg Township, the property owners had to petition to renew the special assessment district for another 10-year period. There are enough petitions to proceed with a new S.A.D. The following items are included for Board review/approval.

1. **Property Owner Petitions:**

- A. Petition results Memorandum dated June 6th, 2019
- B. Copies of the individual petition forms submitted by property owners
- C. Supervisor's petition certification
- D. Spreadsheet showing support by road frontage (per Public Act 188)

2. **Resolution to Acknowledge Petitions and Re-Establish S.A.D.:**

- A. Resolution No. 1 – Resolution to Re-Establish S.A.D.

The Board must adopt the Resolution to tentatively declare its intent to re-establish the Edgelake and Burton Drive road maintenance special assessment district for the purpose of providing snow removal services and salting for icy road conditions.

The Resolution will also set the date and time for the first public hearing to be held to re-establish the district. The Board typically schedules the public hearings to be held prior to a regularly scheduled Board meeting. Therefore, I am recommending that the 1st public hearing be scheduled for **Tuesday, August 6th, 2019 beginning at 2:00 p.m.** to allow enough time for notice to be published in the newspaper as well as mailing individual notices to property owners.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

MEMORANDUM

TO: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

FROM: Brittany K. Campbell, Utilities Coordinator

DATE: June 6th, 2019

RE: **EDGELAKE/BURTON DRIVE – ROAD MAINTENANCE PROJECT**
Re-Establishment of the Road Maintenance Special Assessment District

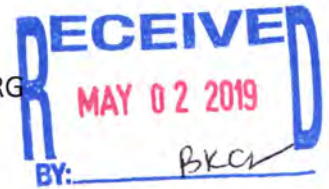
I am writing to update the Board of Trustees on the status of the proposed Edgelake and Burton Drive petition for winter road maintenance special assessment district (S.A.D.). The current district will expire on October 20, 2019. **At this time there are enough property owners in favor of establishing a district.** The facts are as follows:

DISTRICT NAME	Edgelake/Burton Drive Road Maintenance District
TYPE OF DISTRICT	Gravel Road Maintenance Program
TOTAL NUMBER OF PARCELS	89
NUMBER OF RETURNED “YES” PETITIONS	63
TOTAL ROAD FRONTAGE OF PROPOSED DISTRICT	8,035.64 feet
TOTAL “YES” ROAD FRONTAGE FOR ROAD MAINTENANCE	5,450.92 feet
PERCENTAGE OF “YES” ROAD FRONTAGE TO TOTAL ROAD FRONTAGE	5,450.92 feet divided by 8,035.64 feet equals = 67.83%
PERCENTAGE OF RETURNED “YES” PETITIONS TO TOTAL NUMBER OF PARCELS	63 divided by 89 = 70.79%

NOTE: Edgelake and Burton Drives are **private** roads. This project will consist of the re-establishment of an expiring winter road maintenance service district, including snow removal and salting of icy roads as necessary.

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

I (We) the undersigned, as the record owner(s) of land constituting more than 50% of the total linear road frontage in a proposed special assessment district described in the attached Appendix, hereby respectfully **PETITION THE HAMBURG TOWNSHIP BOARD** for road maintenance as described below (the "Project") under the authority of the Township Public Improvements Act (Act No. 188, Public Acts of Michigan, 1954, as amended), for Edgelake and Burton Drives, both being private roads located in Hamburg Township. The project shall be paid for through special assessment levied on those properties located within the district. The method of assessment shall be levied on a per parcel charge.

Project Description: The project consists of re-establishing a road maintenance special assessment district to benefit those properties having ingress and egress along Edgelake and Burton Drives.

Road maintenance shall consist of the following services:

1. Snow removal up to five (5) times per year at three (3) or more inches of accumulation.
2. Salting of the roadways up to three (3) times per year when icy conditions require.

We, the petitioners, further understand that the costs of the Project (including any related engineering and legal costs) may be assessed against all lands in the proposed district. In the event that the Special Assessment District (S.A.D.) is not created, the undersigned agree to reimburse the Township for all such costs that the Township may reasonably assess against our property. Such assessed costs may be divided in equal annual installments payable over a period to be determined by the Township Board in accordance with such Act.

***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER: 4715 - 27 - 100 - 054

Name(s) of Property Owners(s): JOHN B. AND JANE S. VOORHORST

Property Address: 10020 SYLVANIA, PINCKNEY, MI
48169

MAILING ADDRESS –
of property owner if different
than property address: _____

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X [Signature] Date: 29 APRIL 2019

X [Signature] Date: 4-29-19

204.58 ft.

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-103-013

Name(s) of Property Owners(s):

Michael, Anita & Chris BARGER

Property Address:

5116 Edgelake, Hamburg, MI 48139

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X Michael Barger

Date: 5/31/19

Anita Barger

5/31/19

X Christopher Barger

Date: 5/31/19

57 fl. Bkr

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN

RECEIVED
MAY 31 2019
BKC

PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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4715-27-103-016 and 4715-27-104-007 BKC
*Please do not detach from page. Entire form should be submitted to the Township.

TAX CODE NUMBER:

4715-27-104-007

Name(s) of Property Owners(s):

DENNIS G. DOYLE

Property Address:

5080 EDGE LAKE DR.

MAILING ADDRESS --

of property owner if different
than property address:

PINKNEY, MI 48169

30895 JASPER RIDGE

NOVI, MI 48377

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x Dennis J Doyle

Date: 5-29-19

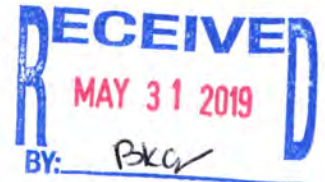
x

Date:

75.10 ft. + 45 ft = 120.10 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-103-020

Name(s) of Property Owners(s):

LARRY D BANAS

Property Address:

5017 BURTON DR
PINCKNEY MI 48169-8415

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Larry D Banas

Date:

05/20/2019

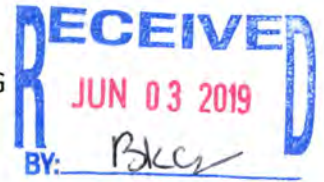
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Date:

50 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715 27 105 005 AND 4715-27-103-021

Name(s) of Property Owners(s):

REXFORD W + MARION LOCKWOOD

Property Address:

5021 BURTON DR

MAILING ADDRESS –

of property owner if different
than property address:

47309 HUNTERS PARK DR
PLYMOUTH MI 48170

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Rexford W Lockwood

Date: 5/28/19

X

Date: _____

50 ft. + 50 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-103-026

Name(s) of Property Owners(s):

John Blase, Jennifer Kaiser-Blase

Property Address:

5045/5046 Burton Dr

MAILING ADDRESS –
of property owner if different
than property address:

27 Oxford Blvd.

Pleasant Ridge, MI 48069

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

[Signature]

Date:

5/1/2019

X

[Signature]

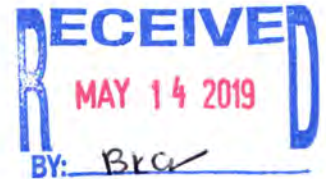
Date:

5/1/2019

64.59 ft.

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-103-037

Name(s) of Property Owners(s):

Janiga Steven & Joyce

Property Address:

5188 Burton Dr.

MAILING ADDRESS –

of property owner if different
than property address:

5187 Burton Dr.

Pinckney, MI 48169

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Steven W. Janiga

Date:

5/4/19

X

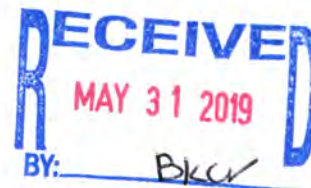
Joyce M. Janiga

Date:

5/4/19

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

I (We) the undersigned, as the record owner(s) of land constituting more than 50% of the total linear road frontage in a proposed special assessment district described in the attached Appendix, hereby respectfully **PETITION THE HAMBURG TOWNSHIP BOARD** for road maintenance as described below (the "Project") under the authority of the Township Public Improvements Act (Act No. 188, Public Acts of Michigan, 1954, as amended), for Edgelake and Burton Drives, both being private roads located in Hamburg Township. The project shall be paid for through special assessment levied on those properties located within the district. The method of assessment shall be levied on a per parcel charge.

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-103-038

Name(s) of Property Owners(s):

DENNIS AND KAREN BENEFIELD

Property Address:

5191 BURTON DR. PINCKNEY, MI 48169

MAILING ADDRESS –

of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

[Signature]

Date:

5/28/19

X

Karen Benefield

Date:

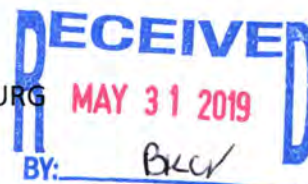
5/28/19

382.70 ft.

BKKV

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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TAX CODE NUMBER:

15-27-103-039

Name(s) of Property Owners(s):

Kirk A. & Suzanne Beadle

Property Address:

5095 Burton Dr.

MAILING ADDRESS –

of property owner if different
than property address:

P O Box 748

Lakeland, MI 48143

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x Kirk A. Beadle

Date: 5/31/19

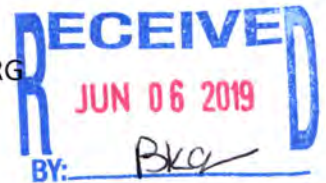
x Suzanne S. Beadle

Date: 5/31/19

70 ft. BLCV

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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TAX CODE NUMBER:

15-27-103-040 and 15-27-105-019

Name(s) of Property Owners(s):

Frank & Candace Reaume

Property Address:

5105 Burton Dr.

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X Frank Reaume

Date: 6.6.19

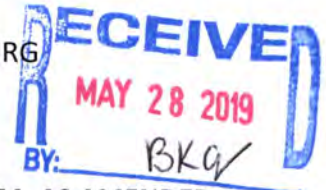
X Candace Reaume

Date: 6-6-19

72.31 ft. + 70 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-103-032

Name(s) of Property Owners(s):

Donna J. Kroll

Property Address:

5135 Burton Dr. Lakeland 48143

MAILING ADDRESS –
of property owner if different
than property address:

P.O. Box 610
Lakeland Mi 48143

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Donna J. Kroll

Date:

5-22-19

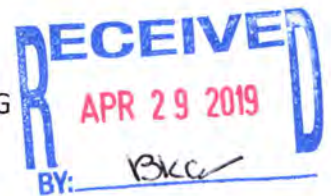
X

Date:

50 ft. Parcel

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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TAX CODE NUMBER:

4715-27-104-001

Name(s) of Property Owners(s):

DINOBILE STEVEN J. & MARY B.

Property Address:

5010 EDGELAKE DR., PINCKNEY, MI 48169

MAILING ADDRESS –
of property owner if different
than property address:

P.O. BOX 669

LAKELAND, MI 48143-0669

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Steven J. Dinobile

Date: 26 APRIL 2019

X

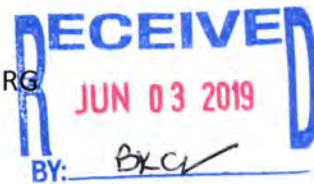
M D Dinobile

Date: 4/26/19

80 feet

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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TAX CODE NUMBER:

15-27-104-002

Name(s) of Property Owners(s):

Tracy & Todd McNeilly

Property Address:

5022 Edgelake Dr., Pinckney, MI

MAILING ADDRESS –

of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x

Tracy & Todd McNeilly

Date: 6/2/19

x

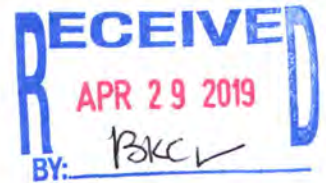
Todd McNeilly

Date: 6/2/19

75A. BLC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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TAX CODE NUMBER: # 15 - 27 - 104 - 004

Name(s) of Property Owners(s): SALLY CROUCH

Property Address: 5050 EdgELAKE Dr.

MAILING ADDRESS –
of property owner if different
than property address: PO Box 723

Lakeland, MI 48143

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X Sally Crouch Date: 4-24-2019

X _____ Date: _____

100 ft.

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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TAX CODE NUMBER:

4715-27-104-012

Name(s) of Property Owners(s):

Michael BARGER, Anita BARGER, CHRIS BARGER

Property Address:

5116 Edgelake, HAMBURG, MI, 48139

MAILING ADDRESS –

of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x Michael Barger

Date: 5/31/19

Anita Barger

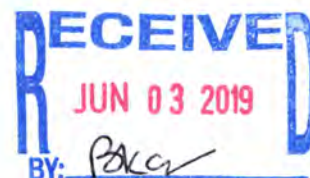
5/31/19

x Christopher Barger

Date: 5/31/19

50ft. BKG

TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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TAX CODE NUMBER:

4715-27-104-013

Name(s) of Property Owners(s):

Patrick J. & Kristin C Finn

Property Address:

5120 Edgelake Dr.

MAILING ADDRESS –
of property owner if different
than property address:

1952 Cambridge Rd
Ann Arbor, MI 48109

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Date:

6/1/19

X

Date:

6/1/19

50 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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TAX CODE NUMBER:

4715-27-104-018 + 4715-27-103-008

Name(s) of Property Owners(s):

Mersman, Ronald and Beth

Property Address:

5162 Edgelake Drive Pinckney, MI

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

[Signature]

Date: 5-29-19

X

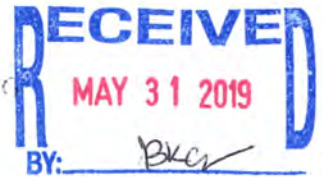
Beth A Mersman

Date: 5-29-19

110.2 ft. + 115 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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TAX CODE NUMBER

4715-27-104-027

Name(s) of Property Owner(s)

MICHAEL JOHN DOHERTY

Property Address

5256 EDGE LAKE RD

MAILING ADDRESS

of property owner if different
than property address.

Mike Doherty
P.O. Box 609
Northville, MI 48167

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x

Michael J. Doherty

Date

6/31/19

x

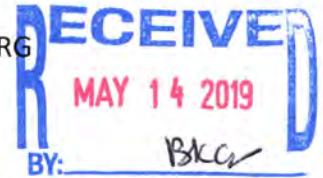
Date

50 ft.

BKC

TO:

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TAX CODE NUMBER:

4715 27 104 028

Name(s) of Property Owners(s):

Bruce & Evelyn Schlansker

Property Address:

5260 Edgelake Rd

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

[Signature]

Date: 5/7/19

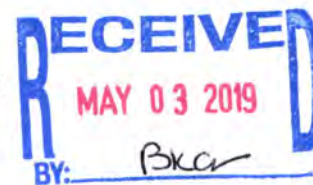
X

Evelyn Schlansker

Date: 5/7/19

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715 - 27 - 104 - 031

Name(s) of Property Owners(s):

ANDREA JANOWICZ + MARK ANDRZEJEWSKI

Property Address:

5280 EDGELAKE
PINCKNEY, MI 48169

MAILING ADDRESS –
of property owner if different
than property address:

X

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Andri Janowicz

Date: 4-29-19

X

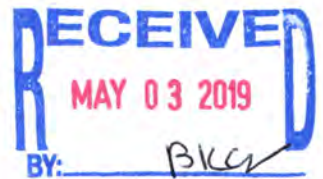
Mark Andrzejewski

Date: 4-30-19

50A.

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

I (We) the undersigned, as the record owner(s) of land constituting more than 50% of the total linear road frontage in a proposed special assessment district described in the attached Appendix, hereby respectfully **PETITION THE HAMBURG TOWNSHIP BOARD** for road maintenance as described below (the "Project") under the authority of the Township Public Improvements Act (Act No. 188, Public Acts of Michigan, 1954, as amended), for Edgelake and Burton Drives, both being private roads located in Hamburg Township. The project shall be paid for through special assessment levied on those properties located within the district. The method of assessment shall be levied on a per parcel charge.

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER: 4715 - 27 - 104 - 032

Name(s) of Property Owners(s): ANDREA JANOWICZ + MARK ANDRZEJEWSKI

Property Address: 5284 EDGELAKE
PINCKNEY, MI 48169

MAILING ADDRESS –
of property owner if different
than property address: 5280 EDGELAKE
PINCKNEY, MI 48169

ALL RECORD PROPERTY OWNER(S) MUST SIGN

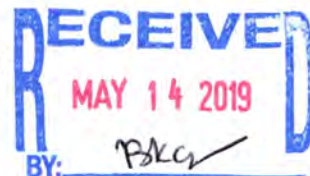
X Andrea Janowicz Date: 4-29-19

X Mark Andrzejewski Date: 4-30-19

50 ft.

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-104-033

Name(s) of Property Owners(s):

Jeffrey D. Morgan / Janet S. Morgan

Property Address:

5198 Edgelake

MAILING ADDRESS –
of property owner if different
than property address:

Pinekneg, MI 48169

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X Jeffrey D. Morgan

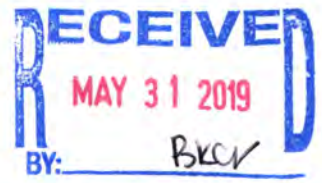
Date: 5/6/2019

X Janet S. Morgan

Date: 5.6.2019

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-104-035

Name(s) of Property Owners(s):

Gary & Barbara Bell

Property Address:

5291 Edgelake Dr, Pinckney, MI 48169

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x Gary Wm Bell

Date: 5/28/2019

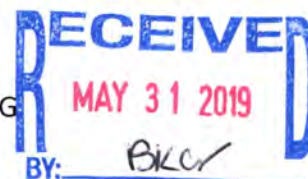
x Barbara Bell

Date: 5-28-19

139.56 ft. BCK

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-104-036

Name(s) of Property Owners(s):

David & Georgine Whitman

Property Address:

5262 Crestover Pindney, MI 48169

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

David Whitman

Date:

5/31/19

X

Georgine Whitman

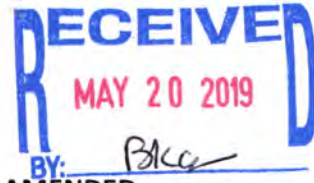
Date:

5-31-19

150 ft. Biker

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-104-038

Name(s) of Property Owners(s):

RICHARD E., JR + MARIA DORSCH

Property Address:

5273 EDELAKE, PO Box 616

MAILING ADDRESS –
of property owner if different
than property address:

HAMBURG, MI 48139-0616

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Date: 16 MAY 19

X

Maria Dorsch

Date: 16 MAY 19

150 ft. Bacc

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-104-041

Name(s) of Property Owners(s):

RICHARD BAKKA / JENNIFER BAKKA

Property Address:

5182 EDGELAKE DR PINGKET 48169

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

[Signature]

Date: 6-1-2019

X

Jennifer Bakka

Date: 6-1-2019

100ft. BKA

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-104-042

Name(s) of Property Owners(s):

RUTH APRILL (TED APRILL DECEASED)

Property Address:

5100 EDGE LAKE DR
PINCKNEY, MI 48169

MAILING ADDRESS –
of property owner if different
than property address:

310 BRECON DR SALINE MI 48176

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X Ruth Aprill

Date: 5-27-19

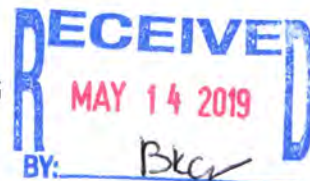
X _____

Date: _____

90 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-104-044

Name(s) of Property Owners(s):

Thomas A Butts

Property Address:

5210 Edgelake Dr

MAILING ADDRESS –
of property owner if different
than property address:

PO Box 862

Lakeland, Mi 48143

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

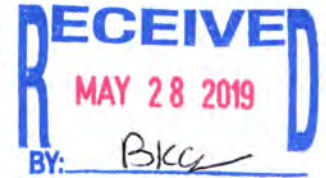
Date: 5/5/19

X

Date: _____

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-104-045

Name(s) of Property Owners(s):

Michael and Julie McDonald

Property Address:

5190 Edgelake Dr, Pinckney, MI 48169

MAILING ADDRESS –
of property owner if different
than property address:

n/a

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Michael McDonald

Date:

5-15-19

X

Julie McDonald

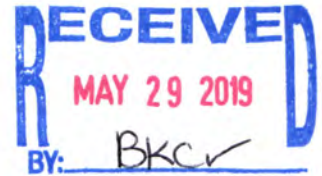
Date:

5-15-19

100 ft.

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-104-046

Name(s) of Property Owners(s):

Larry D. + Constance C. Carello

Property Address:

5144 Edgelake Drive

MAILING ADDRESS –
of property owner if different
than property address:

P.O. Box B
Lakeland, MI 48143

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x

Larry D. Carello

Date: 5/29/19

x

Constance C. Carello

Date: 5/29/19

131.50 ft.

BKC ✓

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-104-047

Name(s) of Property Owners(s):

JAMES & SHIRLEY FITZGERALD

Property Address:

570 EDGE LAKE DR PINKNEY MI

MAILING ADDRESS –
of property owner if different
than property address:

PO BOX 54 LAKE LAND MI 48143

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x [Signature]

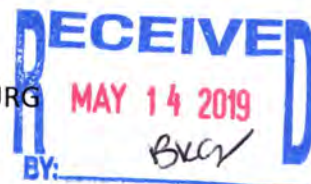
Date: 5/15/19

x [Signature]

Date: 5/15/19

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-104-048

Name(s) of Property Owners(s):

Peter E + Barbara J Dulecki
Trust

Property Address:

5070 Edgelake Dr

MAILING ADDRESS –
of property owner if different
than property address:

21837 Bell
New Boston MI 48164

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X Peter E Dulecki

Date: 5/14/19

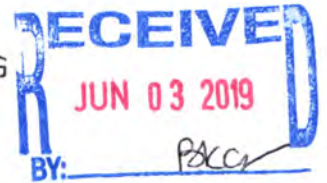
X Barbara J Dulecki

Date: 5/14/19

120.10 ft.

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

I (We) the undersigned, as the record owner(s) of land constituting more than 50% of the total linear road frontage in a proposed special assessment district described in the attached Appendix, hereby respectfully **PETITION THE HAMBURG TOWNSHIP BOARD** for road maintenance as described below (the "Project") under the authority of the Township Public Improvements Act (Act No. 188, Public Acts of Michigan, 1954, as amended), for Edgelake and Burton Drives, both being private roads located in Hamburg Township. The project shall be paid for through special assessment levied on those properties located within the district. The method of assessment shall be levied on a per parcel charge.

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-104-049

Name(s) of Property Owners(s):

Eric A. Nelson, Karin S. Nelson

Property Address:

5240 Edgelake Dr.

MAILING ADDRESS –
of property owner if different
than property address:

437 Blunk St.
Plymouth, MI 48170

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

[Signature]

Date:

6/1/19

X

[Signature]

Date:

6/1/19

RECEIVED
MAY 30 2019
BY: *PAC*

TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN

PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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TAX CODE NUMBER:

Name(s) of Property Owner(s):

Property Address:

MAILING ADDRESS
of property owner if different
than property address:

4715-27104-050
RANDOLPH L. FORESTER TRUST
RANDOLPH & ROCHELLE FORESTER
5092 EDGE LAKE, PINCKNEY MI 48169
991 LAKE PARK DRIVE
BIRMINGHAM MI 48009

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x *[Signature: M. Forester]*

Date: 5/28/19

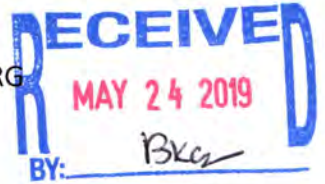
x *[Signature: Rochelle Forester]*

Date: 5/28/19

185.20 ft. *PAC*

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715 - 27.104.051

Name(s) of Property Owners(s):

Edith Coan

Property Address:

5152 Edgelake Dr.

MAILING ADDRESS –
of property owner if different
than property address:

—

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Edith Coan

Date:

5-16-19

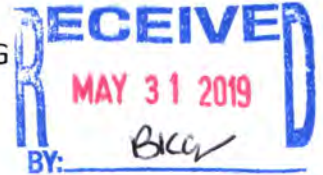
X

Date:

117.50 feet BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-105-001

Name(s) of Property Owners(s):

Pamela + Eric Saunders

Property Address:

5005 Burton Dr. Pinckney Mi
48169

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Eric Saunders Jr

Date: 5/29/19

X

Pamela R. Saunders

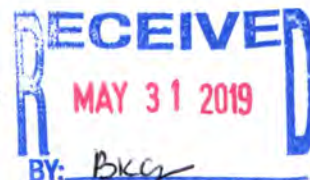
Date: 5-29-19

50ft.

Bickel

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-105-004

Name(s) of Property Owners(s):

MARY D BANAS

Property Address:

5017 BURTON DR

PINCKNEY MI 48169-8415

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Mary D. Banas

Date:

05/20/2019

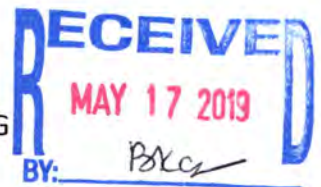
X

Date:

50 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-105-010

Name(s) of Property Owners(s):

John Blase, Jennifer Kaiser-Blase

Property Address:

5045/5046 Burton Dr.

MAILING ADDRESS –
of property owner if different
than property address:

27 Oxford Blvd.

Pleasant Ridge, MI 48069

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

[Signature]

Date:

5/1/2019

X

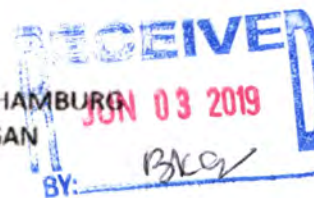
[Signature]

Date:

5/1/2019

50 ft.

TO: THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-105-011

Name(s) of Property Owners(s):

Paul Balys Kimberley Payne

Property Address:

5049 Burton Dr

MAILING ADDRESS -

of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Date:

5-29-19

X

Date:

5-29-19

50 ft. BLC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-105-012

Name(s) of Property Owners(s):

Neal and Jennifer Morton

Property Address:

5055 Burton Drive Pinckney MI 48169

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Neal Morton

Date: 5/30/19

X

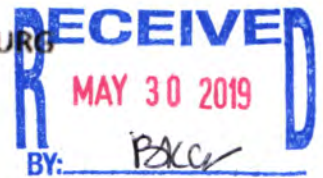
Jennifer Morton

Date: 5/29/19

50 ft.

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-105-013

Name(s) of Property Owner(s):

David + Christina St. Germain

Property Address:

5059 Burton Drive, Pinckney, MI 48169

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Christina St. Germain

Date:

5/29/19

X

David St. Germain

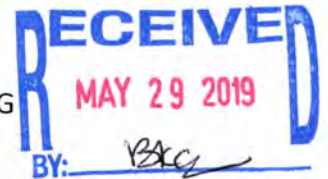
Date:

5/29/19

10 ft -
OK

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715 -27-105 -014

Name(s) of Property Owners(s):

Joseph & Deborah Droze

Property Address:

5061 Burton, Pinckney

MAILING ADDRESS –
of property owner if different
than property address:

4343 Saint Andrews
Hawes, MI 48843

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Deborah H. Droze

Date:

5/9/19

X

Joseph P. Droze

Date:

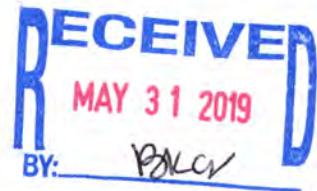
5/9/19

50 ft.

Ex

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-105-018

Name(s) of Property Owners(s):

Kirk A. & Suzanne Beadle

Property Address:

5095 Burton Dr.

MAILING ADDRESS –
of property owner if different
than property address:

PO Box 748
Lakeland, MI 48143

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x Kirk A. Beadle

Date: 5/31/19

x Suzanne A Beadle

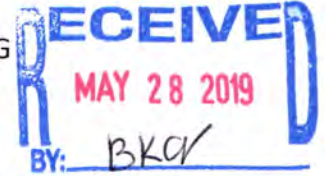
Date: 5/31/19

65 ft.

BK

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-105-022

Name(s) of Property Owners(s):

Donna J. Kroll

Property Address:

5135 Burton Dr. Lakeland 48143

MAILING ADDRESS –
of property owner if different
than property address:

P.O. Box 610
Lakeland, mi 48143

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X Donna J. Kroll

Date: 5-22-19

X _____

Date: _____

50 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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2. Salting of the roadways up to three (3) times per year when icy conditions require.

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-105-024 & 15-27-103-034

Name(s) of Property Owners(s):

James Boyles

Property Address:

5149 BURTON DR, PINCKNEY, MI 48169

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

James M Boyles

Date:

5-30-19

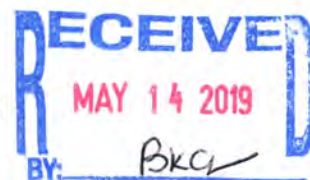
X

Date:

65 ft. & 65 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-105-038

Name(s) of Property Owners(s):

MICHAEL J AND SHARON LYNN DIEPENHORST

Property Address:

5245 POST Rd

MAILING ADDRESS –

of property owner if different
than property address:

P.O. BOX 856

LAKELAND, MI 48143

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x Michael J Diepenhorst

Date: MAY 6, 2019

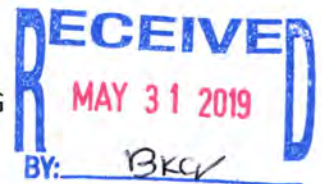
x Sharon L Diepenhorst

Date: 5-6-19

Footage

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-105-041

Name(s) of Property Owners(s):

Dennis and Karen Benefield

Property Address:

5191 Burton Dr Pinckney, MI 48169

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

[Signature]

Date: 5/28/19

X

Karen Benefield

Date: 5/28/19

52.17 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-105-092

Name(s) of Property Owners(s):

Pamela Kendall + Brandon Paquette

Property Address:

5201 Burton Dr. Pinckney, MI

MAILING ADDRESS –
of property owner if different
than property address:

48169

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X [Signature]

Date: 5/30/19

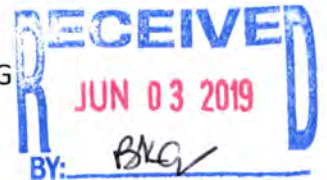
X [Signature]

Date: 5/30/19

73 ft. BLC2

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-105-043
15-27-105-044, 15-27-103-028

Name(s) of Property Owners(s):

Seventh Street Investments LLC

Property Address:

5085 Burton Drive

MAILING ADDRESS –
of property owner if different
than property address:

13001 23 mile Road, Suite 200
Shelby Township, MI 48315

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Date: 5/29/19

X

Date:

-028 65 ft.

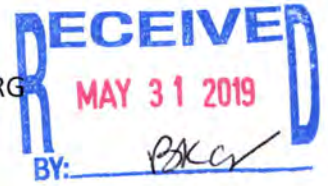
-043 50 ft.

-044 65 ft.

PAC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-22-105-45

Name(s) of Property Owners(s):

Salvator & Karen Zenilli

Property Address:

5125 Burton Dr

MAILING ADDRESS –
of property owner if different
than property address:

Pinckney, MI 48169

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Date:

4-25-19

X

Date:

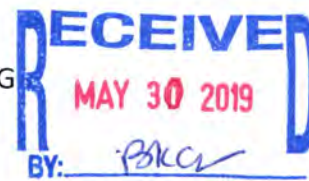
4/25/19

242.31 ft

BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-105-046

Name(s) of Property Owners(s):

Laura Maher

Property Address:

5033 Burton Dr.

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Laura Maher

Date:

4-26-19

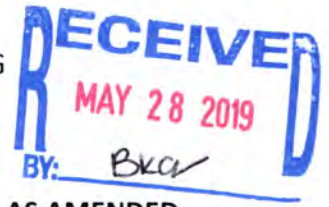
X

Date:

100 ft - Bkr

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



PETITION FOR ROAD MAINTENANCE SERVICES UNDER ACT NO. 188, P.A. 1954, AS AMENDED

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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-27-105-047

Name(s) of Property Owners(s):

Kim & Sheryl Rzetelny

Property Address:

5029 Burton Dr.

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x Sheryl Rzetelny

Date: 5-7-19

x Kim Rzetelny

Date: 5-7-19

100 ft. BKC

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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TAX CODE NUMBER:

4715-27-105-048

Name(s) of Property Owners(s):

Harry and Sharon Wagner

Property Address:

5065 Burton Dr, Pinckney

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X

Date:

5/14/19

X

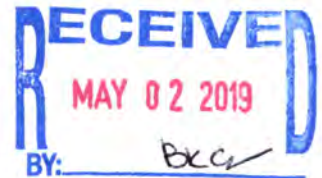
Date:

5/14/19

248.34 ft.

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

15-27-105-049

Name(s) of Property Owners(s):

CRAIG Peterson Renee Peterson

Property Address:

5181 BURTON Pinckney MI

MAILING ADDRESS –
of property owner if different
than property address:

48169

ALL RECORD PROPERTY OWNER(S) MUST SIGN

X  Date: 4-24-19

X  Date: 4-24-19

117.17 ft.

TO:

THE TOWNSHIP BOARD OF THE TOWNSHIP OF HAMBURG
LIVINGSTON COUNTY, STATE OF MICHIGAN



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***Please do not detach from page. Entire form should be submitted to the Township.**

TAX CODE NUMBER:

4715-28-200-001

Name(s) of Property Owners(s):

Gail Guse'

Property Address:

Ronald Guse'

MAILING ADDRESS –
of property owner if different
than property address:

ALL RECORD PROPERTY OWNER(S) MUST SIGN

x Gail M. Guse'

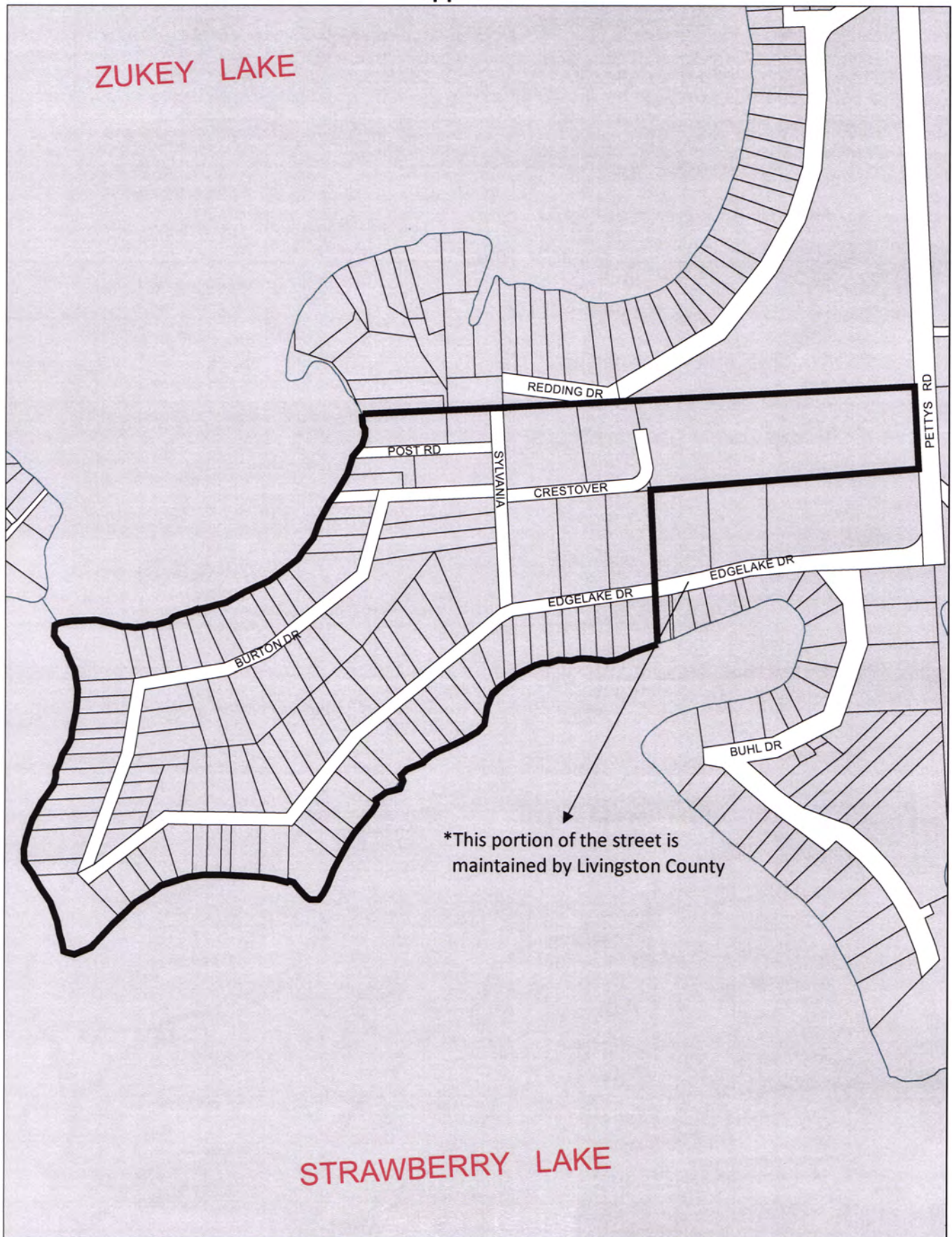
Date: 5/28/2019

x Ronald Guse'

Date: 5/28/2019

50 ft. PKG

Appendix A



NOTE: Streets are located south off of M-36 and west of Pettys Road. Bold black outline indicates road maintenance district boundaries.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

SUPERVISOR'S CERTIFICATE

To the Clerk and Township Board
Hamburg Township
Livingston County, Michigan

Dear Board of Trustees,

This is to certify that I, Patrick J. Hohl, the Supervisor and acting assessing officer of Hamburg Township, Livingston County, Michigan, being the person having charge of the assessment roll of said Township have checked the attached petitions to re-establish the road maintenance special assessment district for several private roads including the private portion of Edgelake Drive, Burton Drive and Sylvania Road. I do hereby certify that said petitions have been signed by the record owners of 67.83 percent of the total frontage of the roads within the boundaries as described upon the Petition.

I further certify that the total frontage of the private roads within the proposed special assessment district equals 8,035.64 linear feet. The total footage signed for by records owners within the proposed district boundary equals 5,450.92 linear feet based on a total lot frontage of 8,035.64 linear feet.

I do hereby certify that the assessment roll and all assessment records have been verified within the records of the Register of Deeds for Livingston County, as to the record owners of all property within the Township of Hamburg and within the area set forth in said Petition on the day of filing the petition(s).

Dated: June 6, 2019

Respectfully submitted,

Patrick J. Hohl, Supervisor
Township of Hamburg

Edgelake Burton Dr. Road Maintenance District - 2019 Renewal of S.A.D.

EDGELAKE/BURTON DRIVE - ROAD MAINTENANCE S.A.D. RENEWAL				
Parcel #	Property Address	Road Frontage (Ft.)	Frontage in Support	Frontage Opposed
15-27-100-054	10020 Sylvania	264.58	264.58	
15-27-100-055	5261 Crestover	0.00		
15-27-100-056	5295 Crestover	0.00		
15-27-100-057	5280 Crestover	0.00		
15-27-103-001	5254 Edgelake - Garage	133.35		
15-27-103-008	5162 Edgelake	115.00	115.00	
15-27-103-011	Vacant - Edgelake	55.00		
15-27-103-012	Vacant - Edgelake	55.00		
15-27-103-013	Vacant - Edgelake	57.00	57.00	
15-27-103-014	5107 Edgelake - Garage	97.10		
15-27-103-016	5080 Edgelake	75.10	75.10	
15-27-103-019	5013 Burton	305.00		
15-27-103-020	5017 Burton	50.00	50.00	
15-27-103-021	5021 Burton	50.00	50.00	
15-27-103-022	5025 Burton	50.00		
15-27-103-025	5039 Burton	64.59		
15-27-103-026	5045 Burton	64.59	64.59	
15-27-103-028	5085 Burton	65.00	65.00	
15-27-103-032	Vacant - Burton	50.00	50.00	
15-27-103-034	5149 Burton	65.00	65.00	
15-27-103-037	5187 Burton	45.00	45.00	
15-27-103-038	5191 Burton	382.70	382.70	
15-27-103-039	5059 Burton	70.00	70.00	
15-27-103-040	Vacant - Burton	72.31	72.31	
15-27-104-001	5010 Edgelake	80.00	80.00	
15-27-104-002	5022 Edgelake	75.00	75.00	
15-27-104-003	5036 Edgelake	50.00		
15-27-104-004	5050 Edgelake	100.00	100.00	
15-27-104-007	5080 Edgelake	45.00	45.00	
15-27-104-009	5058 Edgelake	239.50		
15-27-104-011	5108 Edgelake	20.00		
15-27-104-012	5116 Edgelake	50.00	50.00	
15-27-104-013	5120 Edgelake	50.00	50.00	

Edgelake Burton Dr. Road Maintenance District - 2019 Renewal of S.A.D.

EDGELAKE/BURTON DRIVE - ROAD MAINTENANCE S.A.D. RENEWAL				
Parcel #	Property Address	Road Frontage (Ft.)	Frontage in Support	Frontage Opposed
15-27-104-018	5162 Edgelake	110.20	110.20	
15-27-104-025	5248 Edgelake	95.18		
15-27-104-026	5254 Edgelake	50.00		
15-27-104-027	5256 Edgelake	50.00	50.00	
15-27-104-028	5260 Edgelake	50.00	50.00	
15-27-104-029	5266 Edgelake	50.00		
15-27-104-030	5274 Edgelake	50.00		
15-27-104-031	5280 Edgelake	50.00	50.00	
15-27-104-032	5286 Edgelake	50.00	50.00	
15-27-104-033	5198 Edgelake	160.80	160.80	
15-27-104-035	5291 Edgelake	139.56	139.56	
15-27-104-036	5262 Crestover	150.00	150.00	
15-27-104-038	5273 Edgelake	150.00	150.00	
15-27-104-040	5292 Edgelake	89.10		
15-27-104-041	5182 Edgelake	100.00	100.00	
15-27-104-042	5100 Edgelake	90.00	90.00	
15-27-104-043	5130 Edgelake	100.00		
15-27-104-044	5210 Edgelake	133.20	133.20	
15-27-104-045	5190 Edgelake	100.00	100.00	
15-27-104-046	5144 Edgelake	131.50	131.50	
15-27-104-047	5176 Edgelake	110.00	110.00	
15-27-104-048	5070 Edgelake	120.10	120.10	
15-27-104-049	5240 Edgelake	131.00	131.00	
15-27-104-050	5092 Edgelake	185.20	185.20	
15-27-104-051	5152 Edgelake	117.50	117.50	
15-27-105-001	5005 Burton	50.00	50.00	
15-27-105-003	5013 Burton	100.00		
15-27-105-004	5017 Burton	50.00	50.00	
15-27-105-005	5021 Burton	50.00	50.00	
15-27-105-006	5025 Burton	50.00		
15-27-105-009	5039 Burton	50.00		
15-27-105-010	5045 Burton	50.00	50.00	
15-27-105-011	5049 Burton	50.00	50.00	

Edgelake Burton Dr. Road Maintenance District - 2019 Renewal of S.A.D.

EDGELAKE/BURTON DRIVE - ROAD MAINTENANCE S.A.D. RENEWAL				
Parcel #	Property Address	Road Frontage (Ft.)	Frontage in Support	Frontage Opposed
15-27-105-012	5055 Burton	50.00	50.00	
15-27-105-013	5059 Burton	10.00	10.00	
15-27-105-014	5061 Burton	50.00	50.00	
15-27-105-018	5095 Burton	65.00	65.00	
15-27-105-019	5105 Burton	70.00	70.00	
15-27-105-022	5135 Burton	50.00	50.00	
15-27-105-024	5149 Burton	65.00	65.00	
15-27-105-027	5187 Burton	52.17	52.17	
15-27-105-030	5211 Burton	38.15		
15-27-105-037	5143 Burton	105.00		
15-27-105-038	5245 Post	0.00	0.00	
15-27-105-039	5229 Post	0.00		
15-27-105-041	5191 Burton	52.17	52.17	
15-27-105-042	5201 Burton	73.00	73.00	
15-27-105-043	Vacant - Burton	50.00	50.00	
15-27-105-044	5085 Burton	65.00	65.00	
15-27-105-045	5125 Burton	242.31	242.31	
15-27-105-046	5033 Burton	100.00	100.00	
15-27-105-047	5029 Burton	100.00	100.00	
15-27-105-048	5065 Burton	248.34	248.34	
15-27-105-049	5181 Burton	117.17	117.17	
15-27-105-050	5159 Burton	473.17		
15-28-200-001	5000 Edgelake	50.00	50.00	
	TOTAL LINEAR ROAD FRONTAGE:	8035.64	5450.92	0
% in Favor of S.A.D.:		67.83		
% Opposed to S.A.D.:		0.00		

**EDGELAKE/BURTON DRIVE SPECIAL ASSESSMENT DISTRICT
RESOLUTION NO. 1**

TOWNSHIP OF HAMBURG

At a regular meeting of the Township Board of the Township of Hamburg, Livingston County, State of Michigan, held at the Hamburg Township Hall Meeting Room on Tuesday, July 2nd, 2019, beginning at 2:30 p.m. Eastern Standard Time, there were:

PRESENT: _____

ABSENT: _____

and the following preamble and resolution were:

MOVED FOR ADOPTION BY: _____

MOTION SUPPORTED BY: _____:

**RESOLUTION
ACKNOWLEDGING RECEIPT OF PETITIONS AND
RE-ESTABLISHMENT OF THE EDGELAKE/BURTON DRIVE
ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT**

WHEREAS, the Township Board (“the Board”) of the Township of Hamburg, Livingston County, Michigan (“the Township”) has received petitions, (“the Petitions”), by a majority of the residents and property owners of Edgelake and Burton Drives, pursuant to Act No. 188, Public Acts of Michigan, 1954, as amended (“the Act), requesting that the Township continue to administer road maintenance services for Edgelake and Burton Drives, both being private roads located in Hamburg Township.

NOW, THEREFORE, BE IT RESOLVED THAT the Hamburg Township Board hereby tentatively declares its intent to establish a Special Assessment District for the full length of Edgelake and Burton Drives, for the purpose of providing road maintenance to include: snow removal when snow accumulates to three or more inches (3”); sanding up two three (3) times per year as icy conditions require, for a duration of ten years, within the proposed district in accordance with the Petitions of the property owners thereof.

BE IT FURTHER RESOLVED THAT the Hamburg Township Board does tentatively designate the special assessment district against which the costs of the improvements are to be assessed as the Edgelake/Burton Drive - Road Maintenance Special Assessment District, which shall include the lands and premises more particularly described above.

BE IT FURTHER RESOLVED THAT a hearing on any objections to the Petitions, to the improvements, the estimate of costs, and to the Special Assessment District proposed to be established for the assessment of the cost of such improvements, shall be held on Tuesday, August 6th, 2019, at a special meeting of the Township Board at the Hamburg Township Hall Meeting Room located at 10405 Merrill Road, Hamburg, Michigan, commencing at 2:00 p.m.

BE IT FURTHER RESOLVED THAT the Clerk shall give proper notice of such hearing by mailing and publication in accordance with Act No. 188 and the laws of the State of Michigan.

Upon a roll call vote, the following voted "Aye":

The following voted "Nay":

Resolution _____.

CLERK'S CERTIFICATE

The undersigned, being the Clerk of the Township of Hamburg, Livingston County, Michigan hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board, and the vote taken thereon, at the meeting described in the introductory paragraph, at which a quorum was present and remained throughout; (2) the original of such resolution is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to an in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and have been or will be made available as required thereby.

Michael Dolan
Hamburg Township Clerk



**Hamburg Township
Parks & Recreation**

**Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us**

Memorandum

June 27, 2019

To: Karen Jones, Accounting
Cc: Thelma Kubitskey, Director of Accounting
Mike Dolan, Clerk

From: Deby Henneman, Parks Coordinator

Re: 2019 Family Fun Fest – Damage Deposit

Please refund H.E.R.O. their retained damage deposit in the amount of \$2,000. The post-site walk was conducted by the Clerk and Parks Coordinator, and no repairs were required. Payment was made under Invoice #10013.

Refund to:

Hamburg Enhanced Recreation Organization
P.O. Box 548
Hamburg, MI 48139

Balance Due	\$2,000.00
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Please provide a copy for our records. H.E.R.O. will arrange to pick up the check.

Thank you!



**Hamburg Township
Parks & Recreation**

**Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us**

Memorandum

Date: June 28, 2019

To: Hamburg Township Board

From: Deby Henneman, Parks & Recreation Coordinator

Re: Hamburg Community Soccer Club – Use of Manly Bennett Park – West
Use: Fall 2019 Season Fields: To be assigned

We are in receipt of a Park Use Application from the HCSC dated June 27, 2019 for use of Soccer Fields located in Manly Bennett Park West for their fall season beginning July 24, 2019 and ending November 2, 2019. Since the use requested is prior to our next Parks meeting, I have forwarded this to the Committee members for verbal approval and am requesting that it be added to the Township Agenda.

They anticipate 120 recreation participants, spring count was 126. Due to the small number of participants, HCSC can limit their activities to 2 areas. This will allow for the remaining Hamburg fields to be left open for other uses, or for scheduled maintenance. Open fields could also be available for field rotation should the need arise.

Should approval of the application be approved as submitted, it should be done so with the contingency that a Certificate of Insurance naming Hamburg Township as Additional Insured be provided, that the Clerk Department be provided all requested documents to their satisfaction, that the field assignments be communicated Administratively through the Clerk and Parks Coordinator, that the Concession sales be limited to pre-packaged foods and beverages and that use of the fields will not be allowed during West Park blackout dates. It will also require that their spring dues be paid prior to July 24, 2019.



**Hamburg Township Manly Bennett Park
Park Use Application and
Release of Liability & Indemnification Agreement**
(Application must be submitted 60 days before required use)

Submit by Email

Print Form

10405 Merrill Road
Hamburg, MI 48139
(810) 231-1000 X-218 Office
(810) 231-4295 Fax

Applicant Information:

Name of Event:	Hamburg Community Soccer Club Fall Season		
Type of Event:	Games, practices, trainings, tryouts, scrimmages		
Applicant Name:	Hamburg Community Soccer Club	Park Use Category:	3 - Qualified Group
Date(s) of Event:	July 24th through November 2nd, 2019	Time(s) of Event:	Daylight hours
Applicant Address:	2481 Shehan Rd	Suite or Apt. #:	
Applicant City:	Pinckney	Applicant State:	MI
		Applicant Zip:	48169
Contact Person:	James Clark	Contact Title:	President
Contact Phone:	(810)923-5552	Contact Cell:	
Contact Email:	jimclarkcoach@gmail.com		
All Co-applicants must also sign all applications and waivers			
Event Co-applicant, if any:	Garret Clark	Co-applicant Phone:	(810)623-3899
Co-applicant relationship to Applicant:	Registrar		

Insurance Information:

Insurance Carrier:	Michigan State Youth Soccer Association (Pullen)	Policy Number:	On file with township
General Liability Limit:	On file with township	Expiration Date:	On file with township

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy

Event Description: (any information that doesn't pertain to the event please indicate "not applicable" or "N/A")

Details of Event including number of days needed for the event, setup and teardown:	Regular use of H-6, H-7, and H-8 for practices, games, and other basic soccer related training events for club registered players.		
Estimated Number of Participants:	120	Estimated Number of Spectators/Guests:	240
Estimated percentage of Hamburg Resident participation:	40%	Estimated percentage of non-resident:	60%
Details of the Township site required for Proposed Event, please include site plan drawing of layout for any Special Events:	On file with township Fields 2 & 3 are suggested, 4 is needed for rotation.		

Will there be camping and trailer facilities? If so, are overnight stays anticipated?: No

Number of Volunteers: 20 Are Volunteers trained?: Yes *Please attach copy of Volunteer Handbook if applicable*

Will tents be used?: No *All tent locations must be pre-approved*

If so, indicate locations: N/A

Will admission be charged?: No If so, how much?: N/A

Parking fee charged?: No If so, how much?: N/A

Valet service available?: No If so, how much?: N/A

If music is played or performed, will there be a separate fee?: N/A If so, how much?: N/A

Have all participants, vendors and volunteers, including those from other Organizations, signed hold harmless agreements to protect Hamburg Township, its Residents, Staff and Officials from any and all Liability that may arise due to this proposed event? *Please provide blank copy of any forms used reflecting Hold Harmless language prior to event.* ☒ Yes ☐ No

Will there be Fireworks or any other pyrotechnic display? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy

Will there be any animals present? If so, describe: **(Pets are not allowed in parkland during events)**
Domestic Animal Control Ordinance #87 and the Park Facility Use Policy No

Will there be Amusement rides or games? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy

Will there be a need for vehicles to be used on Township grounds? If so, describe: Only for delivery of heavy materials such as paint and nets.

Personal vehicles used on Township grounds require proof of Auto Liability based on the description of use and areas needing to be accessed by the vehicle during the event

Will Food/Beverages be served? If so, list types of food and name of person(s) serving: Only pre-packed snack items and non-alcoholic beverages (such as water and sports drinks).
Concession stand must be brought up to code.

For anything other than pre-packaged foods, Health Department Permits and verification of Products Liability coverage must be provided

Will there be a need for Private Security or Emergency Responders? If so, describe: No

Specific services required from the Township, if any: Normal trash pick-up, watering of grass turned off at appropriate times, grass cut at an appropriate height for soccer.

Organized Sports and/or Sporting Events: *This section not applicable to non-sports related events.*

Please indicate type of sports event: ☒ Regular Season (Games/Practices) ☐ Sports Tournament ☐ Other Sports Event

If Tournament
or other event,
please describe:

N/A

All Regular Season sports participants **MUST** complete the Hamburg Township Sports Group Medical Waiver and Authorization and provide these forms to the Township.

Initials

All Tournament participants, including those from other Organizations, shall sign Hold Harmless clauses to protect Hamburg Township, its Residents, Staff and Officials from any and all Liability that may arise due to this proposed event. **Please provide executed tournament log reflecting Hold Harmless language after the event.**

Initials

All Sports Group Medical Waiver and Authorizations and Hold Harmless forms must be supplied to the Township at time of registration.

Participant Information:

Please indicate total number of HAMBURG TOWNSHIP participants in your organization: 38

Please indicate total number of NON-RESIDENT participants in your organization: 88

Please indicate, or attach a
copy of the fee structure for
participation in this sports
season/tournament/event:

\$100-140 for recreational participants, covering both a Fall and Spring season.
~\$210-270 for travel participants of the whole year.

Contact Information:

Upon Park Approval, the applicant will provide a roster of all participants including their names, ages and residency information

Please indicate on premise contact for before, during and after the event: James Clark/Garret Clark

Event Contact Phone: (810)923-5552

Event Contact Cell Phone: (810)623-3899

Please indicate person in charge of concessions, if any: Mrs. Lebraun

Concessions Contact Phone: (517)819-3782

Concessions Contact Cell Phone:

Types of Foods/Beverages
that will be served (Pre-
packaged only):

Pop, water, gatorade-like products, candy bars, nutrient bars.

Please indicate the process
by which you complete
Background Checks:

Michigan State Youth Soccer Association risk management program.

Background Checks may be required as outlined in Hamburg Township Park Facility Use Policy, as referenced in Section 4.4 and outlined in Appendix A.

Other Information:

Please provide
any other
information
regarding your
event that you
may find
helpful:

Hamburg Community Soccer Club members typically ensure that fields are lined regularly and that nets, goals, and other soccer equipment is maintained during the season.

All of our adult members who have regular contact with amateur athletes who are minors are required to take the SafeSport Trained course. This course covers mandatory reporting, sexual misconduct awareness education, and emotional and physical misconduct in-depth to ensure a positive and safe experience for participants.

*- Currently only stripping
a few fields, may need to
discuss*

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or answer questions. If the Park Use application is received less than 60 days prior to the requested event date, the Parks & Recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board

The Undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and /or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant, that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant

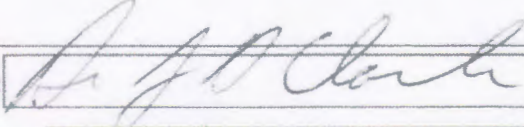
Initials: 

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance with the Michigan Sports Concussion Law, Acts 342 & 343, Public Acts of 2012, as referenced in Section 4.4 of the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the about statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township Parkland facilities


Initials: 

Confirmation of Individual Participation: (Sports Groups): The applicant hereby swears and attests that they have obtained original signatures and initials on the Hamburg Township Sports Group Medical Waiver and Authorization for all participants that will be utilizing the Hamburg Township Park Facilities for sport related activities. Furthermore, these forms waive, release and discharge from any and all liability for death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter accrue, including traveling to and from practice, game or any event, the following entities: Hamburg Township, its elected and appointed officials, employees and volunteers, representatives and agents, and others working or acting on behalf of Hamburg Township. Furthermore, the applicant will submit all original forms to the Hamburg Township Parks and Recreation Department and attest that they are in compliance with the Michigan Sports Concussion Law, Acts 342 & 343, Public Acts of 2012, as referenced in Section 4.4 of the Park Facility Use Policy and outlined in Appendix A

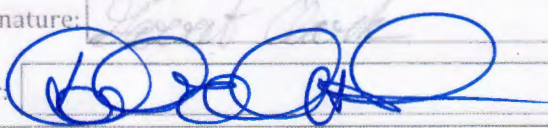
Initials: 

Applicant's Signature: 

Date: 

Co-Applicant's Signature: 

Date: 

Parks Coordinator: 

Date: 

For office use only

Comments: 

Application has been (Check One)



Approved



Denied

Hamburg Township Clerk: 



**Hamburg Township
Parks & Recreation**

**Hamburg Township Offices
10405 Merrill Rd., P.O. Box 157
Hamburg, MI 48139
(810)231-1000
www.hamburg.mi.us**

Memorandum

Date: June 27, 2019

To: Township Board of Trustees

From: Deby Henneman, Parks Coordinator

Re: Livingston Christian High School– Soccer Field Use – Fall 2019
Use of Field #1 (11v11) for July 15, 2019 to October 31, 2019

We are in receipt of a Park Use Application from Livingston Christian High School for their Varsity Soccer team. They are looking for a viable practice location, with the possibility of also playing games at our site. The contact person is a former board member of the Pinckney Blues, and is familiar with our site.

Since the current use of the soccer fields is so limited, we should be able to accommodate their request on Field #1 without much issue. I have requested that once they know when the games may take place on the weekends, that they let me know as soon as possible. The use could be approved based on working out a schedule that will be good with both the Township and the club.

Should this application be recommended for approval, it should be done so based on the application from Livingston Christian High School dated 6/27/19 as provided in the packet, based on the attached Certificate of Insurance which we will request be updated to name Hamburg Township as Additional Insured, and that the Clerk Department be provided all requested documents to their satisfaction. Park fees will be based on participant roster at the \$5.00 resident/\$10 non-resident fee schedule currently in place.



**Hamburg Township Manly Bennett Park
Park Use Application and
Release of Liability & Indemnification Agreement**
(Application must be submitted 60 days before required use)

Submit by Email

Print Form

10405 Merrill Road
Hamburg, MI 48139
(810) 231-1000 X-218 Office
(810) 231-4295 Fax

Applicant Information:

Name of Event: Livingston Christian High School Varsity Soccer Field Use, 2019 Season

Type of Event: Soccer practices and games

Applicant Name: Livingston Christian High School

Park Use Category: A Non- Weekday / Weekends as needed
3 - Qualified Group

Date(s) of Event: July 15, 2019 - October 31, 2019

Time(s) of Event: Evenings (after 4:00 PM)

Applicant Address: 7669 Brighton Road

Suite or Apt. #:

Applicant City: Brighton

Applicant State: MI

Applicant Zip: 48116

Contact Person: Tom Jarema

Contact Title: Head Coach

Contact Phone: 248-798-7522

Contact Cell: 248-798-7522

Contact Email: thomas.jarema@gm.com

All Co-applicants must also sign all applications and waivers

Event Co-applicant, if any:

Co-applicant Phone:

Co-applicant relationship to Applicant:

Insurance Information:

Insurance Carrier:

Policy Number:

General Liability Limit:

Expiration Date:

Certificate of Insurance must be provided by all applicants as outlined in Appendix B in the Park Facility Use Policy

Event Description: *(any information that doesn't pertain to the event please indicate "not applicable" or "N/A")*

Details of Event including number of days needed for the event, setup and teardown:

Livingston Christian School is a Division 4 MHSAA High School with an enrollment of approximately 65 students from in and around Livingston County. They field an official MHSAA soccer team (fall sport) and currently do not have a viable practice location. The team will be using the field most evenings (M-F) sometime between 4:00 and 7:00 PM, and occasionally on weekends during the time period of July 15 through October 1 for practice. There is a possibility that the field will be used for 2-3 games, but that is not currently planned. If a game occurs, expected spectators will be in the 25-50 range (similar to a typical travel soccer game).

Estimated Number of Participants: 20

Estimated Number of Spectators/Guests: (see above)

Estimated percentage of Hamburg Resident participation: 25

Estimated percentage of non-resident: 75

Details of the Township site required for Proposed Event, please include site plan drawing of layout for any Special Events:

LCS is requesting use of one full 11v11 field with full-size soccer goals. If the Township desires that LCS rotate between multiple fields on an occasional basis to prevent wear on a single field, that is completely acceptable.

*If LCS hosts any games, the typical MHSAA fee of \$5 per spectator will be collected.

Field # 1

Will there be camping and trailer facilities? If so, are overnight stays anticipated?: No

Number of Volunteers: 1-3 Are Volunteers trained?: Please attach copy of Volunteer Handbook if applicable

Will tents be used?: No All tent locations must be pre-approved

If so, indicate locations:

Will admission be charged?: No (see Details above) If so, how much?:

Parking fee charged?: No If so, how much?:

Valet service available?: No If so, how much?:

If music is played or performed, will there be a separate fee?: No If so, how much?:

Have all participants, vendors and volunteers, including those from other Organizations, signed hold harmless agreements to protect Hamburg Township, its Residents, Staff and Officials from any and all Liability that may arise due to this proposed event? Please provide blank copy of any forms used reflecting Hold Harmless language prior to event. ☐ Yes ☒ No

Will there be Fireworks or any other pyrotechnic display? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy

Will there be any animals present? If so, describe: (Pets are not allowed in parkland during events) Domestic Animal Control Ordinance #87 and the Park Facility Use Policy No

Will there be Amusement rides or games? If so, describe: No

Insurance requirements to be established during the event review process as stated in Appendix B of the Park Facility Use Policy

Will there be a need for vehicles to be used on Township grounds? If so, describe: No

Personal vehicles used on Township grounds require proof of Auto Liability based on the description of use and areas needing to be accessed by the vehicle during the event

Will Food/Beverages be served? If so, list types of food and name of person(s) serving: No

For anything other than pre-packaged foods, Health Department Permits and verification of Products Liability coverage must be provided

Will there be a need for Private Security or Emergency Responders? If so, describe: No

Specific services required from the Township, if any:

Only special request is the use of 2 full-size soccer goals. - on field may need assistance with lining fields

Organized Sports and/or Sporting Events: *This section not applicable to non-sports related events.*

Please indicate type of sports event: ☒ Regular Season (Games/Practices) ☐ Sports Tournament ☐ Other Sports Event

If Tournament
or other event,
please describe:

All Regular Season sports participants **MUST** complete the Hamburg Township Sports Group Medical Waiver and Authorization and provide these forms to the Township.

Initials

TJ

All Tournament participants, including those from other Organizations, shall sign Hold Harmless clauses to protect Hamburg Township, its Residents, Staff and Officials from any and all Liability that may arise due to this proposed event. ***Please provide executed tournament log reflecting Hold Harmless language after the event.***

Initials

All Sports Group Medical Waiver and Authorizations and Hold Harmless forms must supplied to the Township at time of registration.

Participant Information:

Please indicate total number of HAMBURG TOWNSHIP participants in your organization:

Please indicate total number of NON-RESIDENT participants in your organization:

Please indicate, or attach a
copy of the fee structure for
participation in this sports
season/tournament/event:

Upon Park Approval, the applicant will provide a roster of all participants including their names, ages and residency information

Contact Information:

Please indicate on premise contact for before, during and after the event:

Tom Jarema

Event Contact Phone:

Event Contact Cell Phone:

248-798-7522

Please indicate person in charge of concessions, if any:

Concessions Contact Phone:

Concessions Contact Cell Phone:

Types of Foods/Beverages
that will be served (Pre-
packaged only):

N/A

Please indicate the process
by which you complete
Background Checks:

Background Checks may be required as outlined in Hamburg Township Park Facility Use Policy, as referenced in Section 4.4 and outlined in Appendix A.

Other Information:

Please provide
any other
information
regarding your
event that you
may find
helpful:

Release of Liability & Indemnification Agreement

The approval of this park use request is contingent upon receipt of all requested information, review process of the Hamburg Township Parks & Recreation Committee, and approval of the Hamburg Township Board. The applicant may be required to provide additional information as is deemed necessary by the Parks & Recreation Committee and/or Township Board, and may be required to meet with the Parks Administrator and/or Parks Coordinator to supply additional information or answer questions. If the Park Use application is received less than 60 days prior to the requested event date, the Parks & Recreation Committee and Township Board may process the application, however, the application fee may be increased in an amount to be determined by the Parks & Recreation Committee and/or the Township Board.

The Undersigned acknowledges that he/she/they are authorized to sign this application on behalf of the applicant and that he/she/they have received a copy of all documents relating to the use of the park and recreational facilities including the Hamburg Township Park Facility Use Policy Rules and Regulations.

In further consideration of entering into this agreement, to the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Hamburg Township, by reason of personal injury, including bodily injury or death and /or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

The Applicant covenants and agrees that it will have a representative on the premises at all times to monitor the set-up, use and tear-down of the use and all activities related to thereto and under no circumstances shall the use of the park be granted or sublet to any other group or organization without the express written permission of the Hamburg Township Board of Trustees.

Any Applicant or group or entity co-hosting an event must provide a Certificate of Insurance naming Hamburg Township as an additional insured and proof of that coverage must be provided prior to the issuance of the permit for the event. The Applicant and/or co-host of any event must comply with all rules, regulations and policies of the Township pertaining to the said use and will be ultimately responsible for any and all damages to any Hamburg Township property resulting from the use, and shall otherwise restore the Township property to its previous condition.

Personal Property Damage Claims: The applicant hereby releases Hamburg Township, its elected and appointed officials, employees and volunteers, and others working on behalf of Hamburg Township, from any and all liability or responsibility to the applicant or anyone claiming through or under the applicant by way of subrogation or otherwise, for any loss or damage to applicant's property resulting from any incident, except damages resulting from the gross negligence of the Township, as it relates to the activities and uses contemplated by the application. It is understood by the applicant, that all private property kept, stored or maintained in and on the Hamburg Township Park and recreational facilities shall be so kept, stored or maintained at the risk of the Applicant.

Initials:

TJ

Public Health & Safety: The applicant hereby swears and attests that they have complied with all aspects and intent, of Background Checks and that they are in compliance with the Michigan Sports Concussion Law, Acts 342 & 343, Public Acts of 2012, as referenced in Section 4.4 of the Park Facility Use Policy and outlined in Appendix A. The applicant understands that falsification of the about statement and/or failure to comply with these requirements may result in the suspension and/or revocation of the use of the Hamburg Township Parkland facilities.

Initials:

TJ

Confirmation of Individual Participation: (Sports Groups): The applicant hereby swears and attests that they have obtained original signatures and initials on the Hamburg Township Sports Group Medical Waiver and Authorization for all participants that will be utilizing the Hamburg Township Park Facilities for sport related activities. Furthermore, these forms waive, release and discharge from any and all liability for death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter accrue, including traveling to and from practice, game or any event, the following entities: Hamburg Township, its elected and appointed officials, employees and volunteers, representatives and agents, and others working or acting on behalf of Hamburg Township. Furthermore, the applicant will submit all original forms to the Hamburg Township Parks and Recreation Department and attest that they are in compliance with the Michigan Sports Concussion Law, Acts 342 & 343, Public Acts of 2012, as referenced in Section 4.4 of the Park Facility Use Policy and outlined in Appendix A.

Initials:

TJ

Applicant's Signature:

Shawn Z. [Signature]

Date:

6-27-19

Co-Applicant's Signature:

[Signature]

Date:

Parks Coordinator:

[Signature]

Date:

6-27-19

For office use only

Comments:

Park -
TB -

Application has been (Check One)

☐ Approved

☐ Denied

Hamburg Township Clerk:

[Signature]



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/27/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Trust Shield Insurance Group 452 N. Grand PO Box 699 Schoolcraft MI 49087	CONTACT NAME: zzcommercial lines	
	PHONE (A/C, No, Ext): (269) 679-4918	FAX (A/C, No): (269) 679-2306
INSURED Livingston Christian Schools 8877 Main St Whitmore Lake MI 48189	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Citizens Insurance Co of Ameri	NAIC # 31534
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: 19/20 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			2715767069	6/1/2019	6/1/2020	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 15,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
A	AUTOMOBILE LIABILITY			2715767069	6/1/2019	6/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			0715769062	6/1/2019	6/1/2020	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED	RETENTION \$					
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WD15759218	6/1/2019	6/1/2020	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N <input type="checkbox"/> N/A					E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000
A	RENTED/LEASED EQUIPMENT			2715767069	6/1/2019	6/1/2020	\$5,500 \$500 DED.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

dhennean@hamburg.mi.us

Hamburg Township
10405 Merrill Road
PO Box 157
Hamburg, MI 48139

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Edward Hall/JOY

Edward Hall

C & E CONSTRUCTION CO INC

PO BOX 1359
HIGHLAND, MI 48357
248-889-1716

Invoice

DATE	INVOICE #
6/13/2019	2363

BILL TO

Hamburg Township
ATTN: Accounts Payable
PO Box 157
Hamburg MI 48139

PROJECT

GP Hamburg Twp

DESCRIPTION	QTY	RATE	AMOUNT
Hamburg Township Grinder Pump Install @ 2664 Indian Trail			
Install Grinder Pump	1	2,310.00	2,310.00
Install Electrical Service For Grinder Pump	1	1,207.50	1,207.50
4" Connection (Includes first 10 feet 4" PVC)	1	525.00	525.00
4" installed over 10 feet	20	21.00	420.00
Service Lateral Connection 1.5" with Curb Stop	1	1,155.00	1,155.00
Service Lateral Directionally Bored 1.5" CTE HDPE DR-9	30	15.75	472.50
This work was completed on 6/12/19			
GL Code <u>590-000-198.879</u>			
BKO/ Approved <u>P. J. H.</u>			
JUN 13 2019			
Entered <u>6/21 kg</u>			
Due Date <u> </u>			
Total			\$6,090.00

*Actual construction Charges
exceed estimated sewer fees
of \$5,925.00 paid on 11/19/2018 -
Receipt #11196346.
- Additional amount should be
billed to property owner. BKL

C & E CONSTRUCTION CO INC

PO BOX 1359
HIGHLAND, MI 48357
248-889-1716

Invoice

DATE	INVOICE #
6/18/2019	2364

BILL TO

Hamburg Township
ATTN: Accounts Payable
PO Box 157
Hamburg MI 48139

PROJECT

GP Hamburg Twp

DESCRIPTION	QTY	RATE	AMOUNT
Hamburg Township Grinder Pump Install 11083 Rivendell Court / Hamburg Twp. This work was completed on 6/18/19 GL Code <u>590-000-198.891</u> <u>BKCR</u> Approved <u>[Signature]</u> JUN 18 2019 Entered <u>6/21</u> <u>KJ</u> Due Date <u>[Signature]</u> * Property owner paid estimated sewer connection fees in full on 5/24/2019 - Receipt # 1207446. No additional fees due. <u>BKCR</u>		8,767.50	8,767.50
Total			\$8,767.50

DuBois-Cooper

PROTECTING MICHIGAN'S WATER

905 Penniman | P.O. Box 6161 | Plymouth, MI 48170
T: 734-455-6700 | F: 734-455-6711
E: sales@duboiscooper.com
www.duboiscooper.com

Number: 224750
Date: Jun 13, 2019
Page: 1

INVOICE

Bill To:
Hamburg Township Attn: Accounts Payable P.O. BOX 157 Hamburg, MI 48139

Ship to:
Hamburg Township 6400 E M-38 Whitmore Lake, MI 48189

Customer ID	Customer PO	Payment Terms	
HAMBURG	20190679	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
E-One	UPS Ground	6/6/19	7/13/19

Quantity	Item	Description	Unit Price	Amount
30.00	1065	CONTROL BRACKET ASM, 240V (2000)	196.90	5,907.00
<div>GL Code <u>590-001-850.100</u></div> <div>Approved <u>[Signature]</u></div> <div>JUN 17 2019</div> <div>Entered <u>6/21</u> <u>Kg</u></div> <div>Due Date <u>[Signature]</u></div>				
Subtotal				5,907.00
Sales Tax				
Total Invoice Amount				5,907.00
Payment/Credit Applied				
TOTAL				5,907.00

Check/Credit Memo No:

Bob Myers Excavating, Inc.

8111 Hammel Road
Brighton, MI 48116
810-231-2044 - 810-231-9790 Fax
billing@myersexc.com

INVOICE

Date	Invoice No.
6/14/2019	2019-151

Project Name

Phone #	Email
231-1000 - EXT210	
Customer Alt. Phone	Due Date
	6/14/2019

Name & Address
HAMBURG TOWNSHIP ATTN: ACCOUNTS PAYABLE P.O. BOX 157 HAMBURG, MI 48139

Description	Qty	Rate	Total
RE: KINGSTON DRIVE AREA			
6-4-19 GRADE ROAD	1	900.00	900.00
6-4-19 FURNISH AND DELIVER 215 YARDS OF 21AA @ \$24.00 PER YARD	1	5,160.00	5,160.00
GL Code <u>493-000-802-000</u> PSA Approved <u>PJH</u> JUN 17 2019 Entered <u>6/21 KJ</u> Due Date _____			

	Total	\$6,060.00
Known For Honesty & Quality Since 1969	Balance Due	\$6,060.00

Bob Myers Excavating, Inc.

8111 Hammel Road
Brighton, MI 48116
810-231-2044 - 810-231-9790 Fax
billing@myersexc.com

INVOICE

Date	Invoice No.
6/14/2019	2019-156

Project Name

Phone #	Email
231-1000 - EXT210	
Customer Alt. Phone	Due Date
	6/14/2019

Name & Address
HAMBURG TOWNSHIP ATTN: ACCOUNTS PAYABLE P.O. BOX 157 HAMBURG, MI 48139

Description	Qty	Rate	Total
RE: RIVERSIDE, CENTURY, LAGOON & RADIAL DRIVES			
6-7-19 GRADE ROADS	1	1,200.00	1,200.00
6-7-19 FURNISH AND DELIVER 210 YARDS OF 21AA @ \$23.00 PER YARD	210	23.00	4,830.00
GL Code <u>487-000-802-000</u> PAID Approved <u>PMT</u> JUN 17 2019 Entered <u>6/21 KJ</u> Due Date _____			

Total		\$6,030.00
Balance Due		\$6,030.00

Known For Honesty & Quality Since 1969

Shoreland Management

A publication of the Washtenaw County Board of Public Works

Washtenaw County Board of Public Works

Physical Address

705 N Zeeb Rd

Ann Arbor, MI 48103

Mailing Address

P.O. Box 8645

Ann Arbor, MI 48107-8645

Phone: 734-222-6865

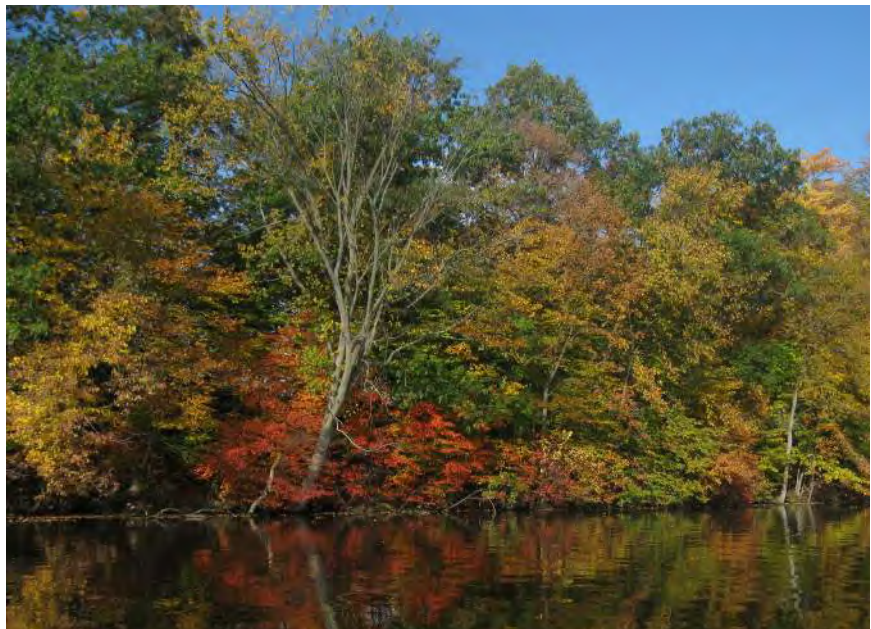
Visit the Washtenaw County website to find out more about the Huron Chain of Lakes lake management program.

www.washtenaw.org/huronCOL



Seen me lately? Probably not. No plants = no cover = no frogs or other critters.

Natural shorelands areas around lakes help to reduce pollution runoff and provide valuable fish and wildlife habitat. As such, natural shorelands are essential to a healthy lake. In a recent U.S. Environmental Protection Agency nation-wide study, loss of natural shoreland was identified as the greatest threat to the nation's lakes. The study found that lakes with poor shoreland habitat were three times more likely to be in poor biological condition. Preserving (or restoring) natural shoreland is one of the most important things we can do to protect the lake.



Due to historical shoreline development patterns, natural shorelands are nearly non-existent on many inland lakes. The challenge and opportunity in the future will be to restore the many ecological benefits of natural shorelands while maintaining full recreational use and enjoyment of our lake. We need to work together to strike a healthy balance.

In addition to providing important environmental benefits, natural shorelands can be beautiful. Recognizing the value of natural shorelands, several states including Minnesota, Wisconsin, Vermont, Maine, and New Hampshire have adopted state-wide shoreland protection regulations. In Michigan, restoration of natural shorelands is fast becoming a priority and several voluntary initiatives are being undertaken to restore natural shorelands. Many lake communities have realized that restoring natural shorelands is a win-win-win scenario: a healthier lake with better water quality; improved fisheries; and better lake living.

This booklet illustrates several shoreland management practices and provides useful links to shoreland management resources. Please take a minute to review this information and see what practices might work on your property.

Environmental Consultant

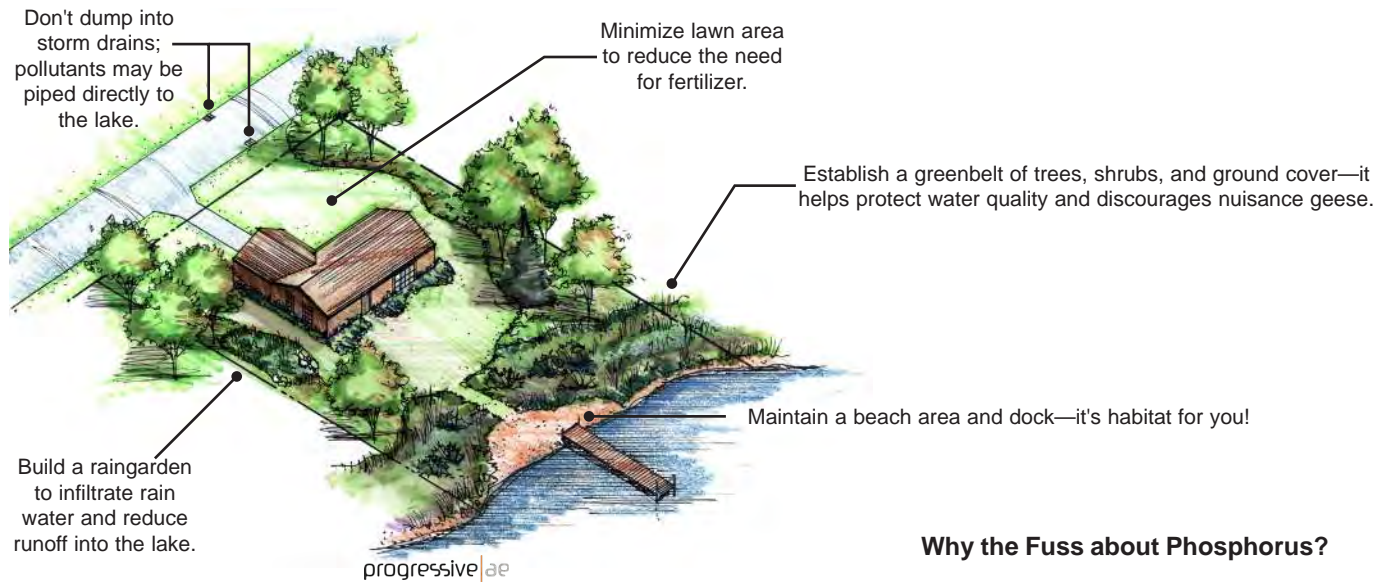
Progressive AE

www.progressiveae.com

Shoreland Management

What you can do to enhance your shorelands and protect the Huron River Chain of Lakes.

2



Failure to preserve some of the natural features of the shoreland will diminish the quality of the lake.



Why the Fuss about Phosphorus?

Phosphorus is the nutrient that most often stimulates the excessive growth of aquatic plants and algae, leading to a number of problems collectively known as eutrophication. Once in a lake, a pound of phosphorus can generate hundreds of pounds of aquatic vegetation. Lawn fertilizers are a primary source of phosphorus. Michigan law prohibits the application of lawn fertilizers containing phosphorus unless a soil test documents a phosphorus deficiency or a new lawn is being established.

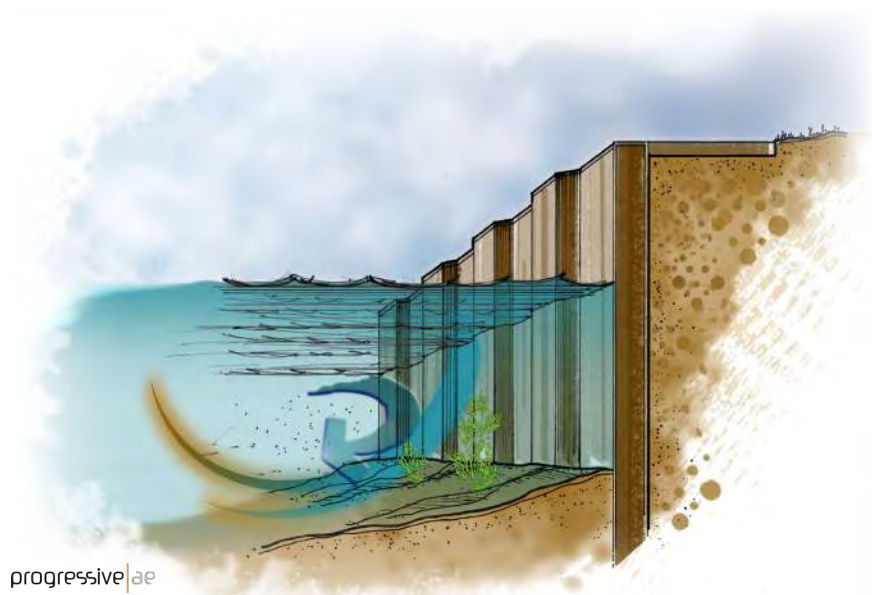
If you think your shoreline can never be restored to a more natural condition, think again! The Michigan Natural Shoreline Partnership is an excellent resource for those wanting to restore natural features on their shorelands. To find out more about the Partnership, visit www.mishorelinepartnership.org.



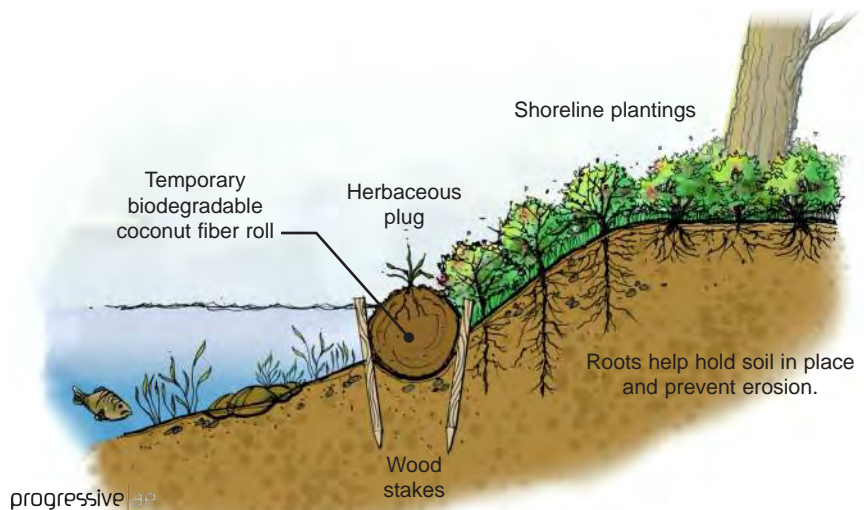
What's wrong with a seawall?

Most seawalls were built to help prevent erosion and stabilize the shoreline. However, there have been several unintended consequences of seawall construction:

- Seawalls deflect waves and can accelerate erosion at the foot of the seawall and nearby properties that lack seawalls.
- When a wave hits a seawall, its energy is not dissipated. Instead the wave is redirected back to the lake creating rough water conditions.
- Seawalls block the migration of frogs and other animals to shore.
- Some of the problems with seawalls can be lessened by placing large stone in the water at the base of the seawall. Remember, any work below the ordinary high water mark will require a permit from the Michigan Department of Environment, Great Lakes and Energy (EGLE). EGLE has an expedited permitting process for natural shoreline restoration.
- If you are considering altering or removing your seawall, consider a "bio-engineering" approach in which natural materials are used.



progressive|ae



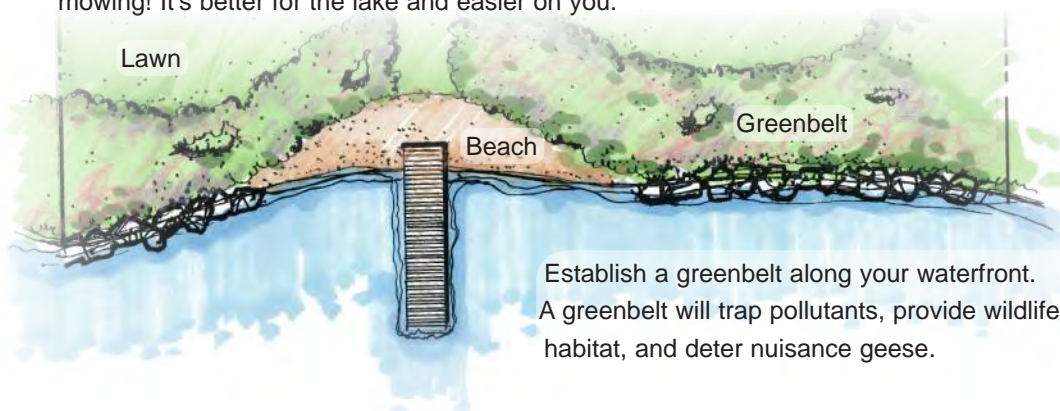
Bio-engineering is a method of stabilizing shorelines with shrubs, trees, and groundcover to prevent erosion and provide fish and wildlife habitat.

10 Ways to Protect the Huron River Chain of Lakes

4

1. Don't use lawn fertilizer that contains phosphorus. If you use a professional lawn care service, insist upon a fertilizer that does not contain phosphorus.
2. Use the minimum amount of fertilizer recommended on the label—more is not necessarily better!
3. Water the lawn sparingly to avoid washing nutrients and sediments into the lake.
4. Don't feed ducks and geese near the lake. Waterfowl droppings are high in nutrients and may cause swimmer's itch.
5. Don't burn leaves and grass clippings near the shoreline. Nutrients concentrate in the ash and can easily wash into the lake.
6. Don't mow to the water's edge. Instead, allow a strip of natural vegetation (i.e., a greenbelt) to become established along your waterfront. A greenbelt will trap pollutants and discourage nuisance geese from frequenting your property. Visit www.shoreline.msu.edu
7. Where possible, promote infiltration of stormwater into the ground. Build a rain garden to capture runoff from driveways and downspouts. Visit www.raingardennetwork.com
8. Don't dump anything in area wetlands. Wetlands are natural purifiers.
9. Collecting roof runoff in rain barrels reduces the amount of water that flows from your property. To find out more, visit epa.gov/soakuptherain/soak-rain-rain-barrels
10. Don't be complacent—our collective actions will make or break the lake!

Minimize lawn area. Less turf means less fertilizer, less pesticides—and less mowing! It's better for the lake and easier on you.



Establish a greenbelt along your waterfront. A greenbelt will trap pollutants, provide wildlife habitat, and deter nuisance geese.



When buying fertilizer, look at the number in the middle on the label—it should be zero.



Rain garden

For more information, visit michiganlakeinfo.com

Got stuff to get rid of? Want to Volunteer? - Join us!

Hamburg Township Clean-up Event



Hamburg Township invites residents to RECYCLE, REDUCE and REUSE!

Saturday, August 17, 2019

9:00 a.m. to 4 p.m.

Staging location: **Manly Bennett Park West (Disc Golf Entrance)**
10405 Merrill Road, Whitmore Lake, MI



Hamburg Township: Accepting useable household goods and clothing to be donated to Salvation Army



Regal Recycling: Accepting scrap metal/appliances – No plastic/glass



Monroe's Rubbish: No construction materials, hazardous or household waste allowed



Compost bin will be available



Iron Mountain: Accepting documents for Secure Document Shredding

Park/Sports Fields/Trail Clean-up also!

Volunteers Needed! Sign up today!

No hazardous waste, no paint cans or large items that cannot be hand-loaded into dumpsters .

Brochures for Livingston County Hazardous Waste will be available

outlining their collection dates for hazardous waste and electronics.



**Hamburg Township
Parks & Recreation**



Follow us on Facebook, look for Hamburg Parks and Recreation!

Twitter @hamburg_parks for Schedule updates!

Organized by: Hamburg Township Parks & Recreation

For more information: clerk@hamburg.mi.us or (810)222-1124